

CITY OF LAKE NORDEN

October 7, 2019

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, John Layman and Dorene Lemme. Absent: Kim St. John and Cameron Larson,.

City employees present: Tony Aas, Delores Kangas and Roy Hauschildt. Absent: Dan Koistinen.

Others present: Tom Homola and Gordon Kangas.

Motion made by Andrews and seconded by Layman to approve the agenda, with the addition of discussion concerning drainage problems on Lakeview Street and at Lakeview Court. All voted aye.

Motion made by Jacobsen and seconded by Lemme to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Layman to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by Jacobsen to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Jacobsen and seconded by Layman to approve the itemized credit card payments, as follows:

Aas***5494	APL*ITUNES	1.05	CLOUD BACKUP
AAS***5494	CALENDARWIZ	9.00	SERVICES
AAS***5494	CYALUME TECH.	25.00	SUPPLIES
AAS***5494	POST OFFICE	22.41	POSTAGE
AAS***5494	AMAZON	47.89	SUPPLIES
AAS***5494	AT&T	52.00	SUPPLIES
AAS***5494	AMAZON	14.86	SUPPLIES
KOISTINEN***2733	USA BLUEBOOK	165.03	SUPPLIES
KANGAS***2725	REVTRAK	1.00	PYMT. TEST
KANGAS***2725	US POSTAL SERVICE	336.75	ENVELOPES

All Voted Aye. Thus, motion carried.

Motion made by Layman and seconded by Andrews to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	436.77	SALARY/LESS DEDUCTIONS
TONY AAS	2764.93	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	2750.00	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	216.59	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	2844.18	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2490.45	SALARY/LESS DEDUCTIONS
KIRBY ANTONEN	642.21	SALARY/LESS DEDUCTIONS

HEALTH POOL OF SD	870.13	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1686.22	EMPLOYEE-EMPLOYER PER-CENT
DENTAL NETWORK OF AMERICA	181.00	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	150.00	EMPLOYEE CONTRIBUTIONS
EFTPS	3870.47	DEDUCTIONS DEPOSIT
LATI	60.00	TESTING
NORTHERN PLAINS CONTRACTING	720.00	CORRECTION TO PAY REQUEST #4
AUSTIN, HINDERAKER, HOPPER LLP	1638.00	LEGAL FEES
BANNER ASSOCIATES	22562.22	INV. #31573/31546
BOYD LAW FIRM, PROF. L.L.C.	90.00	LEGAL FEES
CITY OF LAKE NORDEN	94.98	REVTRAK ADJ.ACCT. #13050.00
COLONIAL RESEARCH CHEMICAL COR	612.38	INV. #144106/SUPPLIES
CONNECTING POINT COMPUTER	35.00	INV. #408409/SERVICES
COOK'S WASTEPAPER & RECYCLING	2361.00	MONTHLY SERVICE (187) DUMPSTER
COUNTRY STORE	254.84	ACCOUNT 101569
DAKOTA PORTABLE TOILETS	125.00	INV. #8999/SERVICES
DAKOTA PUMP & CONTROL INC.	447.96	INV. #25319/SERVICES
DAKOTA SUPPLY GROUP	888.27	INV. #F041654/SUPPLIES
DEARBORN LIFE INSURANCE CO.	165.60	W857220000/LIFE INSURANCE
DEPARTMENT OF HEALTH	251.00	INV. #10589909/TESTING
EFRAIMSON ELECTRIC INC.	5124.60	INV. 2767/2844/2939/SERVICES
GREAT AMERICAN FINICIAL SVCS.	110.76	INV. 25625746/LEASE FEES
HAMLIN BUILDING CENTER	325.66	SUPPLIES
HAMLIN COUNTY PUBLISHING	274.40	PUBLICATIONS
HD ELECTRIC COOPERATIVE, INC.	56.31	8346/35107/SERVICES
HENDRICKSON HEATING & COOLING	8139.04	INV. 3821; 23; 24; 36/SERVICES
INDEPENDENT AUDIT SERVICES, PC	5600.00	SERVICES
ITC	536.93	ACCT. #00040683-9
JUTTING'S GROCERY	156.51	SUPPLIES
KAISER WELL DRILLING, INC.	1734.07	INV. 1356/SERVICES
LAKER CHEMICAL COMPANY	2441.50	INV0017972; 18072/SUPPLIES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MIDWEST ALARM COMPANY, INC.	81.75	INV. #230185/SERVICES
MIDWEST AUTOMOTIVE INC.	420.00	INV. 2627/SERVICES
MILLBORN SEED	412.50	ORD0118087/SUPPLIES
NITTEBERG CONSTRUCTION CO.	2256.80	INV. #6108/SUPPLIES
NORDEN MOTOR COMPANY	648.60	SUPPLIES
NORTHERN PLAINS CONTRACTING	29600.81	CONT. PAY REQUEST 5/PARTIAL
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NORTHERN PLAINS CONTRACTING	3114.00	INV. 19-850/SUPPLIES
NORTHWESTERN ENERGY	55.31	2540879-0/2747404-8
OTTERTAIL POWER COMPANY	6277.22	14030560/STREET LIGHTS
ROUND ROBIN	200.00	LNCC DEPOSIT REFUND
RUNNINGS SUPPLY INC.	222.91	46125000; 6070/4624418/463901
SD BIRTH MATTERS	200.00	LNCC DEPOSIT REFUND
SD ONE CALL	11.55	SD19-2272
SIG SAUER INC.	642.59	INV. #3372488/SUPPLIES
STAR LAUNDRY & DRY CLEANERS	181.77	ACCOUNT 3710/SERVICES
VESSCO, INC.	861.24	INV. 77898/SUPPLIES
WW TIRE SERVICE, INC.	39.44	INV. #299520/322197/SUPPLIES
FIRST NET	52.03	WIRELESS SERVICE
AT&T	130.91	MONTHLY SERVICE
SD DEPARTMENT OF REVENUE	149.66	SALES TAX RETURN
FIRST PREMIER BANK	45.50	BANK CHARGES/AUGUST

FIRST PREMIER BANK	43.50	BANK CHARGES/SEPTEMBER
REVTRAK CHARGE	44.61	SERVICE CHARGE
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Andrews and seconded by Lemme to issue warrants and pay the bills. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Public Hearing regarding Permit #10/10/19 by Thomas Homola for a conditional use permit. The request, if granted, would permit the applicant to use the following property Lot 7, Block 1 Martha Olson's Addition to the City of Lake Norden, Hamlin County, South Dakota which street address is 401 2nd Avenue North, Lake Norden, SD in the following manner: Construction of an 8' X 12' wood deck at the front door facing 401 2nd Avenue North. The applicant is requesting a 5' (five foot) variance from front yard setback. The ordinance requires structures not to extend into the 25' front yard setback on a corner lot.

Motion made by Lemme and seconded by Layman to approve the conditional use permit #10/10/19, as presented. All voted aye.

Public Hearing regarding Permit #11/10/2019 by Mylun Tikka, applicant, and Gordon Kangas, owner, for two conditional use permits. The request, if granted, would permit the applicant/owner to use the following properties: Lots 4 and 5 of Block 1, Twilight Addition in the City of Lake Norden, Hamlin County, South Dakota which street addresses are 733 and 741 Twilight Avenue, Lake Norden, SD in the following manner: Construction of two-family dwellings in a "R1" Residential District as stated in Section 2.05.03 Conditional Uses Item #3 on each of the above-stated lots. The applicant/owner are also asking for a 534.73 square foot variance to the minimum lot area requirement. The ordinance requires 6,000 square feet minimum lot area per unit.

Motion made by Layman and seconded by Jacobsen to approve the Conditional Use Permit #11/10/2019, with the condition that the dwellings are sold and not rented upon completion. All voted aye.

Motion made by Andrews and seconded by Jacobsen to adjourn as a acting as a Planning and Zoning Commission and Zoning Board of Adjustments at 7:09 PM. All voted aye.

Mayor Aho declared the Council reconvenes acting as the Lake Norden City Council.

Public Comment: No Public Comment.

Motion made by Jacobsen and seconded by Layman to approve Change Order #2 for WTF Improvements and Wellfield Controls Project - 2018, as presented. All voted aye.

Motion made by Andrews and seconded by Jacobsen to approve Water Systems Improvement Project - Pay Request #9 - SRF Loan \$51,169.00 and Interim Financing \$30,418.84. Said request includes Contractor Pay Request #5 \$59201.62; Banner \$20748.22; Austin, Hinderaker, Hopper, Strait & Benson LLP \$1638.00, contingent upon funding agency approval. All voted aye.

Motion made by Jacobsen and seconded by Layman t. John to approve the Waste Water Systems Improvement Project - Pay Request #15 -- SRF Loan \$1451.00 - Grant \$362.80, contingent upon funding agency approval. All voted aye.

Motion made by Andrews and seconded by Lemme to renew the Retail (On-sale) Liquor License - RL 5694 with Sunday on-sale operation for the *Bullpen Restaurant LLC* for the year 2020. Voting aye; Andrews, Jacobsen and Lemme. Voting nay: None. Absent: Larson and St. John. Abstaining: St. John. Thus, said license is approved.

Motion made by Andrews and seconded by Lemme to renew the Retail (Off-sale) Liquor License - PL 4642 with Sunday on-sale operation for the *Bullpen Restaurant LLC* for the year 2020. Voting aye; Andrews, Jacobsen and Lemme. Voting nay: None. Absent: Larson and St. John. Abstaining: St. John. Thus, said license is approved.

Motion made by Jacobsen and seconded by Andrews Lemme to renew the Retail (On-sale) Liquor License - RL-19977 with Sunday on-sale operation for the *Bullpen Restaurant LLC* for the year 2020. Voting aye; Andrews, Jacobsen and Lemme. Voting nay: None. Absent: Larson and St. John. Abstaining: St. John. Thus, said license is approved.

Motion made by Layman and seconded by Jacobsen to approve of the audit of the financial records of the City of Lake Norden for the year ending 12/31/2018, as presented. All voted aye.

Motion made by Jacobsen and seconded by Layman to approve the September Police Report, as presented. All voted aye.

Discussion held concerning drainage problems on Lakeview Street and Lakeview Court. Mayor Aho shall contact Executive Director of Lakeview Court, Sherry Antonen, in regards to possible solutions.

Motion made by Jacobsen and seconded by Layman to go into executive session per SDCL 1-25-2 Section 1 at 7:43 PM. All voted aye.

Mayor Aho declared the council out of executive session at 7:54 PM.

Motion made by Layman and seconded by Jacobsen to hire George Gibbons as a police officer jointly with the Town of Hayti per the *Equally Shared Municipal Police Officer Agreement* signed by the two entities with the current annual salary set at #32,240.00 and upon completion of

certification the annual salary would increase to \$34,240.00. Furthermore, Gibbons shall receive benefits in accordance with the City of Lake Norden's *Employee Policy Manual*. Gibbons shall begin employment on October 29, 2019, contingent upon approval of the Town of Hayti's governing board. All voted aye.

Motion made by Jacobsen and seconded by Layman to adjourn at 7:57 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.