

CITY OF LAKE NORDEN

May 4, 2020

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Kim St. John Cameron Larson and Dorene Lemme. Absent: John Layman.

City employees present: Tony Aas, Delores Kangas, Dan Koistinen and Roy Hauschildt. Absent: George Gibbons.

Others present: Jenna Aderhold-Herald Enterprise, John and Nanci Dragt - Lake Park Drive In.

Motion made by Jacobsen and seconded by Larson to approve the agenda with the addition of discussion concerning Resolution #05/03/2020. All voted aye.

Motion made by Larson and seconded by Lemme to approve the previous minutes. All voted aye.

Motion made by Larson and seconded by Andrews to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by Larson to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Andrews and seconded by Jacobsen to approve the itemized credit card payments, as follows:

AAS***6494	E-BAY	12.66	SUPPLIES
AAS***6494	MICROSOFT OFFICE	106.49	SUPPLIES
AAS***6494	INTOXIMETERS INC	301.50	SUPPLIES
KANGAS***2725	US POSTAL SERVICE	335.30	SUPPLIES
KOISTINEN***2733	COMFORT INN	112.49	TRAVEL

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

GEORGE GIBBONS	2167.35	SALARY/LESS DEDUCTIONS
KYLE NAMKEN	65.42	SALARY/LESS DEDUCTIONS
TONY AAS	2623.60	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3102.12	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	272.29	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2740.04	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2952.19	SALARY/LESS DEDUCTIONS
KIRBY ANTOEN	26.04	SALARY/LESS DEDUCTIONS
RYAN MACDONELL	129.52	SALARY/LESS DEDUCTIONS
AUSTIN HAKEMAN	60.44	SALARY/LESS DEDUCTIONS
JACOB MACDONELL	129.52	SALARY/LESS DEDUCTIONS
BADGER OIL COMPANY	71.95	INV. #21998/SUPPLIES
BANNER ASSOCIATES	12162.56	INV. #32543/SERVICES
BOUND TREE MEDICAL, LLC.	215.03	INV. #83592756;57/SUPPLIES
BOYD LAW FIRM, PROF. L.L.C.	504.00	LEGAL FEES
BRYAN ROCK PRODUCTS, INC.	1185.20	INV. #40434/SUPPLIES

COLONIAL RESEARCH CHEMICAL COR	111.48	INV. #145238/SUPPLIES
CONNECTING POINT COMPUTER	35.00	INV. #411338/SERVICES
COOK'S WASTEPAPER & RECYCLING	2364.75	MONTHLY SERVICE (187) DUMPSTER
DEPARTMENT OF REVENUE	150.00	LIC. #RB-25211
DEPARTMENT OF REVENUE	300.00	LIC #RB-2529/RB-25211
DEPARTMENT OF HEALTH	1053.00	INV. #10593484/TESTING
DON'S BODY SHOP	132.50	INV. #2841/SERVICES
FLAGS USA	879.00	INV. #78312/FLAGS
GALLS, LLC	110.53	INV. #15473298;3178/SUPPLIES
GREAT AMERICAN FINICIAL SVCS.	110.76	INV. #26939614/LEASE FEES
HALME INC	355197.59	PAY REQUEST #4 BID PKG. II
HAMLIN BUILDING CENTER	348.45	SUPPLIES
HAMLIN COUNTY PUBLISHING	414.77	PUBLICATIONS
HAWKINS, INC	4581.83	INV. #4691510;9603/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	366.18	8346/35107/35853/SERVICES
HENDRICKSON HEATING & COOLING	351.19	INV. 4283;97/4323/SERVICES
HYDRO-KLEAN, LLC	3885.00	INV. #070119/SERVICES
ITC	676.79	ACCOUNT #00040683-9
J&R FEEDS	35.00	IVCS180695/SUPPLIES
JUTTING'S GROCERY	161.75	SUPPLIES
KAISER WELL DRILLING, INC.	3112.25	INV. #1394/SERVICES
KDM EQUIPMENT, INC.	631.98	INV. #7844/SERVICES
ANGELA KESZLER	200.00	LNCC DEPOSIT REFUND
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MACKSTEEL WAREHOUSE, INC.	688.79	INV. #477258/CREDIT
MENARDS	715.70	ACCOUNT #30970407
LARRY NELSON	223.37	REIMBURSEMENT
NITTEBERG CONSTRUCTION CO.	1387.20	INV. #6497/SUPPLIES
NORDEN MOTOR COMPANY	687.67	SUPPLIES
NORTHERN PLAINS CONTRACTING	148287.59	PAY REQUEST #7 & # 8/BID PKG I
NORTHWESTERN ENERGY	752.98	2540703;0879/2948926/2747404
OFFICE PEEPS, INCORPORATED	114.87	INV. #894854-0/SUPPLIES
OTTERTAIL POWER COMPANY	6881.72	14047492/EAST SEWER LIFT
POPHAM CONSTRUCTION	315.00	INV. #6937/SERVICES
PRODUCTIVITY PLUS ACCT (TITAN)	434.70	INV. #13815244GP
RUNNINGS SUPPLY INC.	393.93	INV. 4778367/;1284;4847/SUPPLI
SD ONE CALL	8.40	INV. #SD20-0567/SERVICES
STAR LAUNDRY & DRY CLEANERS	96.16	INV. #117524;523/SERVICES
TEAM LABORATORY CHEMICAL, LLC.	890.00	INV0020340/SUPPLIES
TOPKOTE INC.	14900.13	INV. 6602/CRACK SEAL
TOWN OF HAYTI	362.93	REIMBURSEMENT
US POSTAL SERVICE	70.00	UTILITY POSTAGE
USA BLUE BOOK	461.47	INV. #198190/SUPPLIES
WATERTOWN FORD	62.45	INV. #56564/SERVICES
SD DEPARTMENT OF REVENUE	149.66	SALES TAX PAYMENT
FIRST NET	140.10	SERVICES
REVTRAK CHARGE	66.89	SERVICE CHARGE
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Larson and seconded by St. John to issue warrants and pay the bills. All voted aye.

Motion made by Jacobsen and seconded by Lemme to accept the proposal from Len's Awning & Canvas for a new awning at 507 Main Avenue, as presented. Furthermore, the renters, Brady & Ciara Jager, shall be responsible for the cost incurred for graphics placed on the awning. All voted aye.

Alderman Kim St. John - Ward I did not file a *Petition of Nomination* and no other resident filed for the position. Thus, a vacancy exists in Ward I.

Mayor Aho appointed Kim St. John as Alderman for Ward I for a 1-year term. Motion made by Jacobsen and seconded by Lemme to approve the appointment. All voted aye.

The following qualified for office by signing the *Oath of Office*: Kim St. John - Ward I - 1-year term; Brian Jacobsen - Ward II - 2-year term; Cameron Larson - Ward II - 1-year term and Dorene Lemme - Ward III - 2-year term.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

A plat from Tom Homola for the property described as "PLAT OF LOTS 12A AND 12B OF MARTHA OLSON'S SECOND ADDITION TO LAKE NORDEN, SOUTH DAKOTA, SECTION 20, T113N, R53W OF THE 5TH P.M., HAMLIN COUNTY, SOUTH DAKOTA was presented.

Motion made by Lemme and seconded by St. John to recommend approval of said plat to the Lake Norden City Council. All voted aye.

Motion made by Larson and seconded by Jacobsen to adjourn as a Planning and Zoning Commission and Zoning Board of Adjustments at 7:11 PM. All voted aye.

Mayor Aho declared the Council reconvenes.

Council member Larson introduced the following resolution and moved that the same is passed.

RESOLUTION NO. 06/05/2020

WHEREAS, Thomas Homola and Susan Homola, and Mason Karl Reddig and Alisha Michelle Reddig, owners of the hereinafter real property have submitted a proposed plat of "**PLAT OF LOTS 12A AND 12B OF MARTHA OLSON'S SECOND ADDITION TO LAKE NORDEN, SOUTH DAKOTA, SECTION 20, T113N, R53W OF THE 5TH P.M., HAMLIN COUNTY, SOUTH DAKOTA** and the Governing Board of said city having examined the proposed plat and it appears that all municipal taxes and special assessments, if any, upon said plat and survey, have been executed according to law. Access to the public streets, subject to all applicable municipal ordinances, is hereby granted except as may be designated "no access" on the attached plat.

Dated this 4th day of May, 2020.

(SEAL)

CITY OF LAKE NORDEN
Jason Aho, Mayor

ATTEST:

Delores Kangas, Finance Officer

Council member Lemme seconded the forgoing resolution and moved that the same is passed. All voted aye. Thus, said resolution is passed and adopted.

Mayor Aho appointed the following committees:

Community Center:	Andrews, Larson, Lemme
Parks:	Larson, Layman, Lemme
Police	Larson, Layman, St. John
Streets:	Andrews, Jacobsen, St. John
Summer Youth:	Jacobsen, Layman, St. John

Motion made by St. John and seconded by Jacobsen to approve the Mayor's committee appointments. All voted aye.

Motion made by Jacobsen and seconded by St. John to nominate Cameron Larson to serve as Council President. All voted aye.

Motion made by Larson and seconded by Jacobsen to nominate John Layman to serve as Council of Vice President. All voted aye.

Mayor Aho appointed Delores Kangas to serve as Finance Officer for a 1-year term. Motion made by Jacobsen and seconded by St. John to approve Mayor Aho's appointment. All voted aye.

No one appeared for Public Comment.

John and Nanci Dragt appeared to discuss opening of the Park Drive In located at 45092 SD Hwy. 28 for the 2020 season. Motion made by Jacobsen and seconded by St. John to authorize John and Nanci Dragt to operate their business at the Lake Park. All voted aye.

Motion made by Lemme and seconded by St. John to table action on the Re-issuance of Alcoholic Beverage License #RB-2529 - Retail (on-off sale) Malt Beverage & SD Farm Wine for the Bullpen Restaurant, LLC for the year 2020-2021 until the June 1, 2020 meeting. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the Re-issuance of Alcoholic Beverage License #RB-25211 - Retail (on-off sale) Malt Beverage & SD Farm Wine for the Hamlin Country Farmers Coop for the year 2020-2021. Voting aye: Andrews, Jacobsen, Lemme and St. John. Voting nay: None. Abstaining: Larson. Absent: Layman. Thus, motion carried.

Motion made by Jacobsen and seconded by St. John to approve the first quarter 2020 South Dakota Re-employment EFT payment for \$146.78 (one hundred forty six dollars and seventy eight cents. All voted aye.

Motion made by Lemme and seconded by Andrews to appoint Dan Koistinen as the coordinator for *Rabies Clinic* for pets which is scheduled for Saturday, May 30, 2020 from 9:00 AM until noon at the Lake Norden Fire Hall. Lake Area Veterinary staff will be on site to administer the rabies shots. All voted aye.

Motion made by Andrews and seconded by St. John to authorize the Finance Officer to publish the following *Mowing Notice*:

All weeds, grass having reached a height of 8 (eight) inches, on any Lot, place or area within the city limits of the City of Lake Norden shall be mowed by city employees the cost to the landowner shall be \$50.00 (fifty) for the first hour of cutting and \$25.00 (twenty-five dollars) for each additional hour, with minimum charge of \$50.00 (fifty dollars).

All voted aye. Thus, authorization is granted.

Motion made by Lemme and seconded by Andrews to hire the following coaches for the Summer Youth Program: Damon Stormo - Boys 8 & under; Shannon Symens - Girls 8 & under; Craig Taschner - Boys 10 & under; Stacey Stormo - Girls 10 & under; Mark Stevenson - 12 & under; Brad Noem - Teeners; and Jeff Kruse - Teeners. Furthermore to set the wage at \$550.00 (five hundred and fifty dollars) per team plus mileage for away games. All voted aye.

Motion made by Lemme and seconded by Andrews to hire Gunner St. John as the Concession Stand Manager. Furthermore, to set the wage at \$225.00 (two hundred twenty five dollars) per team plus proceeds from the concession stand. All voted aye.

Motion made by Jacobsen and seconded by Andrews to approve the Annual Report for the year ending December 31, 2019, as presented. All voted aye.

Motion made by Lemme and seconded by Jacobsen to approve Water Systems Improvement Project - Pay Request #16 - SRF Loan \$263,905.00 and Interim Financing \$239,580.18, contingent upon funding agency approval. Said request includes Northern Plains Contracting Pay Request #7, Bid Package I \$45,270.00; Northern Plains Contracting Pay Request #8, Bid Package I \$103,017.59; Banner \$12,162.56; and Halme Inc. Pay Request #4, Bid Package II \$335,197.59. All voted aye.

Discussion held concerning installation of security cameras at the Water Treatment Plant located at 904 Park Street. Motion made by Lemme and seconded by Andrews to approve the Midwest Alarm quote for security cameras with the addition of one more camera in the northeast corner of the Plant. All voted aye.

Motion made by Larson and seconded by St. John to approve the April Police Report, as presented. All voted aye.

Motion made by Jacobsen and seconded by St. John that the City of Lake Norden repeal Resolution 05/03/2020 relating to the Coronavirus (COVID-19). Furthermore, the City of Lake Norden recommends that all residents and businesses adhere to the guidelines relating to COVID-19 as advocated by the State of South Dakota and Centers for Disease Control and Prevention (CDC) going forward for the health and safety of all. All voted aye.

Motion made by Larson and seconded by Lemme to adjourn at 7:50 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."
Publish once at an approximate cost of _____.