

# City of Lake Norden

June 10, 2024

The council met in regular session at 7:00 PM. Mayor Layman presiding. Members present: Cameron Larson Janet Andrews, Dorene Lemme, Tom Swafford and Kim St. John.

Absent: Gordon Kangas

City employees present: Shari Layman, Kellee Dragt, Patrol Officer Cody Gregg, Dan Koistinen, and Roy Hauschildt.

Absent: Chief Tony Aas and K-9 Sgt. Michael Morgan

Others present: Larry Barnett, Dave Burch, and Dane Ekdorf with ISG

A request was made to add Park improvement to the agenda prior to approval.

Motion made by Larson and seconded by St. John to approve the June 10<sup>th</sup> agenda, with addition of park improvements added. All voted aye.

Motion made by Lemme and seconded by St. John to approve the May 31<sup>st</sup> minutes, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by Andrews to approve the itemized credit card payment, as follows:

Aas***6494	Apple.com	\$1.05	Services
Aas***6494	Amazon Marketplace	\$236.89	Meeting room flags
Aas***6494	Amazon Marketplace	\$80.65	Meeting room flags
Aas***6494	Amazon Marketplace	\$58.40	Banner
Aas***6494	Amazon Marketplace	\$19.53	Banner

The finance officer submitted the following bills with verified vouchers for payment:

Legislative	\$4,709.86	Salary/Less Deductions
Executive	\$1,385.25	Salary/Less Deductions
Finance Office	\$6,636.30	Salary/Less Deductions
Govt. Buildings	\$279.26	Salary/Less Deductions
Police Department	\$10,955.40	Salary/Less Deductions
Sanitation	\$1,100.94	Salary/Less Deductions
Street Admin.	\$2,079.81	Salary/Less Deductions

Auditorium	\$785.83	Salary/Less Deductions
Water Administration	\$3,999.56	Salary/Less Deductions
Sewer Administration	\$623.23	Salary/Less Deductions
Sewer Maintenance	\$50.00	Salary/Less Deductions
Park	\$1,778.70	Salary/Less Deductions
AT&T Mobility	\$292.36	ACCT #28733887022/Services
Badger Oil Company	\$130.40	INV #50193/Services
Basin Construction & Drain Til	\$184,563.27	Pay App #7 Public Safety Building
Basin Construction & Drain Til	\$2,081.63	Inv #23042/Supplies
Dave Bestie	\$375.00	Ump (1) 6/6/24 Certified
Boyd Law Firm, Prof. L.L.C.	\$1,773.96	Legal Fees
Brian's Glass & Door, LLC	\$662.24	INV # 93563, 93240, 93378
City of Brookings Land Fill	\$267.05	INV #0108223 May
Brookings Register	\$149.00	INV #302749 Suddenly Summer
Claremont Hutterian Brethren	\$2,879.50	INV #CLA29385/Services
Colonial Research Chemical Cor	\$1,622.66	INV #152269
Cook's Wastepaper & Recycling	\$3,580.25	INV #4166691T032; 4164546T032
Culligan of Watertown	\$914.00	INV #77077/Services
Dakota Portable Toilets	\$135.00	INV #19174/Services
Dakota Pump & Control	\$23,381.76	INV #30011, 30051
Dakota Supply Group	\$58.44	INV #S103737746.001
Eden K9 Consulting & Training	\$174.00	INV #3787
Efraimson Electric Inc.	\$1,018.41	INV #17840
Elite Seamless Gutters LLC	\$1,980.00	100 ft gutter/40 ft. downspouts
Galls, LLC	\$486.22	INV #027932677/Supplies
Great American Financial Svcs.	\$143.17	Lease Fees
Greenline Products	\$2,498.91	INV #G4494/Supplies
Hamlin Building Center	\$1,095.57	Supplies
Hamlin County Farmer's Coop	\$2,269.85	ID #101569
Hamlin County Publishing	\$774.13	Publications
Brad Harr	\$250.00	Ump (1) 6/6/24 Certified
Hawkins, INC	\$4,555.16	INV #6750820/Supplies
HD Electric Cooperative, INC	\$1,661.25	Acct. #8345, 35107, 35853
Tom or Sue Homola	\$100.00	WTR DPST Refund/Suite C
ITC	\$1,412.08	11132927005676/Water
J&L Machine and Welding, INC.	\$178.86	Services
JCS Construction LLC	\$3,005.83	INV #4241/Services
Jutting's Grocery	\$53.00	Supplies
KDM Equipment, INC	\$232.18	INV #40220/Services
Jeff Kruse	\$350.91	Reimbursement Background Check
LN Development Corporation	\$1,000.00	Monthly Donation
Maguire Iron, Inc.	\$125,460.00	Pay App #11/Water Tower
Menards	\$329.99	INV #09290/Supplies
Milbank House Movers, INC	\$12,510.23	INV #3571
Motorola Solutions, INC.	\$1,422.52	TRANS #1411089805/Services
Yesika Munoz	\$350.00	LNCC Deposit Refund
Eric Neuharth	\$125.00	Ump (6/1)
Nimble Wash, LLC	\$203.41	INV #1350/Services

Northwestern Energy	\$2,772.02	ACCT #2948926-7/LNCC
Office Peeps	\$176.86	INV #1065357, 1065925, 1066017
Ottertail Power Company	\$7,142.85	14049136/Memorial Park
Ivan or Sacha Pasillas	\$150.00	WTR DPST Refund/Pasillas
Ron's Saw Shop	\$100.21	INV #211652/Supplies
Roy's Sport Shop	\$826.92	INV #184562;619;623/Supplies
Runnings	\$122.93	INV #5972484;6023;5984369/Suppl.
SD DANR – Fiscal Office	\$230.00	INV #228/PRMT #0187, SDG860068
SD Municipal League	\$60.00	INV #200001051/Budget Training
South Dakota 811	\$29.30	INV #SD24-01024/Services
Star Laundry & Dry Cleaners	\$273.15	INV #3710; 01, 02, 03/Services
Team Laboratory Chemical, LLC	\$3,802.50	INV #0041291; 41095/Supplies
Burt Tulson	\$216.65	Reimbursement/Tulson
TwoTrees Technologies	\$37.00	INV #39460/Services
Ultimate Services LLC	\$6,700.00	Services
US Postal Service	\$64.00	PO Box Rental 12 Months
US Postal Service	\$174.00	Utility Postage
Watertown Regional Landfill	\$355.08	Ticket #501637
Watts Regulator Company	\$381.58	INV #16713848/Supplies
Milbank Winwater Works	\$3,908.16	INV #18935501; 19041801

Motion made by St. John and seconded by Larson to issue warrants and pay the bills. All voted aye.

#### Committee Reports:

**Community Center:** waiting for instillation of new security system

**Parks:** drainage at the Lake Park will be added to the next agenda

**Police:** monthly budget to be sent to the police committee and to Chief Aas

**Streets:** waiting for reports on the speed zone on Hwy 28 coming into town

**Summer Youth:** Nothing to report

Motion made by Lemme and seconded by Swafford to table the ballfield fence project. All voted aye.

Larson thanked the city maintenance department for consistently spraying for mosquitos.

Dave Burch talked about the excessive noise in the evenings.

Larry Barnett discussed steps needed on property at Harvest and Main to meet zoning and building requirements.

Discussion was had with Dane Ekdrom from ISG regarding the Capital Improvement Plan. Council will review the plan presented and it will be added to the next council meeting.

Motion made by Larson and seconded by Lemme to approve the correction of Reimbursement Request #12 for the Wastewater Project – Clean Water (CWSRF) Loan #C461256-03 from \$45,940.00 to \$45,479.00. All voted aye.

Motion made by Larson and seconded by St. John to approve the correction of Reimbursement Request #12 for the Wastewater Project – Clean Water (CWFCP) Grant #2022G-100 from \$36,686.10 to \$36,318.25. All voted aye.

Motion made by St. John and seconded by Larson to approve Pay App 11 for the Water Tower Project for \$125,460.00. All voted aye.

Motion made by Larson and seconded by Andrews to approve the first reading of Ordinance #386 "A Supplemental Appropriations Ordinance for the City of Lake Norden". All voted aye.

Motion made by Lemme and seconded by St. John to approve July 5th off for city employees as pertaining to Gov. Noem's email. All voted aye.

Motion made by Larson and seconded by Andrews to approve the police report. All voted aye.

Motion made by Andrews and seconded by Swafford to purchase two playsets for the park. Larson, Swafford, and Andrews voted aye. Lemme and St. John voted nay.

Motion made by Larson and seconded by St. John to approve purchasing four Basswood trees for the Little League Field to be planted on the North Side between the fence and the water plant. All voted aye.

Motion made by St. John and seconded by Andrews to go into executive session per 1-25-2 Section 1&3 at 8:36pm. All voted aye.

Mayor Layman declared the council out of executive session at 8:55pm.

Motion made by Swafford and seconded by Larson to approve Officer Gregg's six-month review. All voted aye.

Motion made by St. John and seconded by Larson to approve a pay increase of \$2.00 per hour to Officer Gregg. All voted aye.

Next council meeting will be held July 8<sup>th</sup> 2024, at 7:00pm in the Lake Norden Public Safety Building.

Motion made by Lemme and seconded by Larson to adjourn at 9:18pm. All voted aye.

John Layman  
Mayor

Shari Layman  
Finance Officer



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