

CITY OF LAKE NORDEN

MARCH 2, 2020

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Brian Jacobsen, Kim St. John Cameron Larson, John Layman and Dorene Lemme. Absent: Janet Andrews.

City employees present: Tony Aas, George Gibbons, Delores Kangas, Dan Koistinen and Roy Hauschildt. Absent: none.

Others present: Jenna Aderhold-Herald Enterprise, Brady Jager, Ciara Jager, Tanya Miller - Banner Associates, Scott Mohror - Banner Associates, Jaclyn Olson and Kasey Steffensen.

Motion made by Layman and seconded by St. John to approve the agenda, as presented. All voted aye.

Motion made by Larson and seconded by Lemme to approve the previous minutes, as presented. All voted aye.

Motion made by Jacobsen and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by Larson to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by Jacobsen to approve the itemized credit card payments, as follows:

AAS***5494	APL*ITUNES	1.05	CLOUD BACKUP
AAS***5494	SUNNY COMM EBA	380.21	SUPPLIES
AAS***5494	SUNNY COMM EBA	-367.43	SUPPLIES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

GEORGE GIBBONS	2167.37	SALARY/LESS DEDUCTIONS
JANET ANDREWS	277.05	SALARY/LESS DEDUCTIONS
TONY AAS	2623.61	SALARY/LESS DEDUCTIONS
BRIAN JACOBSEN	277.05	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	2845.60	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	415.99	SALARY/LESS DEDUCTIONS
JASON AHO	484.84	SALARY/LESS DECUTIONS
JOHN LAYMAN	277.05	SALARY/LESS DEDUCITONS
CAMERON LARSON	184.70	SALARY/LESS DEDUCITONS
ROY HAUSCHILD	2593.71	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2886.22	SALARY/LESS DEDUCTIONS
DORENE LEMME	184.70	SALARY/LESS DEDUCTIONS
KIMBERLY ST. JOHN	277.05	SALARY/LESS DEDUCTIONS
SD DEPARTMENT OF REVENUE	149.66	SALES TAX PAYMENT
HEALTH POOL OF SD	917.12	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	2060.76	EMPLOYEE-EMPLOYER PER-CENT

DENTAL NETWORK OF AMERICA	271.50	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	175.00	EMPLOYEE CONTRIBUTIONS
EFTPS	4566.45	DEDUCTIONS DEPOSIT
AMERICAN LEGION - POST 217	200.00	DONATION
AT&T MOBILITY	14.95	CUSTOMER #058925899
BANGS MCCULLEN LAW FIRM	2611.91	ACCT. 390168-00M/LEGAL FEES
BANNER ASSOCIATES	34000.00	INV. #32310/SERVICES
BANNER ASSOCIATES	8719.00	INV. 32294/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	1008.00	LEGAL FEES
COLONIAL RESEARCH CHEMICAL COR	616.20	INV. #144822/SUPPLIES
CONNECTING POINT COMPUTER	35.00	INV. #410545
COOK'S WASTEPAPER & RECYCLING	2368.50	MONTHLY SERVICE (187) DUMPSTER
CORBON, INC.	125.20	INV. # CB20-1018/SUPPLIES
COUNTRY STORE	639.23	ACCT. 101569/SUPPLIES
DAKOTA PUMP & CONTROL INC.	535.72	INV. #25763/SERVICES
DAKOTA PUMP INC	2104.60	INV. #13185/SERVICES
DAKOTA SUPPLY GROUP	2511.33	F345759;392053;7691;355675
DEPARTMENT OF HEALTH	41.00	INV. #10592633/TESTING
EFRAIMSON ELECTRIC INC.	2164.72	INV. #11778/SERVICES
FIRST PREMIER BANK	205.18	PETTY CASH
GALLS, LLC	78.94	INV. #014869593/SUPPLIES
GREAT AMERICAN FINICIAL SVCS.	110.76	LEASE FEES
HALME INC	62198.87	PAY REQUEST #2/BID PKG.2
HAMLIN BUILDING CENTER	232.57	SUPPLIES
HAMLIN COUNTY PUBLISHING	154.19	PUBLICATIONS
HAWKINS, INC	5998.73	INV. #4662391;3192/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	56.31	8346/35107/SERVICES
HEIMAN FIRE EQUIPMENT, INC.	741.00	INV. #38317/SERVICES
EYDER JOSUE M. HERNANDEZ	30.68	DEPOSIT LESS BILLING
INTERNATIONAL ASSOC. OF POLICE	190.00	ID #10020331/ANNUAL MEMBERSHIP
ITC	573.14	ACCOUNT #00040683-9
JUTTING'S GROCERY	117.89	SUPPLIES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MIDWEST ALARM COMPANY, INC.	84.75	INV. #243736/SERVICES
KENT NAMKEN	200.00	LNCC DEPOSIT REFUND
NORDEN MOTOR COMPANY	452.50	SUPPLIES
NORTHERN TRUCK EQUIPMENT	600.68	INV032356/SUPPLIES
NORTHWESTERN ENERGY	1191.89	2747404/29448926/2540879;703
OFFICE PEEPS, INCORPORATED	138.40	INV. #885343-0/SUPPLIES
OTTERTAIL POWER COMPANY	287.31	14051846-5/CHRISTMAS LIGHTS
OTTERTAIL POWER COMPANY	6630.27	14043299/WELCOME SIGN
SD DENR	10.00	KOISTINEN EXAM FEE
STAR LAUNDRY & DRY CLEANERS	86.83	INV. #0114873/S0115163
TOWN OF HAYTI	546.04	REIMBURSEMENT
US POSTAL SERVICE	70.00	UTILITY POSTAGE
FIRST NET	52.03	WIRELESS SERVICE
AT&T	101.89	MONTHLY SERVICE
SD DEPARTMENT OF REVENUE	144.06	SALES TAX RETURN
FIRST PREMIER BANK	49.00	BANK CHARGES
REVTRAK CHARGE	71.50	SERVICE CHARGE
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Layman and seconded by Larson to issue warrants and pay the bills. All voted aye.

Motion made by Layman and seconded by Lemme to table action regarding construction of a skateboard park at Ray Antonen Field. All voted aye.

Brady Jager, Ciara Jager and Jaclyn Olson appeared, in part, for the Public Hearing regarding the transfer of the lease for Jaclyn's Fitness and Massage located at 507 Main Avenue.

Motion made by Jacobsen and seconded by St. John to authorize transferring the current Lease held by Bradley Olson and Jaclyn Olson to Ciara Jager and Brady Jager for Jaclyn's Fitness and Massage. All voted aye.

Ciara Jager presented plans for renovation of the building to include a hair salon as well as the fitness center at 507 Main Avenue.

Motion made by Layman and seconded by Lemme to approve an amendment to the above-mentioned Lease for 507 Main Avenue to include the following as a permitted use in Section 4 Item (e): hair salon. All voted aye.

Mayor Aho declared the Council convenes acting and as Planning and Zoning Commission and Zoning Board of Adjustments.

Motion made by Larson and seconded by Jacobsen to recommend approval to the Lake Norden City Council for the Johnson Plat "Homestead Addition", as presented. All voted aye.

Motion made by St. John and seconded by Jacobsen to adjourn as the Planning and Zoning Commission and Zoning Board of Adjustments at 7:22 PM. All voted aye.

Council member Larson introduced the following resolution and moved that the same is passed.

RESOLUTON No. 04/03/2020

WHEREAS, Justin Johnson and Jolene Johnson, representatives for The Homestead Assisted Living, LLC, owners of hereinafter real property have submitted a proposed plat of "Homestead Addition to the City of Lake Norden, Hamlin county, South Dakota, and the Governing Body of said City having examined the proposed plat and it appears that all municipal taxes and special assessments, if any, upon said plat and survey, have been executed according to law. Access to public streets, subject to applicable municipal ordinances, is hereby granted except as may be designated "no access" on the attached plat.

Dated this 2nd day of March, 2020.

Jason Aho
Mayor

City of Lake Norden

(Seal)

Attest: Delores Kangas
City Finance Officer

The foregoing resolution was duly seconded by Layman. All voted aye. Thus, resolution is duly passed and adopted.

Tanya Miller presented an update to the Council regarding the flow monitoring results for the City's wastewater system. Council recommended a Public Hearing to discuss needed improvements and funding with a tentative date of March 23, 2020 at 7:00 PM at the Lake Norden Community Center.

Scott Mohror presented and updated cost estimate for the Park and 5th Street Improvement Project. Council took no action.

Motion made by Jacobsen and seconded by St. John to approve Change Order #4 for the Water Project Bid Package I, contingent upon funding agency approval. All voted aye.

Motion made by Larson and seconded by Layman to approve Water Systems Improvement Project - Pay Request #14 - SRF Loan \$39,818.00 and Interim Financing \$31,099.87, contingent upon funding agency approval. Said request includes Banner \$8,719.00 and Halme Inc. Pay Request #2, Bid Package II \$62,198.87. All voted aye.

Motion made by Lemme and seconded by Jacobsen to approve the engineering amendment for the Water Systems Improvement Project, as presented. All voted aye.

Motion made by Larson and seconded by Layman to approve pay request #19 for the Sewer Relining Project, contingent upon funding agency approval. Said request includes a payment to Banner for \$1,335.55 which includes SRF Loan Funds of \$1,068.00 and Grant Funds of \$267.11. All voted aye.

A Water Feasibility Study proposal was presented from ISG Engineering, Sioux Falls, SD. Motion made by Layman and seconded by Jacobsen to table action on the proposal until the March 16, 2020 council meeting. All voted aye.

Motion made by Lemme and seconded by Jacobsen to authorize the Finance Office to disburse the requested \$200.00 donation request from the American Legion Boy's and Girl's State Fund, Cook-Olson Post 217. All voted aye.

Motion made by Larson and seconded by St. John to approve the EFT 4th quarter payment for 2019 to SD Reemployment for \$16.83. All voted aye.

Council reviewed the Lake Norden Community Center Lease Agreement. Motion made by Lemme and seconded by St. John to make no changes to the lease agreement. All voted aye.

Council reviewed the *City of Lake Norden's Employee Policy Manual*. Motion made by Jacobsen and seconded by Larson to make no changes to the *Policy Manual*. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve the Second Reading of Ordinance #356 "An Ordinance Establishing Water Rates for the City of Lake Norden." All voted aye.

Motion made by Lemme and seconded by St. John to approve the First Reading of Ordinance #357 "An Ordinance Establishing Waste Water Rates for the City of Lake Norden." All voted aye.

Motion made by Larson and seconded by Jacobsen to table action on the proposals for a replacement vehicle to Hauschildt until the March 16, 2020 council meeting. All voted aye.

Motion made by Jacobsen and seconded by St. John to approve the February Police Report, as presented. All voted aye.

Council held discussion concerning an alternate location to house the Lake Norden Police Department.

Motion made by Jacobsen and seconded by Larson to go into executive session per SDCL 1-25-2 Section 3 at 9:27 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 9:38 PM.

Motion made by Jacobsen and seconded by Lemme to adjourn at 9:38 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.