

**CITY OF LAKE NORDEN**

**September 6, 2022**

Council met in regular session at 7:00 PM. Mayor Aho presiding. *Members* present: Jason Aho, Janet Andrews, Cameron Larson, John Layman, Dorene Lemme and Kim St. John. Absent: None

City employees present: Tony Aas, Delores Kangas, Dan Koistinen and Shari Layman and Roy Hauschildt. Absent: None.

Others present: Todd Boyd - Lake Norden City Attorney, Sonia Delgado, Charles Strande and Jose R. Urias.

Motion made by Andrews and seconded by Lemme to approve the agenda with the addition of discussion concerning water line replacements and the fence located at 706 1<sup>st</sup> Avenue North, as presented. All vote aye.

Motion made by Layman and seconded by Larson to approve the previous minutes, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the itemized credit card payment, as follows:

AAS***6494	APPLE.COM	1.05	SERVICES
AAS***6494	RAMKOTA	133.90	TRAVEL
AAS***6494	RAMKOTA	3.00	TRAVEL
KOISTINEN***2733	USA BLUE BOOK	423.89	SUPPLIES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	763.01	HOURLY WAGES/LESS DEDUCTIONS
JANET ANDREWS	554.10	SALARY/LESS DEDUCTIONS
TONY AAS	3595.96	HOURLY WAGES/LESS DEDUCTIONS
DAN L. KOISTINEN	3360.92	HOURLY WAGES/LESS DEDUCTIONS
STACY HAKEMAN	854.23	SALARY-HRPLY.WAGES/LESS DEDUCTIONS
JOHN LAYMAN	461.75	SALARY/LESS DEDUCITONS
JASON AHO	969.67	SALARY/LESS DEDUCTIONS
CAMERON LARSON	369.40	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	3276.04	HOURLY WAGES/LESS DEDUCTIONS
DELORES KANGAS	3681.10	HOULY WAGES/LESS DEDUCTIONS
DORENE LEMME	369.40	SALARY/LESS DEDUCTIONS
BRADLEY NOEM	1015.85	SALARY/LESS DEDUCTIONS
AUSTIN HAKEMAN	908.45	HOURLY WAGESLESS DEDUCTIONS
JACKSON NOEM	992.85	HOURLY WAGES/LESS DEDUCTIONS

SHARI LAYMAN	1821.21	HOURLY WAGES/LESS DEDUCTIONS
KIM ST. JOHN	554.10	SALARY/LESS DEDUCTIONS
SOUTH DAKOTA RETIREMENT	1675.68	EMPLOYER/EMPLOYEE 6%
SD SUPPLEMENTAL RETIREMENT	325.00	EMPLOYEE CONTRIBUTIONS
EFTPS	6652.06	DEDCUTIONS DEPOSIT
AGROPUR INC.	10.00	LAND PURCHASE AGREEMENT+
AREA, INC.	150.00	INV. #12700/SERVICES
ARGUS LEADER	1241.49	INV. #0004798036/SERVICES
BADGER OIL COMPANY	689.97	37858/35772/38182
BANNER ASSOCIATES	15691.35	INV. #37983/SERVICES
BASIN CONSTRUCTION & DRAIN TIL	4169.60	INV. #20881/TWILIGHT REGRADE
BOYD LAW FIRM, PROF. L.L.C.	1855.00	LEGAL FEES
CITY OF LAKE NORDEN	150.00	ACCT. 1975 FROM DEPOSIT
CNA SURETY DIRECT BILL	20.00	POLICY 72483101
CODE ENFORCEMENT SPEC., LLC	1109.55	CODE ENFORCEMENT
COLONIAL RESEARCH CHEMICAL COR	725.28	INV. #149343/SUPPLIES
CONNECTING POINT COMPUTER	37.00	INV. 421407/SERVICES
COOK'S WASTEPAPER & RECYCLING	2600.50	MONTHLY (194) DUMPSTERS
DAKOTA PORTABLE TOILETS	130.00	INV. #15138/SERVICES
DEPARTMENT OF HEALTH	28.00	INV. 10605974/TESTING
EFRAIMSON ELECTRIC INC.	1568.36	INV. 15077/14988
FIRST PREMIER BANK	4.80	COLLECTIONS
GALLS, LLC	331.75	ACCT. #1002239368
GATEHOUSE MEDIA SD HOLDINGS, L	864.00	INV. #0004791146/SERVICES
GLACIAL LAKES & PRAIRIES TOUR	1825.00	PUBLICATION
GLACIAL LAKES HUMANE SOCIETY	900.00	ANNUAL DONATION
GREAT AMERICAN FINICIAL SVCS.	110.76	LEASE AGREEMENT
HAMLIN BUILDING CENTER	89.12	SUPPLIES
HAMLIN COUNTY SHERIFF'S OFFICE	310.00	CONTRACTED SHERIFF SERVICE
HAMLIN COUNTY PUBLISHING	416.23	PUBLICATIONS
HAMLIN COUNTY FARMERS COOP	1651.09	ID#101569
HAWKINS, INC	3333.03	INV. #6260323/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	1596.27	8346/35853/35107
ITC	650.52	ACCT #0040683-9
JUTTING'S GROCERY	98.58	SUPPLIES
KAISER WELL DRILLING, INC.	13051.05	#9/#7 WELL MAINTENANCE
KDM EQUIPMENT, INC.	212.79	32394/32467/SERVICES
KONES KORNER	280.00	SUPPLIES/POLICE
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
LN DEVELOPMENT CORPORATION	25,000.00	DONATION/BLACK RIVER HOLDINGS
MIDWEST ALARM COMPANY, INC.	97.28	INV. #317451/SERVICES
YESIKA MUNOZ	350.00	LNCC DEPOSIT REFUND
NITTEBERG CONSTRUCTION CO.	2899.60	INV. #8629/SUPPLIES
BRAD NOEM	1086.96	REIMBURSEMENT
NORTHWESTERN ENERGY	640.61	ACCT. 2540879/WATER TREATMENT
OFFICE PEEPS, INCORPORATED	349.80	9923216;4120/5906
OTTERTAIL POWER COMPANY	5105.91	14030564/WEST WELL
RON'S SAW SHOP	142.26	INV. #185584/SERVICES
RUNNINGS SUPPLY INC.	294.95	INV.5503050;8316/5511875
SD ASSOCIATION OF RURAL WATER	385.00	ANNUAL DUES
SD FEDERAL PROPERTY AGENCY	40000.00	553764924/RODE GRADER
SD ONE CALL	21.15	INV. #SD22-01469
STAR LAUNDRY & DRY CLEANERS	440.12	ACCT#3710;01;02;03
STEFFENSEN INSURANCE	60.00	ADD ROAD GRADER/GRINNELL

TEAM LABORATORY CHEMICAL, LLC.	12314.00	INV0032035;205;126;360
US POSTAL SERVICE	88.00	UTILITY POSTAGE
WHEELCO TRUCK & TRAILER PARTS	470.52	INV236064/SUPPLIES
SD DEPARTMENT OF REVENUE	172.03	SALES TAX/GARBAGE/MISC/TOURISM
FIRST NET	151.49	SERVICES
REVTRAK CHARGE	74.10	SERVICE CHARGE
BANK CHARGES	49.99	SERVICE CHARGES
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Layman to issue warrants and pay the bills. All voted aye.

Alderman Brian Jacobsen - Ward II did not file a Petition of Nomination. Thus, a vacancy exists in Ward II. No Council action was taken.

Motion made by Layman and seconded St. John to table action regarding the proposals from Eframson Electric and Sentry for a generator for the Lake Norden Fire Hall meeting. All voted aye.

Motion made by Larson and seconded by Layman to approve the quote for a heater for the Lake Norden Fire Hall truck bay area from King Bothers Heating & Cooling, as presented. All voted aye.

**Mayor Aho declared the council convene jointly acting as the Lake Norden City Council and as a Planning and Zoning Commission and Zoning Board of Adjustments**

Discussion held concerning Isaac Seppanen building permit and subsequent written request for applicant to remove the moved in building at his residence located at 710 2<sup>nd</sup> Avenue South. No action taken.

Discussion held concerning a variance request submitted by Jose R. Urias for construction of a house on the property located at 710 1<sup>st</sup> Avenue North, Lot12, Roisum's Frist Addition to the City of Lake Norden, SD. No action was taken.

Charles Strande presented a request for purchase of the property described as the north fifty feet of Lot 1, Railroad Addition to the City of Lake Norden. No action taken.

Motion made by Larson and seconded by Layman to approve the Annual Report for the City of Lake Norden for the year ending December 31, 2021. Specifically, the following reports: Published Format; Exhibits 1-7; General Fund Budgetary Comparison Schedule & Schedule of Changes in Long-Term Debt. All voted aye.

Motion made by Larson and seconded by St. John to approve the First Reading or ORDIANNCE #373 "An Annual Appropriations Ordinance for the City of Lake Norden for the year ending December 31, 2023. All voted aye.

Council member Layman introduced the following resolution and moved that the same be passed.

**RESOLUTION #08/09/2022**

**A RESOLUTION APPROVING AN AMENDMENT TO ORDINANCE #356 SECTION V - AN ORDINANCE ESTABLISHING WATER RATES FOR THE CTY OF LAKE NORDEN**

WHEREAS,

In addition to other water charges, the City of Lake Norden hereby establishes the following surcharges of \$5,459.25 payable by Agropur Inc. and \$10.00 payable by all other city customers of its system who receives or benefits from the services of the project financed by the CW-03 loan with the borrower bond. The collection of the surcharge shall start on January 1, 2023. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same times as other charges of the system, and establish a surcharge account to segregate the income from other system income for book keeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

THEREFORE, THIS RESOLUTION IS PASSED AND ADOPTED THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2022.

Jason Aho, Mayor  
City of Lake Norden, South Dakota

ATTEST:

Delores Kangas, Deputy Finance Officer  
City of Lake Norden, South Dakota

The foregoing resolution was duly seconded by Lemme. All voted aye. Therefore, resolution is passed and adopted.

Council member St. John introduced the following resolution and moved that the same be passed.

**RESOLUTION #09/09/2022**

**A RESOLUTION APPROVING AN AMENDMENT TO ORDINANCE #356 SECTION V - AN ORDINANCE ESTABLISHING WATER RATES FOR THE CITY OF LAKE NORDEN**

e) The minimum charge per month for the use of city water for commercial/industrial units shall be as follows:

Agropur Monthly Base Rate \$2,946.00 (accumulated meter charges by size) + \$2,218.40 (surcharge 1) + \$8,233.33 (surcharge 2) + \$1.50 per 1,000 gallons.

THEREFORE, THIS RESOLUTION IS PASSED AND ADOPTED THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2022.

Jason Aho, Mayor  
City of Lake Norden, South Dakota

ATTEST:

Delores Kangas, Deputy Finance Officer  
City of Lake Norden, South Dakota

The foregoing resolution was duly seconded by Layman. All voted aye. Therefore, resolution is passed and adopted.

Council member St. John introduced the following resolution and moved that the same be passed.

**RESOLUTION #10/09/2022**

**A RESOLUTION APPROVING AN AMENDMENT TO ORDINANCE #357 "AN ORDINANCE AMENDING ORDINANCE # 339-SECTION VI-RATES AND CHARGES FOR SERVICES OF THE WASTEWATER**

**SYSTEM."**

In addition to the above fees, all services after the first service that are connected to a master meter shall be charged a fee of \$15.00 per dwelling unit.

All customers residing outside of the City limits of the City of Lake Norden shall pay fifty percent (50%) above the aforesaid rates.

THEREFORE, THIS RESOLUTION IS PASSED AND ADOPTED THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2022.

Jason Aho, Mayor  
City of Lake Norden, South Dakota

**ATTEST:**

Delores Kangas, Deputy Finance Officer  
City of Lake Norden, South Dakota

The foregoing resolution was duly seconded by Layman. All voted aye. Therefore, resolution is passed and adopted.

Discussion held concerning the DANR SD - Brownfield Program. No action taken.

Motion made by St. John and seconded by Larson to authorize the advertisement of bids for the following project: Lake Norden Water Tower - 2022. All voted aye. Thus, motion carried.

Motion made by Layman and seconded by St. John to move the October City Council regular meeting from Monday, October 3, 2022 at 7:00 PM to Monday, October 10, 2022 at 7:00 PM. All voted aye.

Motion made by Larson and seconded by Layman to approve the September Police Report, as presented. All voted aye.

Motion made by Lemme and seconded by Larson to approve proposal #50577.01 - Watch Guard video systems #50577.01 for the Lake Norden Police Department from Connecting Point, as presented. All voted aye.

Discussion held concerning updates to the City of Lake Norden's fines for violation of City Ordinances. Motion made by St. John and seconded by Layman to authorize City Attorney Todd Boyd to review said changes and draft final updated documents for council approval. All voted aye.

Motion made by Layman and seconded by Larson to go into executive session per SDCL 1-25-2 Section 1 at 8:54 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 9:50 PM.

Motion made by Layman and seconded by Lemme to table action regarding hiring of police staff. All voted aye.

Discussion held concerning the Finance Officer open position. No action taken.

Motion made by Larson and seconded by Lemme to adjourn at 9:54 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Deputy Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of \_\_\_\_\_.