

CITY OF LAKE NORDEN

September 4, 2018

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Kim St. John, Cameron Larson and Dorene Lemme. Absent: John Layman.

City employees present: Roy Hauschildt, Delores Kangas and Dan Koistinen. Absent: none.

Others present: Sherry Antonen, Jenna Aderhold-Herald Enterprise, Jaclyn Ford, Gordon Kangas, Mike McHugh, Don Thue and Tanya Miller - Banner Associates.

Motion made by St. John and seconded by Andrews to approve the agenda, with the addition of discussion concerning Lake Park playground equipment and Emerald Ash Borer. All voted aye.

Motion made by Jacobsen and seconded by Lemme to approve the previous minutes, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by St. John and seconded by Larson to approve the itemized credit card payments, as follows:

Kangas***2725	Your Membership Careers	200.00	Advertisement
Koistinen***2733	Post Office	6.70	Testing
Koistinen***2733	Holiday Station	59.00	Fuel
Koistinen***2733	Post Office	6.70	Testing
Murphy***2741	Post Office	58.75	Postage
Murphy***2741	APL*Itunes	1.05	Cloud Backup

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

DARRYL KASTEIN	660.81	SALARY/LESS DEDUCTIONS
KYLE NAMKEN	627.35	SALARY/LESS DEDUCTIONS
JANET ANDREWS	277.05	SALARY/LESS DEDUCTIONS
BRIAN JACOBSEN	92.35	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3101.66	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	174.78	SALARY/LESS DEDUCTIONS
JASON AHO	484.83	SALARY LESS DEDUCTIONS
JOHN LAYMAN	230.87	SALARY/LESS DEDUCTIONS
CAMERON LARSON	277.05	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2476.03	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1435.46	SALARY/LESS DEDUCTIONS
DORENE LEMME	277.05	SALARY/LESS DEDUCTIONS
KIRBY ANTONEN	295.89	SALARY/LESS DEDUCTIONS

AUSTIN HAKEMAN	868.39	SALARY/LESS DEDUCTIONS
KIM ST. JOHN	277.05	SALARY/LESS DEDUCTIONS
WELLMARK BCBS	666.54	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1164.40	EMPLOYEE-EMPLOYER CONTRIBUTIONS
WELLMARK BCBS	999.82	EMPLOYEE MONTHLY PREMIUM
DENTAL NETWORK OF AMERICA	90.50	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	125.00	EMPLOYEE CONTRIBUTIONS
EFTPS	6497.62	DEDUCTIONS DEPOSIT
ARGUS LEADER	659.00	INV. #0001858186/ADVERTISEMENT
BADGER OIL COMPANY	225.76	INV. #9915/10058/10307
BANNER ASSOCIATES	41935.50	INV. #29883/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	648.00	LEGAL FEES
CNA SURETY DIRECT BILL	525.00	TREASURER'S BOND #69414119
COLONIAL RESEARCH CHEMICAL COR	969.57	INV. #142130; 145/SUPPLIES
CONNECTING POINT COMPUTER	35.00	INV. #403188/SERVICES
COOK'S WASTEPAPER & RECYCLING	2356.32	MONTHLY SERVICE (174) DUMPSTERS
CORE & MAIN LP	631.81	J350328/J323339/SUPPLIES
COUNTRY STORE	382.01	ACCCOUNT 101569
DAKOTA PORTABLE TOILETS	125.00	INV. #7256/SERVICES
DAKOTA PUMP & CONTROL INC.	785.72	INV. #24276;77;296 SERVICES
DAKOTA SUPPLY GROUP	535.01	INV. #E023158/SERVICES
DEPARTMENT OF REVENUE	28.00	INV. #10583658/TESTING
ELITE DRAIN & SEWER CLIEANING	333.00	INV. #13355081318/810 MAIN AVE
FIRST PREMIER BANK	2.60	COLLECTIONS
GLACIAL LAKES & PRAIRIES TOUR	1642.50	ADVERTISEMENT
GOPHER SIGN COMPANY	86.87	INV. #104225/SUPPLIES
HAMLIN BUILDING CENTER	760.08	SUPPLIES
HAMLIN COUNTY PUBLISHING	345.75	PUBLICATIONS
ROY HAUSCHILD	198.60	REIMBURSEMENT
HAWKINS, INC	2465.44	INV. #4349099/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	96.84	ACCT.8346/35107
HENDRICKSON HEATING & COOLING	225.00	INV. #2980/SERVICES
ITC	542.00	ACCT. #0040683-9
J&L MACHINE AND WELDING, INC.	43.05	INV. #61507/SUPPLIES
JUTTING'S GROCERY	53.43	SUPPLIES
KAISER WELL DRILLING, INC.	4311.23	INV. #1290/TEST DRILLING/SAMPL
LAKER CHEMICAL COMPANY	4639.25	INV0012717; 633/SUPPLIES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MAGUIRE IRON, INC.	8652.00	INVC010474/SERVICES
MEIERHENRY SARGENT LLP	13290.08	INV. #5837/5914 LEGAL FEES
MIDWEST ALARM COMPANY, INC.	81.75	INV. #204786/SERVICES
NORDEN MOTOR COMPANY	406.10	SUPPLIES
NORTHWESTERN ENERGY	49.25	2540879/40703; 2747404/2948926
OFFICE PEEPS, INC.	122.53	LEASE FEES
OFFICE PEEPS, INCORPORATED	74.29	INV. #815582-0; 01/817441-0
OTTERTAIL POWER COMPANY	3586.25	14-057220-7/COMMUNITY CENTER
POPHAM CONSTRUCTION	225.00	INV. #5678/SERVICES
RON'S SAW SHOP	54.94	INV. #125922/SUPPLIES
RUNNINGS SUPPLY INC.	141.68	4338198; 910/SUPPLIES
SD ASSOCIATION OF RURAL WATER	370.00	INV. #11650/ANNUAL DUES
SD ONE CALL	38.85	INV. #SD18-2172/SERVICES
STAR LAUNDRY & DRY CLEANERS	112.73	INV. #85765/86921/SERVICES
TOPKOTE INC.	55601.56	INV. #6419/CHIP SEAL
US POSTAL SERVICE	70.00	UTILITY POSTAGE

WATERTOWN PUBLIC OPINION	722.80	ACCT. #28271/ADVERTISEMENT
WW TIRE SERVICE, INC.	179.40	INV. #3045
SD DEPARTMENT OF REVENUE	149.25	SALES TAX RETURN
REVTRAK CHARGE	45.66	SERVICE CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Andrews and seconded by Jacobsen to issue warrants and pay the bills. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Larry Barnett received notification from the City of Lake Norden regarding the motion to deny Barnett's appeal of the Notice and Order to Abate dated July 20, 2018 via certified letter and email.

Discussion held concerning the proposed parking lot, vacation of a portion the alley and a request by landowner's to pave a portion of alley located in Block 4 of the Original Plat of the City of Lake Norden.

Gordon Kangas presented a plat of the Twilight Addition to the City of Lake Norden, Hamlin County, SD.

Motion made by Jacobsen and seconded by Andrews to recommend approval of said plat to the Lake Norden City Council. All voted aye.

Motion made by St. John and seconded by Jacobsen to adjourn as Planning and Zoning Commission and Zoning Board of Adjustments at 7:30 PM. All voted aye.

Mayor Aho declared the Council reconvenes.

Public Comment: Mike McHugh addressed the council regarding his bid for District 2 House of Representatives.

Motion made by Lemme and seconded by Jacobsen to approve renewal of the lease agreement between the City of Lake Norden and Jaclyn and Gerald Ford, as presented. All voted aye.

Council member Jacobsen introduced the following resolution and moved that the same is passed.

RESOLUTION NO.09/09/2018

WHEREAS Gordon and Delores Kangas, owners of the hereinafter real property have submitted a proposed plat **"LOTS 1 - 12 OF BLOCK 1, BLOCK 2, AND TWILIGHT AVENUE ROW OF TWILIGHT ADDITION IN THE N ½ SECTION 20, T113N, R53W OF THE 5TH P.M., CITY OF LAKE NORDEN, HAMLIN COUNTY, SOUTH DAKOTA"** and the Governing Body of said City having examined the proposed plat and it appears that all municipal taxes and special assessments, if any, upon

said plat and survey, have been executed according to law. Access to the public streets, subject to all applicable municipal ordinances, is hereby granted except as may be designated "no access" on the attached plat.

NOW, THEREFORE, BE IT RESOLVED THAT said plat and survey by and are hereby in all things accepted and approved.

Dated the 4th day of September, 2018

CITY OF LAKE NORDEN

(SEAL)

Jason Aho, Mayor

ATTEST:

Delores Kangas, Finance Officer

The forgoing resolution was duly seconded by Council member Larson. All voted aye. Thus, said resolution is duly passed and adopted.

Discussion held concerning the proposed parking lot and alley located in Block 4 of the Original Plat of the City of Lake Norden. Landowners living adjacent to the western 413.88' (four hundred thirteen and eighty eight hundredth feet) requested permission to pave the alley at the landowner's expense. Motion made by Larson and seconded by Jacobsen to approve the City of Lake Norden maintaining the above-mentioned paved portion of said alley, however, in the event that the paving would need to be dug up, the replacement pavement would be paid for by landowner's living along the western 413.88' of said alley. All voted aye.

Motion made by Larson and seconded by Jacobsen to provide financial assistance via the Lake Norden Development Corporation in the amount of \$8500.00 (eight thousand five hundred dollars) for each of the 12 (twelve) platted lots for development of residential lot infrastructure located in the Twilight Addition. All voted aye.

Gordon Kangas presented a request for annexation of property located west of Jay Headley Avenue on the corner of SD Hwy. 28 and Jay Headley Avenue. Motion made by Jacobsen and seconded by Larson to not approve annexation to the city limits. All voted aye.

Motion made by Lemme and seconded by St. John to approve the CIPP Project - Change Order # 3 contingent upon DENR approval, as presented. All voted aye.

Motion made by St. John and seconded by Larson to approve the CIPP - State Revolving Fund Loan - Reimbursement Amount Pay Request #3 for \$175,182.00 (one hundred seventy five thousand one hundred eighty two dollars) contingent upon DENR approval, as presented. All voted aye.

Motion made by Larson and seconded by Jacobsen to approve the CIPP - Water & Environment Fund - Reimbursement request #3 for \$43,795.47 (forty three thousand seven hundred ninety five dollars and forty seven cents) contingent upon DENR approval, as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the Second Reading of Ordinance #346 "AN ANNUAL APPROPRIATION ORDINANCE FOR THE CITY OF LAKE NORDEN FOR THE YEAR ENDING DECEMBER 31, 2019." All voted aye.

Motion made by Jacobsen and seconded by Larson to approve the Second Reading of ORDINANCE # 347 "AN ORDINANCE PROVIDING FOR A SURCHARGE FOR IMPROVEMENTS TO THE LAKE NORDEN WATER SYSTEM, FOR PAYMENT OF A BORROWER BOND AND YEARLY REVIEW OF THE SURCHARGE." All voted aye.

Motion made by Larson and seconded by St. John to authorize Mayor Aho to sign in behalf of the City an application to have the Wastewater Lagoon Improvements Project placed on the State Water Facilities Plan. All voted aye.

Motion made by Lemme and seconded by Andrews to authorize Mayor Aho to sign in behalf of the City an *Agreement for Administrative Assistance* with First District Association of Local Governments for grant funds to be received from Economic Development Administration for the Water Systems Improvements Project (EDA#05-01-05889), as presented. All voted aye.

Motion made by St. John and seconded by Andrews to declare the playground equipment located at the Lake Park, 45092 SD Hwy. 28, Lake Norden, SD as surplus property and furthermore to advertise the above-mentioned equipment for sale. Bids may be turned into the City Office by September 28, 2018. All voted aye.

Motion made by Jacobsen and seconded by St. John to go into executive session per SDCL 1-25-2 Section 1 at 8:14 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 8:25 PM.

Motion made by Jacobsen and seconded by St. John to adjourn at 8.25 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.