

CITY OF LAKE NORDEN

May 7, 2019

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Cameron Larson, Dorene Lemme and Kim St. John. Absent: Janet Andrews, Brian Jacobsen and John Layman.

City employees present: Tony Aas, Delores Kangas, Dan Koistinen and Roy Hauschildt. Absent: Brooke Reidburn.

Others present: Jenna Aderhold-Herald Enterprise, Bonni Hwang, David Hwang, Adam Kangas, Owen Kangas, Stephanie Kangas, Tanya Miller-Banner Associates, Tom Nealon-First District Association of Local Governments and Bryon Pedersen-Hamlin County Highway Department.

Motion made by Larson and seconded by Lemme to approve the agenda, as presented. All voted aye.

Motion made by St. John and seconded by Larson to approve the previous minutes, as presented. All voted aye.

Motion made by Larson and seconded by Lemme to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by St. John and seconded by Larson to approve the itemized credit card payments, as follows:

Aas***5494	APL*ITUNES	1.05	CLOUD BACKUP
AAS***5494	CALENDARWIZ	9.00	SERVICES
Aas***5494	Microsoft Store	106.49	SOFTWARE SUBSCRIPTION
Aas***5494	Amazon	66.03	SUPPLIES
REIDBURN***6502	1 STOP PLAZA	29.46	SUPPLIES
REIDBURN***6502	COWBOY	33.61	SUPPLIES
REIDBURN***6502	1 STOP PLAZA	29.61	SUPPLIES
REIDBURN***6502	1 STOP PLAZA	38.02	SUPPLIES
KOISTINEN***2733	BLUE BOOK	424.82	SUPPLIES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	158.87	SALARY/LESS DEDUCTIONS
TONY AAS	2440.95	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3459.95	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	469.87	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	2874.90	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2527.98	SALARY/LESS DEDUCTIONS
BROOKE REIDBURN	3121.40	SALARY/LESS DEDUCTIONS
HEALTH POOL OF SD	1740.26	EMPLOYER MONTHLY PREMIUMS

SD RETIREMENT SYSTEM	2529.62	EMPLOYEE-EMPLOYER CONTRIBUTIONS
DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	175.00	EMPLOYEE CONTRIBUTIONS
EFTPS	5104.25	DEDUCTIONS DEPOSIT
UNTITLED STATES TREASURY	42.50	DEDUCTION DEPOSIT CORRECTION
FIRST PREMIER BANK	1107.74	LOAN #3104710074 PAYOFF
BLUE VALLEY PUBLIC SAFETY, INC	2537.43	INV. #13943/FIRE SIREN REPAIRS
BOYD LAW FIRM, PROF. L.L.C.	133.00	LEGAL FEES
BRIAN'S GLASS & DOOR	1025.00	INV. #77443/REPAIRS
COLONIAL RESEARCH CHEMICAL COR	1225.80	INV. #143200; 390/SUPPLIES
CONNECTING POINT COMPUTER	35.00	INV. #406183/SERVICES
COOK'S WASTEPAPER & RECYCLING	2173.25	MONTHLY SERVICE (175) DUMPSTER
CORE & MAIN LP	443.73	INV #K245802; 365138/SUPPLIES
COUNTRY STORE	1126.41	ACCOUNT #101569
DAKOTA PORTABLE TOILETS	125.00	INV. #8117/SERVICES
DAKOTA PUMP & CONTROL INC.	19935.86	24863; 83; 921; 922; 924
DAKOTA SUPPLY GROUP	741.15	INV. #E656084/SERVICES
DEPARTMENT OF REVENUE	300.00	LICENSE RB2529/RB25211
DEPARTMENT OF HEALTH	1448.00	INV. #10587452/TESTING
DON'S BODY SHOP	165.00	LOADER REPAIR
EFRAIMSON ELECTRIC INC.	5858.00	INV. # 2021/2170/SERVICES
GOPHER SIGN COMPANY	153.94	INV. #105626/SUPPLIES
HAMLIN BUILDING CENTER	3034.34	SUPPLIES
HAMLIN COUNTY PUBLISHING	478.79	PUBLICATIONS
HAWKINS, INC	4835.93	INV. #4470247/4480318/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	57.31	ACCOU 8346/35107
HENDRICKSON HEATING & COOLING	232.65	INV.3418/3482/SERVICES
HILLYARD/SIOUX FALLS	201.78	INV. 3603411214/SUPPLIES
HYDRO-KLEAN, LLC	909.48	PAY REQUEST #6
INDEPENDENT AUDIT SERVICES PC	4200.00	AUDIT 2 YEARS ENDING12/31/2017
INTERSTATE ALL BATTERY CENTER	32.00	INV. #1912902059705/SUPPLIES
ITC	528.80	ACCT. #00040683-9
JUTTING'S GROCERY	23.56	SUPPLIES
KAISER WELL DRILLING, INC.	3255.10	INV. #1325/SERVICES
DELORES KANGAS	23.96	REIMBURSEMENT/SUPPLIES
KDM EQUIPMENT, INC.	507.18	INV. 5540/5632/5726
LAKER CHEMICAL COMPANY	814.00	INV0015727/SUPPLIES
LL & SONS EXCAVATING, INC.	2018.96	INV. #10658; 713/REPAIRS
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MIDWEST ALARM COMPANY, INC.	81.75	INV. #223562/SERVICES
NITTEBERG CONSTRUCTION CO.	6550.90	INV. #5653/SUPPLIES
NORDEN MOTOR COMPANY	758.36	SUPPLIES
NORTHWESTERN ENERGY	876.46	2540703; 879/2948926/2747404
OFFICE PEEPS, INC.	122.53	LEASE FEES 24710956
OFFICE PEEPS, INCORPORATED	252.47	849273-0;-1/849448-0/SUPPLIES
OTTERTAIL POWER COMPANY	7157.04	14057220-7/COMMUNITY CENTER
PIPE MASTERS	457.50	INV. #125060/SERVICES
PRODUCTIVITY PLUS ACCT (TITAN)	513.96	INV. #12265332 GP/SUPPLIES
SD ONE CALL	3.15	INV. 3SD19-0549/SERVICES
STAR LAUNDRY & DRY CLEANERS	131.29	ACCOUNT 3710/SERVICES
TOWN OF HAYTI	723.17	REIMBURSMENT MAR/APR
US POSTAL SERVICE	70.00	UTILITY POSTAGE
USA BLUE BOOK	1464.90	IN.V #874520/SUPPLIES
WATERTOWN FORD	39.45	TAHO/SERVICE

WATERTOWN REGIONAL LANDFILL	925.13	TICKET 326349;440;579/SERVICES
WHEELCO TRUCK & TRAILER PARTS	388.38	INV. #3291050099/SUPPLIES
MILBANK WINWATER WORKS	320.68	#156805200/15660800
WW TIRE SERVICE, INC.	42.80	INV. #320622/SERVICES
FIRST NET	52.03	WIRELESS SERVICE
SD DEPARTMENT OF REVENUE	136.47	SALES TAX RETURN
REVTRAK CHARGE	52.46	SERVICE CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
FIRST PERMIER BANK	41.25	ACH CHARGES
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Larson and seconded by Lemme to issue warrants and pay the bills. All voted aye.

Request from the Lake Norden Senior Citizens for an additional donation died for a lack of a motion.

Alderman John Layman - Ward I, Alderman Kim St. - John Ward I and Alderman Cameron Larson - Ward II did not file a *Petition of Nomination* and no other resident filed for the position. Thus, two vacancies exist in Ward I and one vacancy exists in Ward II.

Mayor Aho appointed John Layman as Alderman for Ward I for a 1-year term. Motion made by Lemme and seconded by St. John to approve the appointment. All voted aye.

Mayor Aho appointed Kim St. John as Alderman for Ward I for a 1-year term. Motion made by Larson and seconded by Lemme to approve the appointment. All voted aye.

Mayor Aho appointed Cameron Larson as Alderman for Ward II for a 1-year term. Motion made by St. John and seconded by Lemme to approve the appointment. All voted aye.

Kim St. John and Cameron Larson qualified for office by signing an *Oath of Office*.

Mayor Aho appointed Delores Kangas to serve as Finance Officer for a 1-year term. Motion made by St. John and seconded by Lemme to approve Mayor Aho's appointment. All voted aye.

Motion made by Lemme and seconded by Larson to nominate Brian Jacobsen to serve as Council President. All voted aye.

Motion made by Lemme and seconded by St. John to nominate Janet Andrews to serve as Council of Vice President. All voted aye.

Mayor Aho appointed the following committees:

Community Center:	Andrews, Larson, Lemme
Parks:	Larson, Layman, Lemme
Police	Larson, Layman, St. John
Streets:	Andrews, Jacobsen, St. John

Summer Youth: Jacobsen, Layman, St. John
Motion made by Lemme and seconded by Larson to approve the appointments by Mayor Aho as stated above. All voted aye.

Public Comment: No Public Comment.

Tom Nealon presented questions to the council to update information concerning the City of Lake Norden in regards to the Pre-Disaster Mitigation Plan for Hamlin County.

Bryon Pedersen provided information regarding the repairs and the future plans by Hamlin County to replace the culvert located on Bluejay Street. Pedersen also discussed repair of Laker Street (which is that portion of county road running north and south between Main Avenue east and Bluejay Street). Pedersen stated Hamlin County plans to remove existing base, place mat, add new base and cover with six inches of gravel.

Council reviewed the *Certified Bid Tabulation* prepared by Banner Associates for Bid Package 2: Wellfield and Raw water Transmission Project for the City of Lake Norden. Bids were received and opened on April 18, 2019. Two bids were received: Halme Inc. - \$552,932.60 and Basin Construction - \$713,002.35. Motion made by St. John and seconded by Larson to award the bid to Halme Inc., 19524 443rd Avenue, Bryant, SD 57221, contingent upon the funding agency's approval of said bid. All voted aye.

Motion made by Larson and seconded by St. John to approve Change Order #7 for the Sanitary Sewer System CIPP Project, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the quote from Halme Inc. for point repair of a lateral connection located on Main Avenue, as presented. All voted aye.

Motion made by St. John and seconded by Larson to approve pay request #10 for the Sanitary Sewer System CIPP Project from the SRF Loan for \$2,239.00 (two thousand two hundred thirty nine dollars). All voted aye.

Motion made by St. John and seconded by Larson to approve pay request #10 for the Sanitary Sewer System CIPP Project from the Consolidated Grant for \$559.59 (five hundred fifty nine dollars and fifty nine cents). All voted aye.

Motion made by Larson and seconded by Lemme to authorize the purchase of three Goulds, 92SV2, Vertical Multi-stage Pumps w/30hp, for the Water Treatment Plant from Dakota Pump & Control, Watertown, SD, as presented. All voted aye.

Motion made by St. John and seconded by Lemme to approve the Water Systems Improvements Project Pay Request #5 for \$5,832.00 (five thousand eight hundred thirty two dollars). All voted aye.

Council member Larson introduced the following resolution and moved that the same is passed.

RESOLUTION 05/05/2019

BE IT RESOLVED THAT THE LAKE NORDEN CITY COUNCIL authorizes the disbursement of \$3000.00 (three thousand dollars and zero cents) from Contingency Funds (101 411.1 411.50) to the following line item budgets:

\$3,000.00 (three thousand dollars and zero cents) Fire Alarm/Extinguisher Maintenance 101 422.0 425.00

ADOPTED THIS SEVENTH DAY OF MAY 2019 AT THE MEETING OF THE LAKE NORDEN CITY COUNCIL.

CITY OF LAKE NORDEN
Jason Aho, Mayor

ATTEST:
Delores Kangas, Finance Officer

The foregoing resolution was duly seconded by St. John. All voted aye. Thus resolution is passed and adopted.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Motion made by St. John and seconded by Larson to recommend approval to the Lake Norden City Council of the PLAT OF BLOCKS 1 AND 2, LAKE NORDEN FARMERS ELEVATOR ADDITION, to the City of Lake Norden, in "Oulot "O" in the NE ¼ OF SECTION 20 and located in the NW ¼ of Section 21, T113N, R53W OF THE 5TH P.M., HAMLIN COUNTY, SOUTH DAKOTA, as presented. All voted aye.

Motion made by St. John and seconded by Lemme to adjourn as Planning and Zoning Commission and Zoning Board of Adjustments (Time 7:59 PM). All voted aye.

Mayor Aho declared the Council convenes acting as the Lake Norden City Council.

Council member Larson introduced the following resolution and moved that the same is passed.

RESOLUTION 06/05/2019

BE IT RESOLVED BY THE CITY OF LAKE NORDEN, SOUTH DAKOTA

WHEREAS, Nick Nelson, Lake Norden Farmers Elevator Board of Directors President, owners of the hereinafter real property, has submitted to the governing board a proposed plat of the following described real estate situated in the City of Lake Norden in the State of South Dakota to wit:

PLAT OF BLOCKS 1 AND 2, LAKE NORDEN FARMERS ELEVATOR ADDITION, to the City of Lake Norden, in "Oulot "O" in the NE ¼ OF SECTION 20 and located in the NW ¼ of Section 21, T113N, R53W OF THE 5TH P.M., HAMLIN COUNTY, SOUTH DAKOTA.

And the board of City Council of said City having examined the proposed plat and it appears that all municipal taxes and special

assessments, if any, upon said plat and survey have been executed according to law.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE IN ALL THINGS ACCEPTED AND APPROVED.

PASSES AND APPROVED THIS SEVENTH DAY OF MAY 2019.

CITY OF LAKE NORDEN
Jason Aho, Mayor

ATTEST:

Delores Kangas, Finance Officer

The foregoing resolution was duly seconded by Lemme. All voted aye. Thus, the resolution is passed and adopted.

Motion made by Larson and seconded by St. John to approve the quote from Popham Construction Company to sweep all hard surfaced streets in Lake Norden for \$2,920.00. All voted aye.

Motion made by St. John and seconded by Lemme to approve the re-issuance of a Retail (On-Off-Sale) Malt Beverage License & SD Wine #RB-25211 for the year 2019-2020 for the Country Store-Hamlin County Farmers Coop. All voted aye.

Motion made by St. John and seconded by Lemme to approve the re-issuance of a Retail (On-Off-Sale) Malt Beverage & SD Wine License #RB-2529 for the year 2019-2020 for the Bullpen Restaurant LLC. All voted aye.

Motion made by Larson and seconded by St. John to approve the contract amendment between the City of Lake Norden and Waste Connections of South Dakota, Inc. dba Cook's Wastepaper & Recycling, Inc., 1026 34th Avenue, Brookings, South Dakota 57006, for a 2.1% rate increase. All voted aye.

Motion made by Lemme and seconded by St. John to authorize the publication of the following mowing notice:

All Weeds, Grass Having Reached a Height of 8 (Eight) Inches, On Any Lot, Place or Area within the City Limits of Lake Norden shall Be Mowed by City Employees. The Cost to the Landowner Shall Be \$50.00 (Fifty Dollars) For the First Hour of Cutting And \$25.00 (Twenty-Five Dollars) For Each Additional Hour, With Minimum Charge Of \$50.00 (Fifty Dollars)

All voted aye. Thus, the motion passed.

Motion made by Lemme and seconded by St. John to approve the EFT first quarter payment of \$176.36 (one hundred seventy six dollars and thirty six cents) to SD Unemployment. All voted aye.

Motion made by St. John and seconded by Lemme to authorize John and Nancy Dragt to operate their business, Park Drive In, at 45092 SD Hwy. 28, Lake Norden, SD for the 2019 season. All voted aye.

Motion made by St. John and seconded by Larson to hire Jacob MacDonell and Ryan MacDonell as part-time summer help. Furthermore, to set their wage at \$9.10 per hour. All voted aye.

Motion by St. John and seconded by Larson to approve an automatic supplement to the Police Expense Budget line item #101 421.0 422.20 with said source of funding from a \$7,500.00 donation received from TransCanada Charitable Foundation. All voted aye.

Motion made by Larson and seconded by St. John to approve the April *Police Report*, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to adjourn at 8:17 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.