

**CITY OF LAKE NORDEN**

**June 12<sup>th</sup>, 2023**

The council met in regular session at 7:00 PM. President Larson presiding. Members present: Janet Andrews, John Layman, Dorene Lemme, Kim St. John, and Gordon Kangas. Absent: Mayor Aho

City employees present: Shari Layman, Dan Koistinen, Roy Hauschildt, Tony Aas, Michael Morgan, and Zachary Squires. Absent: James Donnelly and Delores Kangas.

Others present: Burt Tulson, Jenna Aderhold (Hamlin County Herald Enterprise)

Motion made by Layman and seconded by Lemme to approve the agenda, as presented. All voted aye.

Motion made by St. John and seconded by Layman to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by St. John and seconded by Layman to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Layman and seconded by Lemme to approve the itemized credit card payment, as follows:

ASS***6494	APPLE.COM	1.05	SERVICES
HAUSCHILD***2717	CENEX/BALTIC	54.00	N/A

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	1167.12	SALARY/LESS DEDUCTIONS
JANET ANDREWS	1108.20	SALARY/LESS DEDUCTIONS
JAMES DONNELLY	3233.81	SALARY/LESS DEDUCTIONS
TONY AAS	3882.72	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3933.36	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	1158.90	SALARY/LESS DEDUCTIONS
JASON AHO	1778.25	SALARY/LESS DEDUCTIONS
JOHN LAYMAN	1108.20	SALARY/LESS DEDUCTIONS
CAMERON LARSON	692.62	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	3534.06	SALARY/LESS DEDUCTIONS
DELORES KANGAS	277.05	SALARY/LESS DEDUCTIONS
DORENE LEMME	1108.20	SALARY/LESS DEDUCTIONS
MICHAEL J. MORGAN	4068.00	SALARY/LESS DEDUCTIONS
JACKSON NOEM	1068.83	SALARY/LESS DEDUCTIONS

SHARI LAYMAN	3173.38	SALARY/LESS DEDUCTIONS
KIMBERLY ST. JOHN	692.63	SALARY/LESS DEDUCTIONS
GORDON KANGAS	415.57	SALARY/LESS DEDUCTIONS
ZACHARY SQUIRES	1805.58	SALARY/LESS DEDUCTIONS
ZAC VANMEETERAN	159.58	SALARY/LESS DEDUCTIONS
HPSD	1034.54	2022-5092/HEALTH INSURANCE
HPSD	915.61	2022-5092/HEALTH INSURANCE
MUTUAL OF OMAHA	88.50	EMPLOYEE/LIFE INSURANCESOUTH
DAKOTA RETIREMENT	3878.82	EMPLOYER/EMPLOYEE 6%/8%DENTAL
NETWORK OF AMERICA	168.10	EMPLOYEE DENTAL INSURANCESD
SUPPLEMENTAL RETIREMENT	425.00	EMPLOYEE CONTRIBUTIONS
EFTPS	10159.34	DEDCUTIONS DEPOSIT
AREA, INC.	272.45	INV #13449, 13357 / SERVICES
BADGER OIL COMPANY	49.48	INV#43853 / SUPPLIES
BANNER ASSOCIATES	16409.00	INV #39901,39917,39959
BASIN CONSTRUCTION & DRAIN TIL	502.43	INV #21818 / SUPPLIES
BASIN CONSTRUCTION & DRAIN TIL	296982.88	BID SCHED #3/PAY REQUEST #3WW
DAVE BESTIE	250.00	UMP 6/9 TWO GAMES
SANDRA BLAKEMAN	350.00	LNCC DEPOSIT REFUND
BOUNCE AROUND INFLATABLES, LLC	2202.79	DEPOSIT JULY 3RD RENTAL
BOYD LAW FIRM, PROF. L.L.C.	1408.00	LEGAL FEES
BETHANY CHRISTENSEN	350.00	LNCC DEPOSIT REFUND
CITY OF LAKE NORDEN	63.33	POSTAL RCPT PYMTS PETTY CASH
COLONIAL RESEARCH CHEMICAL COR	1087.92	INV#150544, #150599 / SUPPLIES
CONNECTING POINT COMPUTER	967.00	INV #424318,19,20,501/SERVICES
COOK'S WASTEPAPER & RECYCLING	4047.66	MONTHLY SERVICE(199) DUMPSTERS
CORE & MAIN LP	423.04	INV#S918214/SUPPLIES
DAKOTA PORTABLE TOILETS	130.00	INV #16917 / SERVICES
DAKOTA PUMP & CONTROL	1911.23	INV #28986 / SERVICES
DAKOTA PUMP & CONTROL	390.82	INV #29049 / SERVICES
DEPARTMENT OF HEALTH	41.00	INV#10609956/TESTING
EFRAIMSON ELECTRIC INC.	1367.52	INV#16252 / SERVICES
ELITE DRAIN & SEWER CLEANING	178.00	INV #39250051023 / SERVICES
ES OPCO USA LLC	1874.40	INV #IN-4188939/SUPPLIES
GREAT AMERICAN FINCIAL SVCS.	143.17	LEASE FEES
GREENLINE PRODUCTS	2998.69	INV #G4254 / SUPPLIES
HAMLIN BUILDING CENTER	2847.22	SUPPLIES
HAMLIN COUNTY TREASURER	51.91	ACCT #5873
HAMLIN COUNTY SHERIFF'S OFFICE	1051.00	CONTRACTED SHERIFF'S SERVICES
HAMLIN COUNTY PUBLISHING	870.86	PUBLICATIONS
HAMLIN COUNTY FARMERS COOP	2044.46	ID #101569
Brad Harr	125.00	UMP 6/11 ONE GAME
Bill Hawkins	125.00	UMP 6/11 ONE GAME
HAWKINS, INC	18030.63	INV #6461800,#6471313/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	1640.99	ACCT#8346/35107/35853
INNOVATIVE OFFICE SOLUTIONS	587.19	INV #153285-1 / SUPPLIES
INTOXIMETERS	214.75	INV#734875/ SUPPLIES
ITC	614.62	ACCT#00040683-9
JUTTING'S GROCERY	12.74	SUPPLIES
KDM EQUIPMENT, INC.	2016.00	INV#35482/SERVICES
ANGELA KESZLER	350.00	DEPOSIT REFUND LNCC
SHARI LAYMAN	553.54	FINANCE OFFICER SCHOOL
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION

LN FARMERS ELEVATOR	435.14	ACCT 33100
MENARDS	74.88	INV#89689/ SUPPLIES
BRYAN NELSON	250.00	UMP 6/9 TWO GAMES
NITTEBERG CONSTRUCTION CO.	1246.40	INV #9218 / SUPPLIES
NORTHWESTERN ENERGY	1350.87	ACCT #4057731-4/MAINTAINCE BLD
OFFICE PEEPS, INCORPORATED	1285.38	INV#1025960-0/SUPPLIES
OTTERTAIL POWER COMPANY	7511.32	INV #54530
PRINT 'EM NOW	178.00	INV #77984,#78139/SUPPLIES
PRODUCTIVITY PLUS ACCT.(TITAN)	28.62	ACCT#495685
ROY'S SPORT SHOP	598.92	INV #180742 / SUPPLIES
RUNNINGS SUPPLY INC.	561.93	INV #0028-5691029/SUPPLIES
SAFE LIFE DEFENSE	198.57	INV #32279563/SUPPLIES
SHARP AUTOMOTIVE	103.50	INV #424670
SOUTH DAKOTA 811	25.20	INV#SD23-01177
STAR LAUNDRY & DRY CLEANERS	553.84	INV#3710:01:02:03
CHARLES STRANDE	2768.80	PROPERTY PYMT
TEAM LABORATORY CHEMICAL, LLC.	2866.00	INV#0035910/SUPPLIES
TOWN OF HAYTI	429.60	REIMBURSEMENT
TWO WAY SOLUTIONS	220.96	INV#128674
US POSTAL SERVICE	96.00	UTILITY POSTAGE
US POSTAL SERVICE	60.00	BOX #213 RENT FOR YEAR
VESSCO, INC.	598.00	INV#089817
WITT CONSTRUCTION	427.15	INV #5491/SERVICES
DAKOTA 811	3.15	INV#SD23-00482
STAR LAUNDRY AND DRY CLEANERS	313.84	INV#3710:01:02:03
JACOB STEFFENSEN	250.00	UMP 04/29 TWO GAMES
CHARLES STRANDE	2768.80	PROPERTY PYMT
AARON SWANSON	25.00	WATER DEPOSIT REFUND
TEAM LABATORY CHEMICAL, LLC.	6287.50	INV#003531/SUPPLIES
TOPKOTE INC.	15463.72	INV#6923
TOWN OF HAYTI	1807.08	REIMBURSEMENT
TRAFFIC SOLUTIONS INC.	101.47	INV#DR22-668/SUPPLIES
TWO WAY SOLUTIONS	265.96	INV#12651;128674/
US POSTAL SERVICE	96.00	UTILITY POSTAGE
DENI OR TERESA WENDLING	100.00	WATER DEPOSIT REFUND
WITT CONSTRUCTION	548.10	INV#5411;5423/SERVICES
SD DEPARTMENT OF REVENUE	178.37	SALES TAX/GARBAGE
FIRST NET	191.44	SERVICES
REVTRAK CHARGE	102.83	SERVICE CHARGE
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06
SRF LOAN #C461256-02	5475.54	AUTO-LOAN CW-02
SRF LOAN #C462256-02	10,794.83	AUTO-LOAN DW-02
SRF LOAN #C461556-01	10,962.48	AUTO-LOAN CW-01
SRF LOAN #C462256-01	22,446.02	AUTO-LOAN DW-01

Motion made by Andrews and seconded by Layman to issue warrants and pay the bills. All voted aye.

**Committee Reports:**

**Community Center:** Nothing to Report

**Parks:** The committee asked that the City Maintenance workers brace the new trees that are leaning.

**Police:** Nothing to Report

**Streets:** The committee is talking to the Hamlin County Highway Department about bringing in gravel or paving the east end of Main Ave around the curves. There are also concerns that the road is encroaching on property owners in that area.

**Summer Youth:** Nothing to Report

**Council President Larson declared council convenes jointly acting as the Lake Norden City Council and as a Planning and Zoning Commission and Zoning Board of Adjustments.**

Motion made by Layman and seconded by Lemme for the Planning Commission to recommend, to the City Council, the approval of annexation of the following:

A portion of the SE 1/4 SE 1/4 of Section 17, Township 113 North, Range 53 West of the 5<sup>th</sup> P.M., Hamlin County, South Dakota, which, upon annexation and plat, shall be known as Lots IA and 4 of Antonen Addition and Park Street R.O.W. to the Municipality of Lake Norden, in the County of Hamlin, South Dakota.

All voted aye, thus, motion carried.

Motion made by Layman and seconded by Kangas for the Planning Commission to recommend, to the City Council, the approval of Zoning Amendment of the above-mentioned property. All voted aye.

Motion made by St. John and seconded by Andrews for the Planning Commission to recommend, to the City Council, the approval of the Plat of the above-mentioned property. All voted aye.

Motion made by Kangas and seconded by Andrews, acting as City Council, to approve Annexation Resolution 05/05/2023 as follows:

#### RESOLUTION No. 05/05/2023

A Resolution Annexing Certain Real Property into the City of Lake Norden, Hamlin County, South Dakota

WHEREAS, RS Maatilann LLC, owner(s) of real property in Hamlin County, South Dakota, currently outside city limits and described as:

A portion of the SE 1/4 SE 1/4 of Section 17, Township 113 North, Range 53 West of the 5<sup>th</sup> P.M., Hamlin County, South Dakota, which, upon annexation and plat, shall be known as Lots IA and 4 of Antonen Addition and Park Street R.O.W. to the Municipality of Lake Norden, in the County of Hamlin, South Dakota, did petition the Mayor and the City Council of the City of Lake Norden, Hamlin County, South Dakota, to include the said property within the limits of the City, pursuant to 59-4-1 SDCL 1967 and acts amendatory thereof; and,

WHEREAS, the City Planning and Zoning Commission of the City of Lake Norden, in its Resolution No. 05/05/2023, has recommended that the above described property be annexed into the city limits with no zoning designation, and that an appropriate zoning designation be assigned to said property upon recommendation of the Plan Commission and following a public hearing of the City Council; and

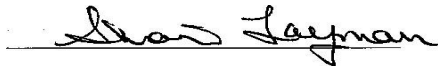
WHEREAS, there are no legal voters residing on the said property, and the property petitioned for annexation is contiguous to the City of Lake Norden and should be annexed thereto.

BE IT FURTHER RESOLVED that the portion of right-of-way adjacent to the above-described property to the centerline of said right-of-way be annexed with no zoning designation.

NOW, THEREFORE, BE IT RESOLVED by the City Council, City of Lake Norden, Hamlin County, South Dakota, that the petition of RS Maatilann LLC, is hereby approved and the above described property is hereby declared to be annexed to the City of Lake Norden, South Dakota with no zoning designation.

Dated at Lake Norden, South Dakota this 12<sup>th</sup> day of June 2023.

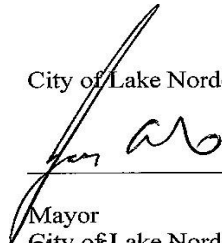
Attest:



Finance  
Officer

City of Lake Norden

City of Lake Norden



Mayor  
City of Lake Norden

Published: June 21, 2023

Effective: July 10, 2023

Motion made by Andrews and seconded by Layman, acting as City Council, to approve Plat Resolution 06/06/2023 as follows:

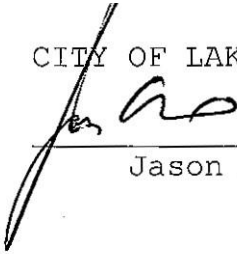
RESOLUTION 06/06/2023

WHEREAS, R S Maatilann LLC, and Dolph Creek Development LLC, owner (s) , have submitted to the governing board a proposed plat of LOTS IA AND 4 OF ANTONEN ADDITION AND PARK STREET R. O. W. THIS PLAT TO VACATE AND REPLAT LOT 1 OF "Plat of lots IA and 2 Antonen ADDITION IN THE COUNTY OF HAMLIN LOCATED SE SE OF SECTION 17, T113N, R53W OF THE 5<sup>TH</sup> PM, HAMLIN COUNTY, SOUTH DAKOTA", and Governing body of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey, have been executed according to law. Access to the public streets, subject to all applicable municipal ordinances, is hereby granted except as may be designated "no access" on the attached plat.

NOW, THEREFORE, BE IT RESOLVED THAT said plat and survey by and are hereby in all things accepted and approved.

Passes and is approved this 12th day of/ June 2023.

CITY OF LAKE NORDEN



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Jason Aho, Mayor

ATTEST:



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Shari Layman, Finance Officer

Published: June 21, 2023

Effective: July 10, 2023

All voted aye. Thus, said resolution is passed and adopted.

Motion made by Layman and seconded by Kangas to approve the Second Reading of **Ordinance #378** - AN AMENDMENT TO ORDINANCE #320. All voted aye.

**Council President Larson declared council reconvenes acting as the Lake Norden City Council.**

Motion made by Layman and seconded by Kangas to approve the Second Reading of **Ordinance #379** - AN AMENDMENT TO THE CITY COUNCILS REGULAR MEETING DATE. All voted aye.

The council discussed a proposal regarding curb and gutter systems. Motion to table the subject was made by Layman and seconded by Kangas. All voted aye.

The council discussed an ordinance regarding confinement and the nuisance of loud dogs. Motion to table the subject was made by Lemme and seconded by St. John. All voted aye.

Motion made by Kangas and seconded by Layman to approve the Catalis contract renewal for the Lake Norden City Webpage. All voted aye.

Public Comment was made by Tony Aas regarding increasing fees on mowing fines.

Motion made by St. John and seconded by Layman approving **Resolution 07/06/2023** purchasing the described real property. All voted aye.

Resolution No. 07/06/2023

WHEREAS, a contract for deed was entered into earlier with Charles D. Strande to purchase the following described real property:

South 50 feet of Lot One (1) and all of Lot Two (2) in Block Three (3) of Railroad Addition to the City of Lake Norden, County of Hamlin, State of South Dakota; and

WHEREAS, it is the desire and intent of the City Council to satisfy the contract's purchase price in full forthwith; now therefore,

IT IS HEREBY RESOLVED by the Lake Norden City Council that the City of Lake Norden proceed to purchase the real property described above by borrowing the funds to complete the purchase which will result in a mortgage being recorded; and

IT IS FURTHER HEREBY RESOLVED by the Lake Norden City Council that the mayor and finance officer are authorized to execute a mortgage, together with all other documents needed

to complete the purchase of the foregoing real property by the City of Lake Norden from Charles D. Strande.

Dated this 12th day of June, 2023.

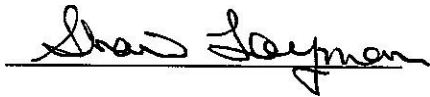
CITY OF LAKE NORDEN



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Jason Aho, Mayor

(SEAL)  
ATTEST:



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Shari Layman, Finance Officer

Published: June 21, 2023

Effective: July 10, 2023

Motion made by Layman and seconded by St. John approving the June Police Reports, as presented. All voted aye.

Motion made by Kangas and seconded by Layman approving a one year subscription with Everbridge regarding mass texting/communication. All voted aye.

Motion made by St. John and seconded by Layman approving the Lake Norden City Police Weapons request. All voted aye.

Motion made by St. John seconded by Layman to go into executive session per SDCL 1-25-2 SECTION 3 at 8:20 PM. All voted aye.

Council President Larson declared the council out of executive session at 9:15 PM.

Motion made by Lemme seconded by Andrews to adjourn at 9:16 PM. All voted aye.

Jason Aho  
Mayor

Shari Layman  
Finance Officer

 *"This institution is an equal opportunity provider, and employer."*

Publish once at an approximate cost of \_\_\_\_\_.