

CITY OF LAKE NORDEN

July 10th, 2023

The council met in regular session at 7:00 PM. Mayor Aho presiding.
Members present: Janet Andrews, John Layman, Dorene Lemme, and Kim St. John. Absent: Cameron Larson and Gordon Kangas

City employees present: Shari Layman, Dan Koistinen, Roy Hauschildt, and Zachary Squires. Absent: James Donnelly, Delores Kangas, Michael Morgan, and Tony Aas.

Others present: Alisha Reddig

Motion made by Layman and seconded by St. John to approve the July 10th agenda, as presented. All voted aye.

Motion made by Lemme and seconded by Layman to approve the previous minutes, June 12th, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to approve the quarterly loan report, as presented. All voted aye.

Motion made by Layman and seconded by Andrews to approve the itemized credit card payment, as follows:

ASS***6494	APPLE.COM	1.05	SERVICES
ASS***6494	USPS PO	7.74	SERVICES
ASS***6494	VISTAPRINT	42.59	SUPPLIES
ASS***6494	USPS PO	22.50	SERVICES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	1197.99	SALARY/LESS DEDUCTIONS
JAMES DONNELLY	2780.76	SALARY/LESS DEDUCTIONS
TONY AAS	3882.73	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	4245.67	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	664.27	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	3715.65	SALARY/LESS DEDUCTIONS
DELORES KANGAS	73.88	SALARY/LESS DEDUCTIONS
MICHAEL J. MORGAN	3330.48	SALARY/LESS DEDUCTIONS
DAWSON NOEM	1196.55	SALARY/LESS DEDUCTIONS
JACKSON NOEM	1327.07	SALARY/LESS DEDUCTIONS
SHARI LAYMAN	3098.31	SALARY/LESS DEDUCTIONS

ZACHARY SQUIRES	2174.40	SALARY/LESS DEDUCTIONS
ZAC VANMEETERAN	1039.86	SALARY/LESS DEDUCTIONS
AREA, INC.	102.04	INV#13575/SERVICES
BANNER ASSOCIATES	23036.90	INV# 40244, 40233
DAVE BESTIE	125.00	UMP 7/6 ONE GAME
DAVE BESTIE	125.00	UMP 6/29 ONE GAME
BOYD LAW FIRM, PROF. L.L.C.	2112.00	LEGAL FEES
BRITE	750.00	INV#29734/SUPPLIES
CATALIS LLC	1995.00	WEB CONTRACT/INV#4328992
COLONIAL RESEARCH CHEMICAL COR	749.38	INV#150853/SUPPLIES
CONNECTING POINT COMPUTER	136.50	INV#424810,4249903
COOK'S WASTEPAPER & RECYCLING	2915.32	MONTHLY SERVICE(198)
DAKOTA PORTABLE TOILETS	130.00	INV #17162 / SERVICES
DAKOTA PUMP & CONTROL	921.43	INV #29096 / SERVICES
DEPARTMENT OF HEALTH	69.00	INV#10610411/TESTING
EVERBRIDGE	2699.92	1 YR CONTRACT/ACCT#M76392
FIRST PREMIER BANK	3.75	BANK COLLECTION JANUARY-JUNE
FLATLAND EXCAVATING	12000.00	INV#1107/SERVICES
GREAT AMERICAN FINICIAL SVCS.	143.17	LEASE FEES
GREENLINE PRODUCTS	5997.38	INV #G4255, G4310/ SUPPLIES
GRINNELL MUTUAL	44.68	POL.0000221885
HAMLIN BUILDING CENTER	3039.66	SUPPLIES
HAMLIN COUNTY	525.25	QUARTERLY DISPATCH
HAMLIN COUNTY PUBLISHING	380.68	PUBLICATIONS
HAMLIN COUNTY FARMERS COOP	1386.12	ID #101569
BILL HAWKINS	125.00	UMP 6/29 ONE GAME
HAWKINS, INC	5011.67	INV#6508427/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	1652.77	ACCT#8346/35107/35853
INDEPENDENT AUDIT SERVICES, PC	1375.00	2021 AUDIT/SERVICES
ITC	667.28	485-3602/CITY OFFICE
J&B SCREEN PRINTING INC.	117.00	INV#29760/SUPPLIES
JUTTING'S GROCERY	45.33	SUPPLIES
KDM EQUIPMENT, INC.	180.00	INV#35880,2892
KIESLER POLICE SUPPLY	1971.88	IN217672,216259,218130,216589
JEFF KRUSE	675.24	MILEAGE TO AND FROM (9) GAMES
NICOLE LARSON	45.00	SWIM REFUND
SHARI LAYMAN	96.90	REIMBURSEMENT BUDGET CLASS
MEGAN LEWNO	150.00	WTR REFUND/MEGAN LEWNO
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MAGUIRE IRON INC.	387000.00	#23717.00/PAY REQUEST#2 WT
MENARDS	72.36	INV#92245/ SUPPLIES
LACY NAMKEN	100.00	WTR REFUND/LACY NAMKEN
NAPA CENTRAL	29.99	INV#530-2480002/SUPPLIES
BRAD NOEM	1148.33	SUPPLIES, EQUIPMENT/BRAD NOEM
NORTHWESTERN ENERGY	2007.28	ACCT#4057731-4/MAINTAINCE BLD
OFFICE PEEPS, INCORPORATED	236.31	INV#1029447,1029732,1029680
OTTERTAIL POWER COMPANY	7254.05	INV #55600
PRODUCTIVITY PLUS ACCT. (TITAN)	13.45	ACCT#495685
RAINBOW MIDWEST	349.00	SLIDE REPLACEMNET
RON'S SAW SHOP	246.93	INV#199024,026/SUPPLIES
ROY'S SPORT SHOP	767.99	INV#003668/SUPPLIES
RUNNINGS SUPPLY INC.	33.99	INV#5750583/SUPPLIES
SD MUNICIPAL LEAGUE	100.00	ELCTED OFFICIAL WORKSHOP (2)
SOUTH DAKOTA 811	12.60	INV#SD23-01445/SERVICES

STAR LAUNDRY & DRY CLEANERS	272.44	INV#3710:01:02/SERVICES
JACOB STEFFENSEN	125.00	UMP 7/6 ONE GAME
CHARLES STRANDE	2768.80	PROPERTY PYMT
CHELIE SWEENEY	550.00	SWIM BUS DRIVER
TEAM LABORATORY CHEMICAL, LLC.	2866.00	INV#0036508/SUPPLIES
KEVIN OR TAMI TOMMERAASEN	100.00	WATER DPST REFUND/TOMERAASEN
TOWN OF HAYTI	867.13	REIMBURSEMENT
TWO WAY SOLUTIONS	95.98	INV#128648
US POSTAL SERVICE	102.00	UTILITY POSTAGE
WATERTOWN REGIONAL LANDNFILL	350.68	COMMERCIAL WASTE
LASON OR ALYSEN WILEN	100.00	WATER DPST REFUND/WILEN

Motion made by Layman and seconded by St. John to issue warrants and pay the bills. All voted aye.

Committee Reports

Community Center: Nothing to report.

Parks: Nothing to report.

Police: Nothing to report.

Street: The committee asked that the City Maintenance workers paint over the old parking lines on main street.

Summer Youth: Nothing to report.

Motion made by Layman and seconded by St. John to approve the Sanford lease contract with a 6-month notice and solely the 3 percent option regarding the increase per year. All voted aye.

Council discussed concerns regarding curb and gutter.

Council discussed concerns pertaining to dog ordinances.

Motion made by Layman and seconded by St. John to increase mowing fee to \$100.00 dollars an hour for the first hour thereafter every additional hour yielding a \$50.00 dollar an hour charge with a minimum fee of \$100.00 dollars. All voted aye.

Public Comment made by Dan Koistinen regarding regulating construction and destruction of sidewalks.

The Fire Hall Report concluded that it was an electrical fire caused by a fuse box in the west wall of the new addition of the Fire Hall building.

Motion made by St. John and seconded by Lemme to table the design contract for the municipal building. All voted aye.

Motion made by St. John and seconded by Lemme to table the preliminary site plan and floor layout for new municipal building. All voted aye.

Motion made by Layman and seconded by St. John to approve CWFCP Draw Request #5 for Reimbursement of \$3552.67 for WW Project. All voted aye.

Motion made by St. John and seconded by Lemme to approve CWFCP Draw Request #5 for Reimbursement of \$4449.00 for WW Project. All voted aye.

Motion made by Layman and seconded by St. John to approve Contractor's #2 for a total of \$387,000.00 for the WT Project. Contingent upon funding agency's approval. All voted aye.

Motion made by Lemme and seconded by Andrews to authorize the inclusion of The Lake Norden Ambulance and Fire District's personnel under the City of Lake Norden's worker's compensation policy - pending the procurement of the rosters. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the June Police Report, as presented. All voted aye.

Code Enforcement Report was presented to the committee.

Motion made by Lemme and seconded by St. John to adjourn the meeting at 7:52pm. All voted aye.

Jason Aho
Mayor

Shari Layman
Finance Officer

 *"This institution is an equal opportunity provider, and employer."*

Publish once at an approximate cost of _____.