

**CITY OF LAKE NORDEN**

**August 6, 2018**

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Kim St. John, Cameron Larson and Dorene Lemme. Absent: John Layman.

City employees present: Roy Hauschildt, Delores Kangas and Dan Koistinen. Absent: none.

Others present: Jenna Aderhold-Herald Enterprise, Justin Johnson, Jolene Johnson, Jason Koistinen-Basin Construction and Tanya Miller - Banner Associates.

Motion made by Larson and seconded by Lemme to approve the agenda, as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the previous minutes, as presented. All voted aye.

Motion made by Jacobsen and seconded by Andrews to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Larson and seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the itemized credit card payments, as follows:

Kangas***2725	Holiday Inn	175.00	Travel
Kangas***2725	Post Office	55.80	Postage
Hauschildt***2717	Runnings	104.96	Supplies
Murphy***2741	APL*Itunes	1.05	Cloud Backup

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	679.69	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3011.68	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	1815.49	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	2922.39	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1360.40	SALARY/LESS DEDUCTIONS
KIRBY ANTONEN	777.61	SALARY/LESS DEDUCTIONS
DAMON STORMO	507.92	SALARY/LESS DEDUCTIONS
BRADLEY NOEM	1777.74	SALARY/LESS DEDUCTIONS
GUNNER ST. JOHN	137.91	SALARY/LESS DEDUCTIONS
AUSTIN HAKEMAN	802.79	SALARY/LESS DEDUCTIONS
SARA HAKEMAN	934.56	SALARY/LESS DEDUCTIONS
JIMMY MURPHY	7797.29	FINAL PAYOUT/LESS DEDUCTIONS
STACEY STORMO	507.92	SALARY/LESS DEDUCTIONS
CRAIG TASCHNER	507.92	SALARY/LESS DEDUCTIONS
JEFF KURSE	1269.81	SALARY/LESS DEDUCTIONS
SD DENR - OPERATOR CERTIFICATION	10.00	EXAM FEE/HAUSCHILDT

JASON AHO	1028.40	REIMBURSEMENT
ARNESON ELECTRIC INC	269.32	INV. #5401;2/SERVICES
BADGER OIL COMPANY	203.35	INV. #9284/9433/SUPPLIES
BANNER ASSOCIATES	40308.60	INV. #29728;45/SERVICES
BASIN CONSTRUCTION & DRAIN TIL	1995.72	INV. #15710/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	4067.80	LEGAL FEES
COLONIAL RESEARCH CHEMICAL COR	1306.94	INV. #141916/SUPPLIES
CONNECTING POINT COMPUTER	35.00	INV. #402786/SERVICES
COOK'S WASTEPAPER & RECYCLING	2299.19	MONTHLY SERVICE (176) DUMPSTERS
CORE & MAIN LP	273.78	INV. #J173406/SUPPLIES
COUNTRY STORE	726.69	ACCOUNT #101569
DAKOTA PORTABLE TOILETS	125.00	INV. #7084/SERVICES
DAKOTA PUMP & CONTROL INC.	2934.69	INV. #24104;05;30;205
THERESA DEBLIZAN	100.00	WATER DEPOSIT REFUND
DEPARTMENT OF REVENUE	28.00	INV. #10583183/TESTING
ELECTRONICS REPAIR	31.94	INV. #1898/SERVICES
HAMLIN BUILDING CENTER	948.74	SUPPLIES
HAMLIN COUNTY PUBLISHING	154.34	PUBLICATIONS
HAMLIN SCHOOL DISTRICT NO.28-3	45.00	SWIM BUS RENTAL
HAWKINS, INC	1995.90	INV. #4329026/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	100.61	ACCT.8346/35107
HENDRICKSON HEATING & COOLING	568.36	INV. #2874/2904;31/SERVICES
ITC	530.35	ACCT. #00040683-9
BRADY JAGER	237.65	REIMBURSEMENT
JUTTING'S GROCERY	80.06	SUPPLIES
KAISER WELL DRILLING, INC.	7617.36	INV. #1283; 84/REPAIRS/TESTING
JEFF KRUSE	1000.86	REIMBURSEMENT
LAKER CHEMICAL COMPANY	11189.75	INV0012113; 403/SUPPLIES
JOHN LAYMAN	157.08	REIMBURSEMENT
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DOANTION
NITTEBERG CONSTRUCTION CO.	2213.70	INV. #5184/5126/SERVICE/SUPPLY
BRAD NOEM	1762.49	REIMBURSEMENT
JACKSON NOEM	325.00	UMPIRE
WAYNE NOEM	25.00	DEPOSIT LESS RENTAL FEE
NORDEN MOTOR COMPANY	459.15	SUPPLIES
NORTHWESTERN ENERGY	61.96	2540879;03/2747404/2948926
OFFICE PEEPS, INC.	122.53	INV. #23094836/LEASE FEES
OFFICE PEEPS, INCORPORATED	171.28	INV. #813084-0/813955-0
OTTERTAIL POWER COMPANY	4258.63	14-049136-6/MEMORIAL PARK
CARSON PEDERSEN	75.00	UMPIRE
PIPE MASTERS	2842.50	INV. #124337/SERVICES
POPHAM CONSTRUCTION	225.00	INV. #5621/SERVICES
ROY'S SPORT SHOP	159.00	INV. #003339/SUPPLIES
RUNNINGS SUPPLY INC.	119.99	INV. #0028-4313447
SD ONE CALL	18.90	INV. SD18-1742
STAR LAUNDRY & DRY CLEANERS	215.63	84273/83905/85373
STEFFENSEN TREE SERVICE	75.00	INV. #621576/SERVICES
CAMI STEVENSON	125.00	UMPIRE
KALE STEVENSON	25.00	UMPIRE
MARK STEVENSON	25.00	UMPIRE
TYSON STEVENSON	25.00	UMPIRE
DAMON STORMO	239.20	REIMBURSEMENT/UMPIRE
STACEY STORMO	25.00	UMPIRE
CRAIG TASCHNER	196.66	REIMBURSEMENT

THE BULLPEN	453.25	INV. #122/SUMMER YOUTH
TMDE CALIBRATION LABS, INC.	50.00	INV. #33573/SERVICES
US POSTAL SERVICE	70.00	UTILITY POSTAGE
WATERTOWN REGIONAL LANDFILL	57.38	INV. #01-302131/SERVICES
JANE WITT	20.00	SWIMM REF
WELLMARK BCBS	1333.08	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1813.12	EMPLOYEE-EMPLOYER CONTRIBUTIONS
WELLMARK BCBS	999.82	EMPLOYEE MONTHLY PREMIUM
DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	150.00	EMPLOYEE CONTRIBUTIONS
EFTPS	8100.83	DEDUCTIONS DEPOSIT
SD DEPARTMENT OF REVENUE	143.59	SALES TAX RETURN
FIRST PREMIER BANK	28.75	ACH CHARGE
REVTRAK CHARGE	76.48	SERVICE CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by St. John and seconded by Larson to issue warrants and pay the bills. All voted aye.

Discussion held concerning the Hamlin Education Center bus stop located at the Lake Norden Fire Hall. Motion made by Larson and seconded by Lemme to leave the bus stop at its current location. Brian Jacobsen instructed to contact Hamlin School District. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Justin & Jolene Johnson presented a request to the Board for construction of a residential apartment within an existing commercial storage unit located at 800 1<sup>st</sup> Avenue North. Finance Officer instructed to contact First District Association of Local Governments in regards to possible re-zoning of said property.

Jason Koistinen presented plans for an expansion of the Lake Norden Country Store. Koistinen also presented plans for creation of a truck parking lot south of the existing building located at 721 Burlington Street. Zoning board approved the plans and instructed Koistinen to proceed with the building permit application process.

Larry Barnett submitted a written appeal regarding *The Notice and Order to Abate* dated July 20, 2018. Said appeal was received in the City Office on 8/2/2018. Motion made by Jacobsen and seconded by Larson to deny Barnett's appeal. All voted aye.

Discussion held concerning the proposed parking lot located in Block 4 of the Original Plat of the City of Lake Norden. Tentatively, Agropur Inc. is requesting consideration for vacation of a portion of said alley; vacation of parking area adjacent to the proposed parking lot and located on city owned Dakota Street; and permission for property owners located along the portion of the alley not to be vacated to pave the alley with the City agreeing to future maintenance of the paved alley. No action was taken.

Motion made by Jacobsen and seconded by St. John to adjourn as Planning and Zoning Commission and Zoning Board of Adjustments. All voted aye.

Mayor Aho declared the Council reconvenes.

Public Comment: NONE

Discussion held concerning nuisance letters regarding mowing, unlicensed vehicles and nuisances.

Motion made by Lemme and seconded by Andrews to approve the Second Reading Ordinance #345 AN ORDINANCE ENTITLED, an ordinance to amend Section 1.03.01 Official Zoning Map, adopted An Ordinance Establishing Zoning Regulations For The City Of Lake Norden, South Dakota, And Providing For The Administration, Enforcement, And Amendment Thereof, In Accordance With The Provisions Of Chapters 11-4 And 11-6, 1967 SDCL, And Amendments Thereof, And For The Repeal Of All Ordinances In Conflict Herewith. All voted aye.

Motion made by Jacobsen and seconded by Andrews to approve the CIPP Project - Change Order # 1 contingent upon DENR approval, as presented. All voted aye.

Motion made by Larson and seconded by Andrews to approve the CIPP - Change Order #2 contingent upon DENR approval, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the CIPP - Contractor Pay Request #1 for \$90,628.69 (ninety thousand six hundred twenty eight dollars and sixty nine cents) contingent upon DENR approval, as presented. All voted aye.

Motion made by St. John and seconded by Jacobsen to approve the CIPP - Reimbursement request #2 for \$98,192.34 (ninety eight thousand one hundred ninety two dollars and thirty four cents) contingent upon DENR approval, as presented. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve the testing quote of the CIPP liner samples from Microbac for 5 (five) samples at a total cost of \$1,475.00 (one thousand four hundred seventy five dollars). All voted aye.

Discussion held concerning complaints received regarding parking along the 500 Block of Main Avenue. City employees instructed to place two *Post Office Parking Only* signs along the east side of Dakota Street. No other designated parking places shall be posted for individual businesses.

Motion made by Jacobsen and seconded by Andrews to authorize coverage of the Lake Norden Fire and Ambulance Districts under the City of Lake Norden's workers compensation insurance policy. All voted aye.

Motion made by Jacobsen and seconded by Andrews to approve the First Reading of Ordinance #346 "AN ANNUAL APPROPRIATION ORDINANCE FOR THE CITY OF LAKE NORDEN FOR THE YEAR ENDING DECEMBER 31, 2019." All voted aye.

Motion made by Lemme and seconded by Jacobsen to approve the EFT payment for \$78.90 (seventy-eight dollars and ninety cents) to SD Unemployment Insurance Division. All voted aye.

Motion made by Larson and seconded by Jacobsen to approve the First Reading of ORDINANCE # 347 "AN ORDINANCE PROVIDING FOR A SURCHARGE FOR IMPROVEMENTS TO THE LAKE NORDEN WATER SYSTEM, FOR PAYMENT OF A BORROWER BOND AND YEARLY REVIEW OF THE SURCHARGE." All voted aye.

Motion made by Larson and seconded by St. John to go into executive session per SDCL 1-25-2 Section 1 & 3 at 8:54 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 9:10 PM. Motion made by Jacobsen and seconded by Larson to adjourn at 9:11 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer

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Publish once at an approximate cost of \_\_\_\_\_.