

**CITY OF LAKE NORDEN**

**November 5, 2018**

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Kim St. John, Cameron Larson, John Layman and Dorene Lemme. Absent: None.

City employees present: Tony Aas, Roy Hauschildt, Delores Kangas and Dan Koistinen. Absent: none.

Others present: Jenna Aderhold-Herald Enterprise.

Motion made by Lemme and seconded by St. John to approve the agenda, as presented. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve the previous minutes, as presented. All voted aye.

Motion made by Larson and seconded by Layman to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the itemized credit card payments, as follows:

Hauschildt	AVD	74.54	Virus Protection
Murphy***2741	APL*ITunes	1.05	Cloud Backup

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	529.17	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	2984.85	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	335.30	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	2540.96	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1510.55	SALARY/LESS DEDUCTIONS
JEREMY STEFFENSEN	2553.76	SALARY/LESS DEDUCTIONS
WELLMARK BCBS	666.54	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1165.40	EMPLOYEE-EMPLOYER CONTRIBUTIONS
WELLMARK BCBS	999.82	EMPLOYEE MONTHLY PREMIUM
DENTAL NETWORK OF AMERICA	90.50	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	125.00	EMPLOYEE CONTRIBUTIONS
EFTPS	3546.41	DEDUCTIONS DEPOSIT
TONY AAS	698.21	REIMBURSEMENT
AGROPUR INC.	27136.80	INV. 103/REIMBURSEMENT
AREA, INC.	306.12	INV. #8367/SERVICES
ARNESON ELECTRIC INC	75.00	WATER DEPOSIT REFUND
BANNER ASSOCIATES	49078.70	INV.#30150;158; 296;335/SERVICE
BOYD LAW FIRM, PROF. L.L.C.	2069.70	LEGAL FEES
CITY OF LAKE NORDEN	65.00	14925.00 PYMT. FROM DEPOSIT
COLONIAL RESEARCH CHEMICAL COR	599.58	INV. #14362/SUPPLIES

CONNECTING POINT COMPUTER	787.00	INV. #403773; 774/404006/SERVIC
COOK'S WASTEPAPER & RECYCLING	2190.00	MONTHLY SERVICE (177) DUMPSTER
CORE & MAIN LP	1126.90	INV. #J699200/SUPPLIES
COUNTRY STORE	485.18	ACCOUNT #101569
DAKOTA PORTABLE TOILETS	125.00	INV. #7544/SERVICES
DAKOTA PUMP & CONTROL INC.	1163.27	INV. 24407; 82/24501/SERVICES
DEPARTMENT OF REVENUE	28.00	INV. #10584650/TESTING
ARMANDO EUCEDA	35.00	DEPOSIT LESS BILLING
FIRST PREMIER BANK	212.66	PETTY CASH
HAMLIN BUILDING CENTER	743.45	SUPPLIES
HAMLIN COUNTY PUBLISHING	430.39	PUBLICATIONS
ROY HAUSCHILDT	230.24	REIMBURSEMENT
HAWKINS, INC	4939.55	INV. 4378751/4383533/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	67.98	ACCT.8346/35107
HENDRICKSON HEATING & COOLING	252.04	INV. 3053/3111 SUPPPLES/SERVIC
ITC	533.59	ACCT. #00040683-9
J&L MACHINE AND WELDING, INC.	145.50	INV. #61760/REPAIRS
JUTTING'S GROCERY	28.73	SUPPLIES
KAISER WELL DRILLING, INC.	22676.10	INV. 1304; 05/WELL/SERVICES
DELORES KANGAS	22.68	REIMBURSEMENT
KDM EQUIPMENT, INC.	387.60	INV. #4809; 27; 43; 47/SUPPLIES
KEEVER ROOFING	1280.00	SERVICES
TJ KISSNER/KISSNER PAVING	12271.62	PAVING REPAIRS
DAN KOISTINEN	220.85	REIMBURSEMENT
LAKER CHEMICAL COMPANY	813.50	INV0013714/SUPPLIES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
LN FARMERS ELEVATOR	362.00	INV. #9954/9980/SUPPLIES
NITTEBERG CONSTRUCTION CO.	510.00	INV. #5453/SERVICES
NORDEN MOTOR COMPANY	564.40	SUPPLIES
NORTHERN TRUCK EQUIPMENT	2722.08	INV029248/; 238/SUPPLIES/SERVIC
NORTHWESTERN ENERGY	70.83	2747404/2540879-0/SERVICE
OFFICE PEEPS, INC.	122.53	23629802/LEASE FEES
OFFICE PEEPS, INCORPORATED	667.75	822983; 4381; 4287/4819; 5656
OTTERTAIL POWER COMPANY	3565.53	14-045355-6/WATER TOWER
RON/BEV PECKENPAUGH	100.00	WATER DEPOSIT REFUND
PIPE MASTERS	2116.25	INV. #124662/SERVICES
POPHAM CONSTRUCTION	225.00	INV. #5807/SERVICES
PRINT 'EM NOW	276.98	INV. #72893/SUPPLIES
ROY'S SPORT SHOP	79.99	INV. #157180/SUPPLIES
RUNNINGS SUPPLY INC.	24.99	INV. #0028-4378136/SUPPLIES
SD ONE CALL	29.40	INV. SD18-2931/SERVICES
STAR LAUNDRY & DRY CLEANERS	100.66	ACCOUNT #3710/SERVICES
BURT TULSON	117.71	REIMBURSEMENT
US POSTAL SERVICE	70.00	UTILITY POSTAGE
WATERTOWN REGIONAL LANDFILL	19.50	TICKET 314595/SERVICES
WHEELCO TRUCK & TRAILER PARTS	637.46	INV. #3282890100/SUPPLIES
MILBANK WINWATER WORKS	1145.06	INV. #15589100/SUPPLIES
SD DEPARTMENT OF REVENUE	166.23	SALES TAX RETURN
REVTRAK CHARGE	47.98	SERVICE CHARGE
FIRST PREMIER BANK	38.50	ACH CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT

RURAL DEVELOPMENT

1939.00

AUTO-LOAN #97-06 PAYMENT

Motion made by Jacobsen and seconded by Layman to issue warrants and pay the bills. All voted aye.

Public Comment: None.

Mayor Aho gave updates on the Water Expansion Project.

No one appeared for the Public Hearing regarding the partial vacation of the alley located in Block 4 of the Original Plat of the City of Lake Norden.

Council member Lemme introduced the following resolution and moved that the same is passed.

RESOLUTION NO. 10/11/2018

A RESOLUTION VACATING A PORTION OF ALLEY IN BLOCK 4 OF ORIGINAL PLAT TO CITY OF LAKE NORDEN, SOUTH DAKOTA.

BE IT RESOLVED by the City Council of the City of Lake Norden that:

WHEREAS Agropur Inc., being the sole owner of all the real property abutting the portion of the alley described herein having petitioned the Mayor and City Council of the City of Lake Norden, Hamlin County, South Dakota, to vacate a portion of the alley; and

WHEREAS notice by publication has been given in the matter and method provided by law; and

WHEREAS the City Council for the City of Lake Norden has considered the petition at a public meeting not less than ten days from the last publication of the notice; and

WHEREAS the City Council for the City of Lake Norden determined that the portion of the alley being considered is needed for the new addition to and expansion of Agropur, Inc., and all of which will result in more employees being hired by the company; and

WHEREAS the City Council for the City of Lake Norden, Hamlin County, South Dakota, has declared by a two-thirds vote that the portion of the alley in Block 5 being considered is hereby declared vacated; now therefore,

IT IS HEREBY RESOLVED by the City Council for the City of Lake Norden that it does hereby declare that that portion of the alley in Block 4 set forth in the petition by the owner of all the real property abutting the following portion of the alley is vacated and legally described as:

that portion of the alley located immediately north of the east 7.5 feet of Lot 16 and all of lots 17, 18, 19, 20, and 21 of Block 4 of the Original Plat to the City of Lake Norden, Hamlin County, South Dakota; and

that portion of the alley located immediately south of the east 32.5 feet of lot 3 and all of Lots 1 and 2 in Block 4 of the Original Plat to the City of Lake Norden, Hamlin County, South Dakota.

IT IS FURTHER HEREBY RESOLVED that this Resolution shall be duly published and upon taking effect, then a transcript of this Resolution duly certified by the city finance officer shall be filed and duly recorded in the office of the Hamlin County Register of Deeds.

Dated the 5<sup>th</sup> day of November, 2018.

CITY OF LAKE NORDEN

Jason Aho, Mayor

(SEAL)

ATTEST:

Delores Kangas, Finance Officer

The foregoing resolution was duly seconded by Jacobsen. All voted aye. Thus, the resolution is passed and adopted.

Mayor Aho conducted the bid opening for the advertised surplus playground set.

Motion made by Layman and seconded by Larson to accept the highest bid of \$400.00 from Audrey Kangas. All voted aye.

Motion made by St. John and seconded by Jacobsen to renew the Retail (On-sale) Liquor License - RL 5694 with Sunday on-sale operation for the *Bullpen Restaurant LLC* for the year 2019. Voting aye: Andrews, Jacobsen, Lemme and St. John. Voting nay: None. Abstaining: Larson and Layman. Thus, the license is approved.

Motion made by Andrews and seconded by Jacobsen to renew the Retail (Off-sale) Liquor License - PL 4642 with Sunday on-sale operation for the *Bullpen Restaurant LLC* for the year 2019. Voting aye: Andrews, Jacobsen, Lemme and St. John. Voting nay: None. Abstaining: Larson and Layman. Thus, the license is approved.

Motion made by St. John and seconded by Lemme to renew the Retail (On-sale) Liquor License - RL-19977 with Sunday on-sale operation for the *Bullpen Restaurant LLC* for the year 2019. Voting aye. Andrews, Jacobsen, Lemme and St. John. Voting nay: None. Abstaining: Larson and Layman. Thus, the license is approved.

Motion made by Layman and seconded by Larson to authorize the Mayor and the Finance Office to sign an Underground Electric Line Easement for and between Ottertail Power Company and the City of Lake Norden, as presented. All voted aye.

Motion made by Jacobsen and seconded by Larson to accept the quote from Northern Truck Equipment for 16,480.00 (sixteen thousand four hundred eighty dollars) for the purchase of a Swenson Ev10814-84-50 14 foot V-Box Sand Spreader. All voted aye.

Motion made by Lemme and seconded by Andrews to accept the proposal from Badger Oil Company to trade the City's 2015 Bad Boy Outlaw XP 72" plus \$6141.00 (six thousand one hundred and forty one dollars) for the purchase of a 2019 Bad Boy 72" Rogue Outlaw XP lawn mower, fuel injection engine, suspension seat and no flat tires with 2019 delivery date. All voted aye.

Motion made by Layman and seconded by St. John to approve the Second Reading of Ordinance #348 "A SUPPLEMENTAL APPROPRIATIONS ORDINANCE FOR THE CITY OF LAKE NORDEN FOR THE YEAR ENDING DECEMBER 31, 2018", as presented. All voted aye.

Motion made by Lemme and seconded by St. John to approve the First Reading of Ordinance #349 "A SUPPLEMENTAL APPROPRIATIONS ORDINANCE FOR THE CITY OF LAKE NORDEN FOR THE YEAR ENDING DECEMBER 31, 2018", as presented. All voted aye.

Motion made by Larson and seconded by Jacobsen to appoint the following committee to organize and purchase items for the City's annual Winter Fun Day held in January at the Lake Norden Community Center: Stacy and Chrissie Hakeman, Gordon and Delores Kangas and Dan and Christie Koistinen. All voted aye.

Motion made by Layman and seconded by Andrews to go into executive session per SDCL 1-25-2 Section 1 at 7:17 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 7:29 PM.

Motion made by Layman and seconded by Jacobsen authorizing the Mayor and the Finance Officer to sign a Police Service Contract with the Town of Hayti, as presented. Furthermore, this motion is contingent upon approval of the proposed contract by the Hayti Town Board. All voted aye.

Motion made by Jacobsen and seconded by Larson to hire Tony Aas as Police Chief for the City of Lake Norden for \$17.31 per hour for on duty time and \$2.00 per hour for on-call. Furthermore, Aas shall receive benefits in accordance with the Lake Norden's *Employee Policy Manual*. All voted aye.

Motion made by Andrews and seconded by St. John to hire Brooke Reidburn as a police Officer at \$16.88 per hour for on duty time and \$2.00 per hour for on-call time contingent upon approval of the proposed Police Service Contract for and between the City of Lake Norden and the Town of Hayti. Furthermore, Reidburn shall receive benefits in accordance with the Lake Norden's *Employee Policy Manual*. All voted aye.

Council reviewed a proposed *Rules and Procedures Manual for the Lake Norden Police Department*. Motion made by Layman and seconded by Jacobsen to table action on the manual until the December 3, 2018 regular council meeting. All voted aye.

Motion made by Larson and seconded by Andrews to adjourn at 7:45 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer

 *"This institution is an equal opportunity provider, and employer."*

Publish once at an approximate cost of \_\_\_\_\_.