

**CITY OF LAKE NORDEN**

**MARCH 4, 2019**

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Cameron Larson and John Layman. Absent: Dorene Lemme and Kim St. John.

City employees present: Delores Kangas Dan Koistinen and Brooke Reidburn. Absent: Tony Aas and Roy Hauschildt.

Others present: none.

Motion made by Layman and seconded by Andrews to approve the agenda, as presented. All voted aye.

Motion made by Larson and seconded by Jacobsen to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Larson to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Jacobsen and seconded by Layman to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by Layman to approve the itemized credit card payments, as follows:

AAS***5494	APL*ITUNES	1.05	CLOUD BACKUP
AAS***5494	POST OFFICE	7.41	SUPPLIES
AAS***5494	COWBOY-PIERRE	36.48	SUPPLIES
AAS***5494	PB ELECTRONICS	125.00	SUPPLIES
KANGAS	AVG	74.54	CONTESTED/REFUNDED
KANGAS	HEARTSMART LNCC	169.00	SUPPLIES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

JANET ANDREWS	277.52	SALARY/LESS DEDUCTIONS
TONY AAS	2607.08	SALARY/LESS DEDUCTIONS
BRIAN JACOBSEN	184.70	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3398.14	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	194.57	SALARY/LESS DEDUCTIONS
JASON AHO	484.84	SALARY/LESS DEDUCTIONS
JOHN LAYMAN	92.35	SALARY/LESS DEDUCTIONS
CAMERON LARSON	277.05	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2619.73	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2490.45	SALARY/LESS DEDUCTIONS
DORENE LEMME	277.05	SALARY/LESS DEDUCTIONS
JEREMY STEFFENSEN	361.07	SALARY/LESS DEDUCTIONS
BROOKE REIDBURN	1831.25	SALARY/LESS DEDUCTIONS
KIM ST. JOHN	184.70	SALARY/LESS DEDUCITONS
HEALTH POOL OF SD	1740.26	EMPLOYER MONTHLY PREMIUMS

SD RETIREMENT SYSTEM	2377.82	EMPLOYEE-EMPLOYER CONTRIBUTIONS
DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	175.00	EMPLOYEE CONTRIBUTIONS
EFTPS	4766.67	DEDUCTIONS DEPOSIT
AUSTIN, HINDERAKER, HOPPER LLP	4698.00	LEGAL FEES
BANNER ASSOCIATES	14326.40	INV. #30676/30671/SERVICES
COLONIAL RESEARCH CHEMICAL COR	612.30	INV. #142926/SUPPLIES
CONNECTING POINT COMPUTER	50.00	INV. #405521/SERVICES
COOK'S WASTEPAPER & RECYCLING	2161.50	MONTHLY SERVICE (174) DUMPSTER
COUNTRY STORE	1133.07	ACCOUNT #101569
DAKOTA SUPPLY GROUP	1246.20	INV. #E490880/SUPPLIES
DEPARTMENT OF HEALTH	28.00	INV. #10586663/TESTING
ELECTRICAL ENGINEERING & EQUIP	425.00	ORDER #903674-00/ANNUAL INSPEC
GALLS, LLC	199.97	INV. #012034867;65/SUPPLIES
GOVOFFICE LLC	1270.00	INV. #44399/ANNUAL FEES
GREAT PLAINS CONTRACTING	9765.90	PAY REQUEST #1
HAMLIN BUILDING CENTER	147.94	SUPPLIES
HAMLIN COUNTY HWY. DEPARTMENT	617.35	CUSTOMER 21/SUPPLIES
HAMLIN COUNTY PUBLISHING	104.81	PUBLICATIONS
HAWKINS, INC	2278.77	INV. #4453531/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	56.18	ACCT.#8346/35107
HEIMAN FIRE EQUIPMENT, INC.	269.50	INV. #31805/SERVICES
INTERSTATE ALL BATTERY CENTER	31.36	INV. 31912902059471/SUPPLIES
ITC	538.61	ACCT.#00040683-9
JUTTING'S GROCERY	31.18	SUPPLIES
KAISER WELL DRILLING, INC.	3010.21	INV. #1317/SERVICES
LAKER CHEMICAL COMPANY	1912.00	INV0014882/SUPPLIES
LEON'S CLEANING SERVICE	594.00	INV. #013859/SERVICES
LN ASSOCIATION	2000.00	DONATION
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MIDWEST ALARM COMPANY, INC.	81.75	INV. #217152/SERVICES
NORDEN MOTOR COMPANY	780.10	SUPPLIES
NORTHERN TRUCK EQUIPMENT	677.77	INV030021;253/SUPPLIES
NORTHWESTERN ENERGY	1456.37	250879;703/2948926/2747404
OFFICE PEEPS, INC.	122.53	LEASE FEES
OFFICE PEEPS, INCORPORATED	56.85	INV. #838731-0/SUPPLIES
OTTERTAIL POWER COMPANY	95.38	1407492-5/EAST SEWER LIFT
OTTERTAIL POWER COMPANY	6298.07	SERVICES
OVERHEAD DOOR	1605.00	INV. #0035080/SERVICES
PRODUCTIVITY PLUS ACCT. (TITAN	1058.89	INV.997616CL/12009980GP
SD ONE CALL	3.15	INV. SD19-0056/SERVICES
STAR LAUNDRY & DRY CLEANERS	117.35	ACCOUNT 3710/SERVICES
STEFFENSEN INSURANCE	15323.00	791001462002/9700004500000
TOWN OF HAYTI	199.08	REIMBURSEMENT
US POSTAL SERVICE	70.00	UTILITY POSTAGE
AT&T	108.14	POLICE PHONE
SD DEPARTMENT OF REVENUE	136.47	SALES TAX RETURN
REVTRAK CHARGE	43.75	SERVICE CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
FIRST PERMIER BANK	42.50	ACH CHARGES
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Andrews and seconded by Jacobsen to issue warrants and pay the bills. All voted aye.

Motion made by Layman and seconded by Jacobsen to approve Amendment #1 - "Equally Shared Police Officer Agreement" between the City of Lake Norden and the Town of Hayti with the amendment stating a \$200.00 (two hundred dollars) monthly vehicle lease fee payable to the Town of Hayti. Voting aye: Andrews, Jacobsen and Layman. Voting nay: Larson, Thus, motion carried.

Motion made by Layman and seconded by Jacobsen to approve option #2 for the replacement of countertop at the LNCC from Hamlin Building Center, as presented. All voted aye.

The Second Reading of Ordinance #350 "AN ORDINANCE PERTAINING TO THE LOITERING IN PUBLIC PLACES SUCH AS ON SIDEWALKS, PARKS MAINTAINED AND OR OWNED BY THE CITY, STREET CORNERS AND PARKING LOTS" failed for a lack of a motion.

Public Comment: None.

Motion made by Jacobsen and seconded by Larson to approve the Annual Report for the City of Lake Norden for the year ending December 31, 2019, as presented. All voted aye.

Motion made by Layman and seconded by Jacobsen to approve option #2 for replacement of lights in the truck bay area located on the east side of the Fire Hall, as presented. All voted aye.

Council conducted an annual review of the Lake Norden Community Center rental lease agreement. Motion made by Andrews and seconded by Layman to approve the lease agreement with no changes from the prior year. All voted aye.

Motion made by Jacobsen and seconded by Layman to approve SRF loan request #8 for the *Wastewater - CIPP Project* for \$4,664.00 (four thousand six hundred sixty four dollars and zero cents), as presented. All voted aye.

Motion made by Andrews and seconded by Jacobsen to approve Consolidated grant request #8 for the *Wastewater - CIPP Project* for \$1,116.08 (one thousand one hundred sixteen dollars and eight cents), as presented. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve pay request #3 for the *Water Improvements Project* for \$15,260.00 (fifteen thousand two hundred sixty dollars and zero cents), as presented. All voted aye.

Motion made by Layman and seconded by Jacobsen to approve the request from Judi Anderson for use of the Community Center for an exercise group contingent upon Mayor Aho clarifying with Anderson that the group is non-exclusive and based on the availability of the LNCC. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve a request from the Lake Norden Association for a \$2000.00 (two thousand dollar) donation for Lake Norden's 4<sup>th</sup> of July celebration. All voted aye.

Motion made by Jacobsen and seconded by Layman to approve the February Police Report, as presented. All voted aye.

Motion made by Jacobsen and seconded by Larson to adjourn at 8:00 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer

 *"This institution is an equal opportunity provider, and employer."*

Publish once at an approximate cost of \_\_\_\_\_.