

CITY OF LAKE NORDEN

March 5, 2018

Council met in regular session at 7:00 PM. President Brian Jacobsen presiding. Members present: Janet Andrews, Brian Jacobsen Cameron Larson, John Layman, Dorene Lemme and Kim St. John. Absent: Jason Aho.

City employees present: Delores Kangas and Dan Koistinen Absent: Roy Hauschildt and Jimmy Murphy.

Others present: Ty Eschenbaum - A1 Development Solutions and Ciara Jager - Lake Norden Fire District.

Motion made by Andrews and seconded by Lemme to approve the agenda, as presented. All voted aye.

Motion made by St. John and seconded by Lemme to approve the previous minutes, as presented. All voted aye.

Motion made by Layman and seconded by St. John to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Layman and seconded by St. John to approve the itemized credit card payments, as follows:

Koistinen***2733	Post Office	6.65	Testing
Koistinen***2733	USA Blue Book	198.19	Supplies
Koistinen***2733	Hampton Inn	105.96	Travel
Murphy***2741	APL*Itunes	1.05	Cloud Backup
Murphy***2741	Dutchboy Car Wash	10.00	Misc
Murphy***2741	Sioux Sales Co.	50.00	Supplies
Murphy***2741	Kemnitz Morest Motel	110.00	Travel

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

JANET ANDREWS	277.05	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	2873.50	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	260.39	SALARY/LESS DEDUCTIONS
JASON AHO	484.84	SALARY/LESS DEDUCTIONS
JOHN LAYMAN	184.70	SALARY/LESS DEDUCTIONS
CAMERON LARSON	277.05	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2382.34	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1435.47	SALARY/LESS DEDUCTIONS
DORENE LEMME	277.05	SALARY/LESS DEDUCTIONS
KIMBERLY ST. JOHN	277.05	SALARY/LESS DEDUCTIONS
JIMMY MURPHY	2623.36	SALARY/LESS DEDUCTIONS
WELLMARK BCBS	1333.08	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1674.56	EMPLOYEE-EMPLOYER CONTRIBUTIONS
WELLMARK BCBS	999.82	EMPLOYEE MONTHLY PREMIUM

DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	150.00	EMPLOYEE CONTRIBUTIONS
EFTPS	3684.53	DEDUCTIONS DEPOSIT
ARNESON ELECTRIC INC	1516.57	INV. #5279;82;85/SERVICES
AVENET, LLC	475.00	INV. 42149/ANNUAL FEE
BANNER ASSOCIATES	23212.50	INV. #23193;83;134/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	4465.97	LEGAL FEES
BROWN & SAENGER	300.00	INV. #25426-1/SUPPLIES
CITY OF LAKE NORDEN	54.93	550/900/950
COLONIAL RESEARCH CHEMICAL COR	601.30	INV. #141069/SUPPLIES
CONNECTING POINT COMPUTER	1685.00	400631;686/SUPPLIES/SERVICE
COOK'S WASTEPAPER & RECYCLING	2166.50	MONTHLY SERVICE (175) DUMPSTER
COUNTRY STORE	427.75	ACCOUNT #101569
DEPARTMENT OF REVENUE	56.00	INV. #10580954/SERVICES
FIRST PREMIER BANK	10.50	COLLECTIONS
HAMLIN COUNTY PUBLISHING	211.13	PUBLICATIONS
HAWKINS, INC	3653.32	INV. #4228616RI/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	53.80	ACCT.8346/35107
HENDRICKSON HEATING & COOLING	126.53	INV. #2579/SERVICES
ITC	537.86	ACCOUNT 00040683-9
JUTTING'S GROCERY	260.65	SUPPLIES
DAN KOISTINEN	138.84	REIMBURSEMENT
TAYLOR/JENNIFER KOSKI	200.00	LNCC DEPOSIT REFUND
LAKER CHEMICAL COMPANY	1614.50	INV0009972/SUPPLIES
LN ASSOCIATION	2000.00	DONATION
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MIDWEST ALARM COMPANY, INC.	81.75	INV. #191693/SERVICES
NAPA AUTO PARTS	32.10	INV. #193802/SUPPLIES
NORDEN MOTOR COMPANY	658.10	SUPPLIES
NORTHWESTERN ENERGY	1175.01	2540703;879/2948926/2747404
OFFICE PEEPS, INC.	122.53	INV. #22233802/LEASE FEES
OFFICE PEEPS, INCORPORATED	549.73	INV. #794306/795187/SUPPLIES
OTTERTAIL POWER COMPANY	4915.46	14-047492-5/NE SEWER LIFT
RIBSTEIN & HOGAN LAW FIRM	1264.10	LEGAL FEES
SD DENR-BOARD OF OPERATOR CERT	10.00	TESTING FEE/KOISTINEN
SD ONE CALL	10.50	INV. SD18-0057/SERVICES
STAR LAUNDRY & DRY CLEANERS	112.67	INV.76288;687/SERVICES
US POSTAL SERVICE	170.00	FO/UTILITY POSTAGE
WW TIRE SERVICE, INC.	15.99	INV. #295206/SERVICES
AT&T	113.53	SERVICES
SD DEPARTMENT OF REVENUE	137.26	SALES TAX RETURN
REVTRAK CHARGE	54.29	SERVICE CHARGE
FIRST PREMIER BANK	27.75	ACH CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Layman to issue warrants and pay the bills. All voted aye.

Discussion held concerning a provision for a *Temporary Crew Camp* amendment to the City's Zoning Ordinance #320. No action was taken.

No one appeared for the Public Hearing regarding vacating that portion of the alley located immediately north of Lots 15 and 16 in Block 5 of the Original Plat to the City of Lake Norden, Hamlin County, South Dakota; and that portion of the alley located immediately south of Lots 10, 11, 12, 13, and 14 in Block 5 of the Original Plat to the City of Lake Norden, Hamlin County, South Dakota.

Council member St. John introduced the following resolution and moved that the same is passed.

RESOLUTION NO.03/03/2018

A RESOLUTION VACATING A PORTION OF ALLEY IN BLOCK 5 OF ORIGINAL PLAT TO CITY OF LAKE NORDEN, SOUTH DAKOTA.

BE IT RESOLVED by the City Council of the City of Lake Norden that:

WHEREAS Agropur Inc., being the sole owner of all the real property abutting the portion of the alley described herein having petitioned the Mayor and City Council of the City of Lake Norden, Hamlin County, South Dakota, to vacate a portion of the alley; and

WHEREAS notice by publication has been given in the matter and method provided by law; and

WHEREAS the City Council for the City of Lake Norden has considered the petition at a public meeting not less than ten days from the last publication of the notice; and

WHEREAS the City Council for the City of Lake Norden determined that the portion of the alley being considered is no longer necessary, because it has not been used, worked or traveled by the public for more than twenty years; and

WHEREAS the City Council for the City of Lake Norden, Hamlin County, South Dakota, has declared by a two-thirds vote that the portion of the alley in Block 5 being considered is hereby declared vacated; now therefore,

IT IS HEREBY RESOLVED by the City Council for the City of Lake Norden that it does hereby declare that that portion of the alley in Block 5 set forth in the petition by the owner of all the real property abutting the following portion of the alley is vacated and legally described as:

that portion of the alley located immediately north of Lots 15 and 16 in Block 5 of the Original Plat to the City of Lake Norden, Hamlin County, South Dakota; and

that portion of the alley located immediately south of Lots 10, 11, 12, 13 and 14 in Block 5 of the Original Plat to the City of Lake Norden, Hamlin County, South Dakota.

IT IS FURTHER HEREBY RESOLVED that this Resolution shall be duly published and upon taking effect, then a transcript of this Resolution

duly certified by the city finance officer shall be filed and duly recorded in the office of the Hamlin County Register of Deeds.

Dated the 5th day of March, 2018

APPROVED:
Brian Jacobsen
Council President
City of Lake Norden

(Seal)

Attest: Delores Kangas
City Finance Officer

Council member Layman duly seconded the foregoing resolution. All voted aye. Thus, resolution is passed and adopted.

Ty Eschenbaum presented a request for a permanent easement parcel and construction easement parcel in Block 4 of the Railroad Addition, located in the NW Quarter of the SW Quarter & Government Lot 4 of Section 21, all in Township 113, Range 53 West of the 5th P.M., Hamlin County, South Dakota for and in behalf of Agropur Inc. Eschenbaum also addressed questions regarding the easement.

Motion made by Lemme and seconded by Layman to authorize Council President Brian Jacobsen to sign the above-mentioned easement in behalf of the City of Lake Norden, as presented. All voted aye.

Ciara Jager representing the Lake Norden Fire District presented a request for a donation of \$536.75 (five hundred thirty six dollars and seventy five cents) from the City to the Fire District for grain rescue tube costs. No action was taken.

Motion made by Larson and seconded by Layman to approve the Annual Report for the City of Lake Norden for the year ending December 31, 2017, as presented. All voted aye.

Motion made by Layman and seconded by Lemme to hire Stacy Hakeman, as concession stand manager for the Summer Youth Program and set the wage as \$225.00 per team plus profits from concession stand sales. All voted aye.

Motion made by Andrews and seconded by St. John to hire Stacey Stormo as the Summer Youth Girls Coach for 1-2 teams depending on number of participants and set wage at \$550.00 per team plus mileage for away games. All voted aye.

Motion made by Layman and seconded by Larson to hire the following as Summer Youth Boys Coaches:

- Boys T-Ball 5-8 year olds - Craig Taschner
- Boys Coach Pitch 9-10 year olds - Damon Stormo
- Boys Midgets 11-12 year olds - Brad Noem
- Boys Teeners 13-14 & 15-16 year olds - Jeff Kruse
- Boys Legion - Brad Noem

Furthermore, said motion sets the wage as at \$550.00 per team plus mileage for away games. All voted aye.

Motion made by Layman and seconded to hire the following as part-time summer help for City maintenance and to set the following wages as stated for each employee:

- Austin Hakeman - \$8.85 per hour
- Kirby Antonen - \$8.90 per hour
- Gunner St. John - \$9.05 per hour
- Sara Hakeman - \$9.50 per hour
- Darryl Kastein - \$12.75 per hour

All voted aye. Thus, motion is passed and adopted.

Motion made by Lemme and seconded by Andrews to authorize publication of a sump pump notice stating sump pumps shall not be discharged to the sanitary sewer system between April 1 and October 15 and violations of this notice are subject to penalties. All voted aye.

Motion made by Layman and seconded by Larson to approve Lake Norden Community Center Lease with no changes. All voted aye.

No Police Report for February 2018 was presented.

Motion made by Larson and seconded by St. John to adjourn at 8:29 PM. All voted aye.

Brian Jacobsen
Council President

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.