

**CITY OF LAKE NORDEN**

**July 6, 2020**

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Kim St. John, Cameron Larson and Dorene Lemme. Absent: John Layman.

City employees present: Tony Aas, George Gibbons, Delores Kangas, Dan Koistinen and Roy Hauschildt. Absent: None.

Others present: Jenna Aderhold - Herald Enterprise, Robert Carlson, Tim Czmowski - Agropur Inc., Deb Eisenbeiz, Lauren Johnson, Leanne Johnson, Gregg Jorgensen - Banner Associates, Chuck Juntti - Agropur Inc., Brad Nelson - Ottertail Power Co. and Becky Wendling.

Motion made by St. John and seconded by Lemme to approve the agenda, as presented. All voted aye.

Motion made by Jacobsen and seconded by Andrews to approve the previous minutes. All voted aye.

Motion made by Andrews and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by Jacobsen to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Jacobsen and seconded by St. John to approve the itemized credit card payments, as follows:

AAS***6494	APL*ITUNES	1.05	CLOUD BACKUP
AAS***6494	STAPLES DIRECT	119.43	SUPPLIES
AAS***6494	STAPLES DIRECT	45.78	SUPPLIES
AAS***6494	SMARTSIGN	34.02	SUPPLIES
AAS***6494	DAVIS & STANTON	47.00	SUPPLIES
KANGAS***2725	AT&T	77.28	POLICE SERVICE
KANGAS***2725	ADOBE ACROPRO	15.66	SERVICES
GIBBONS***	POST OFFICE	4.60	POSTAGE

All Voted Aye. Thus, motion carried.

Motion made by Andrews and seconded by Lemme to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

GEORGE GIBBONS	2167.37	SALARY/LESS DEDUCTIONS
KYLE NAMKEN	666.91	SALARY/LESS DEDUCTIONS
TONY AAS	2623.59	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3252.83	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	472.74	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2650.94	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2914.68	SALARY/LESS DEDUCTIONS
KIRBY ANTOEN	1024.34	SALARY/LESS DEDUCTIONS

RYAN MACDONELL	1372.92	SALARY/LESS DEDUCTIONS
AUSTIN HAKEMAN	1364.28	SALARY/LESS DEDUCTIONS
JACOB MACDONELL	1485.17	SALARY/LESS DEDUCTIONS
HEALTH POOL OF SD	917.12	EMPLOYEE PREMIUM
SOUTH DAKOTA RETIREMENT	2144.74	EMPLOYER/EMPLOYEE 6%
DENTAL NETWORK OF AMERICA	271.50	EMPLOYEE PREMIUM
SD SUPPLEMENTAL RETIREMENT	175.00	EMPLOYEE CONTRIBUTIONS
EFTPS	5453.06	DEDUCTIONS DEPOSIT
JASON AHO	197.97	REIMBURSEMENT
AREA, INC.	986.28	INV. #10605;738/SERVICES
BADGER OIL COMPANY	97.05	INV. #23364;81
BANNER ASSOCIATES	15685.10	INV. #32918/SERVICES
BANNER ASSOCIATES	4697.50	INV. #32974;47/SERVICES
DAVE BESTIE	400.00	UMPIRE 6/4;6/13
DAVE BESTIE	200.00	UMPIRE 6/4;6/13
DAVE BESTIE	400.00	UMPIRE 6/21
BOYD LAW FIRM, PROF. L.L.C.	378.00	LEGAL FEES
COLONIAL RESEARCH CHEMICAL COR	1232.12	INV. #145442;659/SUPPLIES
CONNECTING POINT COMPUTER	184.00	INV. #411901;938;999
COOK'S WASTEPAPER & RECYCLING	2602.32	MONTHLY SERVICE (190) DUMPSTERS
CORE & MAIN LP	144.00	INV. #M557973/M33003
COUNTRY STORE	548.77	ACCOUNT 101569
DAKOTA PORTABLE TOILETS	125.00	INV. #10317/SERVICES
DAKOTA PUMP & CONTROL INC.	993.88	INV. # 26121;22;23/SERVICES
DEARBORN LIFE INSURANCE CO.	183.28	W857220000-1/INSURANCE
DEPARTMENT OF HEALTH	209.00	INV. #10594359/TESTING
JAKE DEVINE	100.00	UMPIRE 6/25
JAKE DEVINE	300.00	UMPIRE 6/30;7/1
JUSTINE DEVINE	100.00	UMPIRE 6/25
DON'S BODY SHOP	515.00	NAMKEN REPAIR
CHRIS DUNCAN	200.00	LNCC DEPOSIT REFUND
EFRAIMSON ELECTRIC INC.	4344.93	INV. #12080/12139;89/SERVICES
FIRST PREMIER BANK	6.75	COLLECTIONS
FLAGS USA	114.00	INV. #79026/SUPPLIES
GOLDSTAR PRODUCTS INC.	718.90	INV. #0074301-IN/SUPPLIES
GREAT AMERICAN FINICIAL SVCS.	110.76	LEASE FEES
HALME INC	237207.16	PAY REQUEST #6 BID PKG. II
HAMLIN BUILDING CENTER	791.76	SUPPLIES
HAMLIN COUNTY SHERIFF'S OFFICE	307.50	CONTRACTED SHERIFF SERVICE
HAMLIN COUNTY PUBLISHING	542.27	PUBLICATIONS
HAWKINS, INC	9428.08	INV. #4735263/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	177.22	8346/35107/35853/SERVICES
HYDRO-KLEAN, LLC	4478.75	INV. #070958/SERVICES
ITC	829.78	ACCOUNT 00040683-9
JUTTING'S GROCERY	117.53	SUPPLIES
KAISER WELL DRILLING, INC.	3469.39	INV. #1409/SERVICES
KDM EQUIPMENT, INC.	165.70	INV. #8195/SERVICES
KONES KORNER	275.00	SUPPLIES
KYLE KOOIMA	50.00	TOURNEY FEE
JEFF KRUSE	300.00	UMPIRE 6/4; 6/13
CHRIS LERDAHL	200.00	UMPIRE 6/13
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
LN LAKERS	1259.05	REIMBURSEMENT
MIDWEST ALARM COMPANY, INC.	6236.82	INV. #253485/CAMERAS

BRYAN NELSON	200.00	UMPIRE 6/4
BRYAN NELSON	600.00	UMPIRE 6/19;6/20'6/21
BRYAN NELSON	200.00	UMPIRE 6/28
BRYAN NELSON	300.00	UMPIRE 6/30;7/1
NITTEBERG CONSTRUCTION CO.	5038.80	INV. #6765/SUPPLIES
NORDEN MOTOR COMPANY	444.80	SUPPLIES
NORTHWESTERN ENERGY	629.66	2540879;703/2747404/2948926
OFFICE PEEPS, INCORPORATED	1651.95	892314/899434/900176/902900
OTTERTAIL POWER COMPANY	6762.16	14035805/CITY OFFICE/MUSEUM
RON'S SAW SHOP	255.98	INV. #150874;2360/152740
ROY'S SPORT SHOP	1183.06	INV. #16029;121;501/60321
RUNNINGS SUPPLY INC.	117.68	4846029/4847471/4852679
SD ONE CALL	35.70	INV.#SD20-1249;1571
STAR LAUNDRY & DRY CLEANERS	77.52	INV. #119803;4/SERVICES
JACOB STEFFENSEN	300.00	UMPIRE 6/2;6/13
JACOB STEFFENSEN	400.00	UMPIRE 6/19;6/20
JACOB STEFFENSEN	400.00	UMPIRE 6/27;6/28
TEAM LABORATORY CHEMICAL, LLC.	12268.48	INV0020879/;1412;1362
TOWN OF HAYTI	339.49	REIMBURSEMENT
US POSTAL SERVICE	70.00	UTILITY POSTAGE
WHEELCO TRUCK & TRAILER PARTS	219.78	INV. #3201760081/SUPPLIES
SD DEPARTMENT OF REVENUE	152.63	SALES TAX PAYMENT
FIRST NET	111.14	SERVICES
REVTRAK CHARGE	67.79	SERVICE CHARGE
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by St. John and seconded by Andrews to issue warrants and pay the bills. All voted aye.

Jorgensen from Banner Associates presented information regarding the updated *Facility Plan for Water Storage Improvements*.

Nelson from Ottertail Power Company presented options for replacement of the light poles located on the 500 block of Main Avenue. No action was taken.

Leanne Johnson appeared for Public Comment regarding zoning requirements for moving a mobile home into the city limits of Lake Norden.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Tim Czmowski and Chuck Juntti appeared for in full or in part for the Public Hearing for Permit #07/07/2020 by Agropur Inc. for a conditional use permit. The request, if granted, would permit the applicant to use the following property Lot 1 of the Agropur Addition to the City of Lake Norden, Hamlin County, South Dakota which street address 19385 450<sup>th</sup> Avenue , Lake Norden, SD in the following manner: Remodel existing sanitary sewer system facility and add accessory buildings for expansion, which includes 3 above ground tank systems in an "A" Agriculture District as stated in Chapter 2.04, Section 2.04.03 CONDITIONAL USES ITEM #16. Furthermore, the applicant is asking for a

25-foot front yard variance for Structure 1 - Wastewater Lift Station. The ordinance requires a minimum 75-foot front yard setback.

Motion made by Larson and seconded by St. John to approve said *Conditional Use and Variance* requests, as presented. All voted aye.

Motion made by Lemme and seconded by Larson to adjourn as a Planning and Zoning Commission and Zoning Board of Adjustments at 7:30 PM. All voted aye.

Mayor Aho declared the Council reconvenes.

Deb Eisenbeiz presented a request for use of the Lake Norden Community Center for a yoga class. Motion made by Larson and seconded by St. John to approve usage of the LNCC for a 4-week free trial for a once a week class. Furthermore, after the trial period Council shall re-evaluate the authorization for use of the LNCC. All voted aye.

Becky Wendling addressed the council regarding concerns about the water quality in Lake Norden.

Motion made by Lemme and seconded by Larson to approve the *Drainage Study Proposal* from Banner Associates, as presented. All voted aye.

Motion made by St. John and seconded by Jacobsen to accept the *Boring Proposal* from GeoTeK Engineering for the Lift Station Project, as presented. All voted aye.

Motion made by Jacobsen and seconded by St. John to authorize Mayor Aho and Finance Officer Kangas to sign the SD DOT Easement for the *SD Hwy. 28 Improvements Project*, as presented. All voted aye.

Motion made by Larson and seconded by Jacobsen to approve the proposal from PlayPower LT Farmington, Inc. for playground equipment for the *Lake Park* located at 45092 SD Hwy. 28, Lake Norden, SD, as presented. All voted aye.

Motion made by Andrews and seconded by Larson to approve the June Police Report, as presented. All voted aye.

Motion made by Lemme and seconded by Jacobsen to designate the Hamlin County Herald Enterprise as the City of Lake Norden's official newspaper. All voted aye.

Motion made by Larson and seconded by Lemme to designate First Premier Bank, Lake Norden, SD as the City of lake Norden's official depository. All voted aye.

Motion made by St. John and seconded by Larson to approve the Lake Norden Ambulance and Fire District's volunteer rosters, as presented. Furthermore, to authorize the inclusion of The Lake Norden Ambulance and Fire District's personnel under the City of Lake Norden's worker's compensation policy. All voted aye.

Motion made by Larson and seconded by St. John to approve the First Reading of Ordinance #358 A SUPPLEMENTAL APPROPRIATIONS ORDINANCE FOR THE YEAR ENDING DECEMBER 31, 2020, as presented. All voted aye.

Discussion held concerning a business parking in the RV camping area at the Lake Park to conduct business from said vehicle. Council member Jacobsen will contact SD Game Fish and Parks.

Motion made by Larson and seconded by St. John to authorize Mayor Aho to sign the *Local Infrastructure Improvement Program (LIIP) Application for the Water Storage Project*. All voted aye.

Motion made by Larson and seconded by Lemme to approve Change Order #4 for the Water Improvements Project, Bid Pkg. II, as presented. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve a draw from the Water Improvements Interim Financing Loan for \$254,942.26. Said draw includes payments of the following disbursements; Banner Associates \$15,685.10; and Halme Inc. Pay Request #6, Bid Package II \$237,207.16 and SD DENR-Water Rights Program \$2,050.00. All voted aye.

Motion made by Larson and seconded by Jacobsen to convene into executive session per SDCL 1-25-2 Section 3 at 8:30 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 8:55 PM.

Motion made by Andrews and seconded by Jacobsen to adjourn at 8:55 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer

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