

CITY OF LAKE NORDEN

November 7, 2022

Council met in regular session at 7:00 PM. President Larson presiding. *Members present:* Mayor Jason Aho arrived at 7:10 pm and began presiding over the meeting, Cameron Larson, John Layman, Dorene Lemme and Kim St. John. *Absent:* Janet Andrew

City employees present: Tony Aas, Delores Kangas, Shari Layman, Michael Morgan, Dan Koistinen and Roy Hauschildt. *Absent:* James Donnelly.

Others present: Terry Kasten and Gregg Jorgensen - Banner Associates.

Motion made by Lemme and seconded by Layman to approve the agenda, as presented. All vote aye.

Motion made by Layman and seconded by St. John to approve the previous minutes, as presented. All voted aye.

Motion made by St. John and seconded by Layman to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Layman and seconded by St. John to approve the itemized credit card payment, as follows:

AAS***6494	APPLE.COM	1.05	SERVICES
AAS***6494	USPS PO	58.00	BOX RENTAL
AAS***6494	HITECH WIRELESS	74.49	POLICE PHONE

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	772.91	HOURLY WAGES/LESS DEDUCTIONS
JAMES DONNELLY	2834.35	HOURLY WAGES/LESS DEDUCTIONS
TONY AAS	3232.77	HOURLY WAGES/LESS DEDUCTIONS
DAN L. KOISTINEN	3265.66	HOURLY WAGES/LESS DEDUCTIONS
STACY HAKEMAN	651.07	SALARY-HRLY.WAGES/LESS DEDUCTIONS
ROY HAUSCHILD	3040.99	HOURLY WAGES/LESS DEDUCTIONS
DELORES KANGAS	3322.31	HOURLY WAGES/LESS DEDUCTIONS
MICHAEL MORGAN	2896.15	HOURLY WAGES/LESS DEDUCTIONS
SHARI LAYMAN	1069.34	HOURLY WAGES/LESS DEDUCTIONS
SOUTH DAKOTA RETIREMENT	2077.70	EMPLOYER/EMPLOYEE 6%/8%
DENTAL NETWORK OF AMERICA	116.40	EMPLOYEE DENTAL INSURANCE
SD SUPPLEMENTAL RETIREMENT	350.00	EMPLOYEE CONTRIBUTIONS
EFTPS	6627.23	DEDUCTIONS DEPOSIT
HCFC	1172.22	ID#101569
HARVEY AHO	100.00	WATER DEPOSIT REFUND/H AHO
AREA, INC.	375.00	12977/SERVICES
BANNER ASSOCIATES	19308.72	INV. #38383/38468
BES TOWING - BARTON'S SERVICE	5940.32	INV. #9269;79/SUPPLIES

CENTRALSQUARE TECHNOLOGIES,LLC	685.24	366369/SERVICES
CITY OF LAKE NORDEN	150.00	Water Deposit refund/Saenz
COLONIAL RESEARCH CHEMICAL COR	708.16	149763/SUPPLIES
CONNECTING POINT COMPUTER	286.00	INV. #421946;2135/SERVICES
COOK'S WASTEPAPER & RECYCLING	2499.00	MONTHLY (196)
CORE & MAIN LP	3742.85	INV.#R795689
DAKOTA PORTABLE TOILETS	186.25	15867/SERVICES
DAKOTA PUMP & CONTROL	5321.48	INV. #28474:411/SUPPLIES
DAKOTA SUPPLY GROUP	450.00	S102227493.001/SERVICES
DEPARTMENT OF HEALTH	42.00	INV. #10606900/TESTING
EFRAIMSON ELECTRIC INC.	122.45	INV. #15363/SERVICES
FIRST DAKOTA TITLE	267063.75	LOAN CLOSING JUNTUNEN LAND
GREAT AMERICAN FINICIAL SVCS.	110.76	COPIER LEASE
HAMLIN BUILDING CENTER	406.05	SUPPLIES
HAMLIN COUNTY SHERIFF'S OFFICE	310.00	CONTRACTED SHERFIFF SERVICE
HAMLIN COUNTY PUBLISHING	643.32	PUBLICATIONS
HAMLIN COUNTY FARMERS COOP	1574.43	ID#101569
HAWKINS, INC	4134.75	INV. #6313140;18093/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	1583.10	8346/35853/35107
INDEPENDENT AUDIT SERVICES, PC	4125.00	AUDIT 2021/PARTIAL PYMT.
ITC	640.47	ACCT#00040683-9
DELORES KANGAS	68.27	REIMBURSEMENT/LNCC
KDM EQUIPMENT, INC.	163.50	INV. #33044;342/SERVICES
TIM KOISTI	350.00	LNCC DEPOSIT REFUND/KOISTI
LN DEVELOPMENT CORPORATION	23262.00	DONATION ALLEY PROJECT
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MENARDS	63.90	INV. #78628/SUPPLIES
MIDWEST ALARM COMPANY, INC.	97.28	326329/SERVICES
NITTEBERG CONSTRUCTION CO.	1836.00	INV. #8878/SERVICES
NORTHWESTERN ENERGY	915.87	ACCT#2540879/WATER TREATMENT
OFFICE PEEPS, INCORPORATED	7.99	1004056/SUPPLIES
OTTERTAIL POWER COMPANY	6095.54	14030560/STREET LIGHTS
POPHAM CONSTRUCTION	775.00	9062/SERVICES
SECRETARY OF STATE	30.00	NOTARY FEE
SOUTH DAKOTA 811	17.85	SD22-02523/SERVICES
STAR LAUNDRY & DRY CLEANERS	371.69	ACCT#3710:01:02:03
TEAM LABORATORY CHEMICAL, LLC.	4854.74	INV0033051:107/SUPPLIES
TOWN OF HAYTI	444.79	REIMBURSEMENT
TRAFFIC SOLUTIONS INC.	4971.65	INV,DR22-668/SERVICES
TWO WAY SOLUTIONS	45.00	INV#126673/SERVICES
US POSTAL SERVICE	88.00	UTILITY POSTAGE
MILBANK WINWATER WORKS	4428.20	INV#181527 01/SUPPLIES
SD DEPARTMENT OF REVENUE	168.56	SALES TAX/GARBAGE/ TOURISM
FIRST NET	151.49	SERVICES
REVTRAK CHARGE	153.37	SERVICE CHARGE
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Layman to issue warrants and pay the bills. All voted aye.

Alderman Brian Jacobsen - Ward II did not file a Petition of Nomination. Thus, a vacancy exists in Ward II. No Council action was taken.

Motion made by Layman and seconded Lemme to table action regarding the proposals

from Efraimson Electric and Sentry for a generator for the Lake Norden Fire Hall. All voted aye.

Mayor Aho declared the council convene jointly acting as the Lake Norden City Council and as a Planning and Zoning Commission and Zoning Board of Adjustments

Discussion was held concerning Isaac Seppanen zoning violations regarding the moved-in building at his property located at 710 2nd Avenue South, Lake Norden, SD. No formal response has been received from Seppanen regarding the zoning violation complaint. Motion made by Layman and seconded by Lemme to authorize Chief Aas to sign the "COMPLAINT FOR NO VALID BUILDING PERMIT" for and by the City of Lake Norden (plaintiff) vs Isaac Seppanen (Defendant), as presented. Furthermore, to authorize City Attorney Todd Boyd to file said signed complaint with the Hamlin County Clerk of Courts. All voted aye.

Motion made by Layman and seconded by Lemme to authorize Mayor Aho to sign the letter presented by Brett Schutt, Hamlin County Emergency Management Director, as presented. Voting aye: Layman, Larson and Lemme. Voting nay: St. John. Thus, motion carried.

Terry Kasten addressed the council about concerns regarding the Lake Norden Police Department.

Council member Layman introduced the following resolution and moved that the same be passed.

RESOLUTION NO. 12/11/2022

A RESOLUTION SETTING FORTH A SCHEDULE OF PROPOSED FINES FOR VIOLATIONS OF THE REVISED ORDINANCES OF THE CITY OF LAKE NORDEN, SOUTH DAKOTA.

BE IT HEREBY RESOLVED by the City Council for the City of Lake Norden, South Dakota, that the following schedule of proposed fines shall be effective as of the date of this resolution for all first violations of ordinances set forth herein and supercedes all resolutions adopted earlier regarding a schedule of proposed fines for violations of the revised ordinances for the City of Lake Norden, South Dakota.

<u>Ordinance</u>	<u>Offense</u>	<u>Fine</u>	<u>Costs</u>	<u>Total</u>
Ord. 187	Parking Prohibited (per day)	\$ 54.00	\$72.50	\$ 126.50
Ord. 220	Animals not Licensed	\$ 54.00	\$72.50	\$ 126.50
Ord. 230/212	Use of Sewers (per day)	\$ 100.00	\$72.50	\$ 172.50
Ord. 251	Truck Violations (per day)			
	Trucks driving off designated route	\$ 200.00	\$72.50	\$ 272.50
	Dynamic Braking Device	\$ 54.00	\$72.50	\$ 126.50
Ord. 254	Speeding Violations			
	(1-5 mph over)	\$ 19.00	\$72.50	\$ 91.50
	(6-10 mph over)	\$ 39.00	\$72.50	\$ 111.50
	(11-15 mph over)	\$ 79.00	\$72.50	\$ 151.50
	(16-20 mph over)	\$ 99.00	\$72.50	\$ 171.50

	(20+ mph over)	\$ 154.00	\$72.50	\$ 226.50
Ord. 255	Nuisances (Fine is PER DAY)	\$ 60.00	\$72.50	\$ 132.50
Ord. 271	Snow Removal (Fine is PER DAY)	\$ 25.00	\$72.50	\$ 97.50
Ord. 293	Animals at Large	\$ 100.00	\$72.50	\$ 172.50
Ord. 324	Use of Snowmobiles	\$ 54.00	\$72.50	\$ 126.50
Ord. 325	Fireworks	\$ 54.00	\$72.50	\$ 126.50
Ord. 326	Use of Firearms	\$ 54.00	\$72.50	\$ 126.50
Ord. 327	Failure to Stop	\$ 54.00	\$72.50	\$ 126.50
Ord. 328	Failure to Yield	\$ 54.00	\$72.50	\$ 126.50
Ord. 329	Curfew Violation	\$ 54.00	\$72.50	\$ 126.50
Ord. 367	Park Curfew Hours	\$ 54.00	\$72.50	\$ 126.50

Dated this 7th day of November, 2022.

CITY OF LAKE NORDEN

(SEAL)

Jason Aho, Mayor

ATTEST:

Delores Kangas, Finance Officer

The foregoing resolution was duly seconded by St. John. All voted aye. Therefore, resolution is passed and adopted.

Motion made by Lemme seconded by St. John to approve the First reading of Ordinance No. 375 "AN ORDINANCE PROHIBITING PARKING ON MAIN AMENDING ORDINANCE #187." All voted aye.

Motion made by Layman and seconded by St. John to approve the First reading of Ordinance No. 376 "AN OARDINANCE REGARDING CITY TRUCK ROUTE." All voted aye.

Motion made by Layman and seconded by St. John to approve the First reading of Ordinance No. 377 "AN ORDANCE REGARDING SNOW REMOVAL." All voted aye.

Motion made by Layman and seconded by Larson to award the bid for the Water Tower Project 2022 to Maguire Iron, Sioux Falls, SD for \$2,493,400.00 for Basic bid and \$409,000 for Bid Alternate 1, contingent upon SDDANR approval. All voted aye.

Motion made by Larson and seconded by Layman to approve address changes for Trailer Court and existing House located Outlot 2, Lake Norden SD as presented by First District Assoc. of Local Governments by Ryan Hartley as follows: Designated mobile home addresses as 807 Main Avenue Units 1,2,4,7 and 8 with the existing house retaining the 809 Main Avenue. All voted aye.

Motion made by St. John and seconded by Layman to approve the November Police Report, as presented. All voted aye.

Motion made by Layman and seconded by St. John to go into executive session per SDCL 1-25-2 Section 1 at 8:02 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 8:50 PM.

Motion made by St. John and seconded by Lemme to table action regarding the *City of Lake Norden Employee Policy Manuel*. All voted aye.

Motion made by Larson and seconded by Lemme to set the annual salary at \$60,000.00 (sixty thousand dollars) with approved benefits for the Finance Officer position. Voting aye: Larson, Layman and Lemme. Voting nay: none. Abstaining: Layman. Thus, motion carried.

Motion made by St. John and seconded by Larson to set the posted office hours for the Lake Norden City Office from 8:00 AM to 3:00 PM, Monday through Friday with a hour lunch break. Voting aye: Larson, Layman and Lemme. Voting nay: none. Abstaining: Layman. Thus, motion carried.

Mayor Aho appointed Shari Layman as Finance Officer for the City of Lake Norden retroactive to November 1, 2022. Motion made by St. John and seconded by Larson to approve the appointment. Voting aye: Larson, Layman and Lemme. Voting nay: none. Abstaining: Layman. Thus, motion carried.

Motion made by Larson and seconded by Layman to hire Michael Morgan as a full-time police officer retroactive to November 1, 2022. Furthermore, to set wage as \$20.00 (twenty dollars) per hour with approved benefits. All voted aye.

Motion made by Larson and seconded by Lemme to adjourn at 9:56 PM. All voted aye.

Jason Aho
Mayor

Shari Layman
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.