

# City of Lake Norden

March 11, 2024

The council met in regular session at 7:00 PM. Interim Mayor Layman presiding. Members present: Janet Andrews, Kim St. John, Cameron Larson, Dorene Lemme, Tom Swafford and Gordon Kangas.

Absent:

City employees present: Shari Layman, Kellee Dragt, Chief Tony Aas, Patrol Officer Cody Gregg, Dan Koistinen, and Roy Hauschildt.

Absent:

Others present: Dane Ekdorf of ISG

Motion made by Larson and seconded by Lemme to approve the March 11<sup>th</sup> agenda, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the February 26<sup>th</sup> minutes, as amended. All voted aye.

Motion made by Andrews and seconded by Kangas to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Larson and seconded by Andrews to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the itemized credit card payment, as follows:

Aas***6494	Apple.com	\$1.05	Services
Aas***6494	USPS	\$1.59	Postage
Aas***6494	USPS	48.30	Postage
Hauschildt***2717	1 Stop Plaza Pierre	40.00	Fuel

The finance officer submitted the following bills with verified vouchers for payment:

Legislative	\$4,432.78	Salary/Less Deductions
Executive	\$1,154.38	Salary/Less Deductions
Finance Office	\$6,786.44	Salary/Less Deductions
Police Department	\$10,071.27	Salary/Less Deductions
Street Admin.	\$1,926.62	Salary/Less Deductions
Auditorium	\$692.74	Salary/Less Deductions
Water Administration	\$3,692.17	Salary/Less Deductions
Sewer Administration	\$571.83	Salary/Less Deductions
Sewer Maintenance	\$50.00	Salary/Less Deductions

Advantage RVs	\$4,051.53	INV #73653/Services
Arms Unlimited	\$925.00	INV #AU25691/Supplies
Badger Oil Company	\$56.00	INV #47753/Services
Banner Associates	\$7,349.00	INV #41969,42038,4184
Basin Construction & Drain Til	\$229,391.08	INV #22875/Supplies
Blue Valley Public Safety, INC	\$834.91	INV #17799/Supplies
Bounce Around Inflatables	\$571.42	INV #30235/Services
Boyd Law Firm, Prof. L.L.C.	\$1,462.50	Legal Fees
Catalis PWE	\$2,114.70	INV #308313378/Services
CentralSquare Technologies	\$2,340.00	INV #403195/Services
Colonial Research Chemical Cor	\$811.28	INV #151846/Supplies
Connecting Point Computer	\$129.50	INV #427943/Services
Cook's Wastepaper & Recycling	\$2,733.75	Monthly Services (202)
Dakota Pump & Control	\$1,552.75	INV #17802/Supplies
Dakota Supply Group	\$916.25	INV #S103519816,S103520194
Eframson Electric INC	\$1,169.34	INV #17514/Services
Federal Signal Corporation	\$9,569.48	INV #8538941/Supplies
Gopher Sign Company	\$652.20	INV #113293/Supplies
Great American Financial Svcs.	\$143.17	Lease Fees
Hamlin Building Center	\$1,057.92	Supplies
Hamlin County Hwy. Dept.	\$2,781.00	Supplies
Hamlin County Publishing	\$113.28	Publications
Hamlin County Farmers Coop	\$2,307.90	ID #101569
Hawkins, INC	\$3,605.15	INV #6687024, 6689691
HD Electric Cooperative, INC	\$1,422.60	Acct #8345, 35107, 35853
Heiman, Inc	\$426.00	INV #47998/Services
Hendrickson Heating & Cooling	\$434.63	INV #7398/Supplies
Innovative Office Solutions	\$612.71	INV #171996-1/Supplies
ISG	\$1,350.00	INV #101868/Capital Imp Plan
ITC	\$448.19	City Phone/internet
J&J Earth Works, Inc.	\$53,277.75	Pay App #2/Pond Improvements
Jutting's Grocery	\$34.30	Supplies
Kaiser Well Drilling, Inc	\$5,804.09	INV #42665/L1 New Well Field
KDM Equipment, INC	\$126.40	INV #39052/Services
Kiesler Police Supply	\$1,359.80	INV #IN233102/Supplies
LN Development Corporation	\$1,000.00	Monthly Donation
Macksteel Warehouse, Inc.	\$547.94	INV #PS1012876/Supplies
Menards	\$445.25	INV #4666, 4776/Supplies
Midwest Alarm Company, Inc.	\$588.72	INV #369347/Services
Northwest Energy	\$2,668.41	ACCT #2747404-8/Office & Museum
Office Peeps, Incorporated	\$72.67	INV #1056598-0/Supplies
Ottertail Power Company	\$5,807.86	INV #14049136/Memorial Park
Runnings Supply, Inc	\$499.97	INV #5917894/Supplies
SD Municipal League	\$80.00	District 1 Annual Meeting
Star Laundry & Dry Cleaners	\$272.44	INV #3710:01, 02/Services
Steffensen Insurance	\$123,617.00	Insurance Renewal 2024
Two Way Solutions	\$150.00	INV #132278/Services
Upside Ventures	\$150.00	Water Deposit Refund

US Postal Service	\$106.00	Utility Postage
Milbank Winwater Works	\$4,120.42	INV #18983901
Zip & Stitch Sewing	\$24.00	INV #802298/Services

Motion made by Lemme and seconded by St. John to issue warrants and pay the bills. All voted aye.

**Committee Reports:**

**Community Center:** Considering putting up lockers for the pickleball supplies

**Parks:** Water heaters have been installed in the bathrooms at the ballparks to start cleaning those for spring/summer

**Police:** Nothing to report

**Streets:** Street cleaning to be done on March 12. A request was made to put more distance between the warning 25mph speed sign and the 25mph speed zone south of town. Main Street is in need of repairs was brought to council’s attention.

**Summer Youth:** Nothing to report

Motion made by Larson and seconded by Lemme to table Lake Norden Community Center security system and usage policies. All voted aye.

Motion made by Kangas and seconded by St. John to approve DWSRF Reimbursement Request #8 for the Water Tower Project for \$29,970.00 contingent on funding agency’s approval. All voted aye.

Motion made by Andrews and seconded by Kangas to approve J&J Earthworks Pay App #2 for the Wastewater Pond Improvements Project for \$53,227.75 contingent on funding agency’s approval. All voted aye.

Motion made by Lemme and seconded by Swafford to approve J&J Earthworks Change Order #1 for Wastewater Pond Improvements Project for an increase of \$41,210. All voted aye.

Motion made by Lemme and seconded by Kangas to approve City Wide Cleanup May 20<sup>th</sup>-23<sup>rd</sup>. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the 1<sup>st</sup> reading of Ordinance #384 regarding city owned parking areas. All voted aye.

Motion made by Lemme and seconded by Kangas to approve Northwestern Energy Public Service Corp Franchise Agreement, Resolution 1/03/2024. All voted aye.

**RESOLUTION NO. 01/03/2024**

*Resolution acknowledging the assignment of Ordinance No. 294 from NorthWestern Corporation to NorthWestern Energy Public Service Corporation*

WHEREAS, the City of Lake Norden adopted Ordinance No. 294 dated 5/4/2009 1:00:00 AM (the “*Franchise Ordinance*”) authorizing Northwestern Corporation to operate a gas distribution system within the City of Lake Norden; and

WHEREAS, as of January 1, 2024, NorthWestern Corporation’s South Dakota and Nebraska assets and related contractual obligations transferred to a new entity named NorthWestern Energy Public Service Corporation d/b/a NorthWestern Energy consistent with a corporate reorganization authorized by the South Dakota Public Utilities Commission (Docket No. GE22-002) and the Nebraska Public Service Commission (Docket No. NG-114); and

WHEREAS, other than the above-referenced transfer there is no change to the terms or conditions of the Franchise Ordinance or performance thereto;

NOW, THEREFORE, BE IT RESOLVED that the City of Lake Norden hereby acknowledges and accepts the assignment of Ordinance 294 from NorthWestern Corporation to NorthWestern Energy Public Service Corporation d/b/a NorthWestern Energy.

Passed and approved this 11<sup>th</sup> day of March, 2024.

**City of Lake Norden**

\_\_\_\_\_/S/  
John Layman, Interim Mayor

ATTEST:

\_\_\_\_\_/S/  
Shari Layman, Finance Director

(SEAL)

Ekdorn with ISG presented a project list and project exhibit for the GOED 5-year plan

No action taken on street developments and paving options.

Motion made by Kangas and seconded by Andrews to approve petition for annexation of Juntunen and Bartholow Addition property. All voted aye.

Motion made by Lemme and seconded by Kangas to approve police report as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve purchasing furnishings for the new municipal building. All voted aye.

Officer Gregg presented on Central Square Technologies

Dragt presented on open meeting rules and regulations.

Motion made by Kangas and seconded by St. John to go into executive session per 1-25-2 Section 1&3 at 9:33pm. All voted aye.

Interim Mayor Layman declared the council out of executive session at 10:00pm.

Motion made by Kangas and seconded by Larson to approve call time wages of \$2.00 per hour moving forward for the police department.

Motion made by Lemme and seconded by St. John to adjourn at 10:01pm. All voted aye.

John Layman  
Interim Mayor

Shari Layman  
Finance Officer



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Publish once at an approximate cost of \_\_\_\_\_