

CITY OF LAKE NORDEN

January 13, 2020

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Kim St. John, John Layman, Cameron Larson and Dorene Lemme. Absent: None.

City employees present: Tony Aas, George Gibbons, Delores Kangas, Dan Koistinen and Roy Hauschildt. Absent: None.

Others present: Jenna Aderhold-Herald Enterprise, Chad Edwards - Maguire Iron, Inc., Brady Jager, Ciara Jager, Justin Johnson, Jolene Johnson, and Greg Maag - First District Association of Local Governments.

Motion made by Larson and seconded by St. John to approve the agenda, as presented. All voted aye.

Motion made by Jacobsen and seconded by Lemme to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Larson to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Larson and seconded by Layman to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to approve the itemized credit card payments, as follows:

Aas***6494	APL*ITUNES	1.05	CLOUD BACKUP
HAUSCHILDT***2717	LED Outfitters	455.70	SUPPLIES
KOISTINEN***2733	SMARTSIGN	369.78	SUPPLIES

All Voted Aye. Thus, motion carried.

Motion made by Andrews and seconded by Jacobsen to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

GEORGE GIBBONS	904.71	SALARY/ LESS DEDUCTIONS
TONY AAS	2663.41	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3248.53	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	682.80	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	2821.47	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2490.45	SALARY/LESS DEDUCTIONS
HEALTH POOL OF SD	1740.26	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	2160.78	EMPLOYEE-EMPLOYER PER-CENT
HEALTH POOL OF SD	1260.15	EMPLOYEE FAMILY INSURANCE
DENTAL NETWORK OF AMERICA	271.50	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	175.00	EMPLOYEE CONTRIBUTIONS
EFTPS	4311.46	DEDUCTIONS DEPOSIT
TONY AAS	64.00	REIMBURSEMENT

ARMS UNLIMITED	1020.00	INV. #AU6898/SUPPLIES
BALLONNATIC	225.00	SERVICES
BANNER ASSOCIATES	1443.50	INV. #32176
BANNER ASSOCIATES	4220.25	INV. #32203
BANNER ASSOCIATES	2921.05	INV. #32202/32049
BANNER ASSOCIATES	10947.95	INV. #32055;176/SERVICES
BANNER ASSOCIATES	2879.25	INV. #32013/SERVICES
BASIN CONSTRUCTION & DRAIN TIL	200.00	LNCC DEPOSIT REFUND
AIMEE BELD	200.00	LNCC DEPOSIT REFUND
JACLYN BELD	200.00	LNCC DEPOSIT REFUND
BOUND TREE MEDICAL, LLC.	178.00	INV. #83458346/SUPPLIES
BOYD LAW FIRM, PROF. L.L.C.	288.00	LEGAL FEES
BRIAN'S GLASS & DOOR	1985.00	INV. #79266/REPAIRS
COLONIAL RESEARCH CHEMICAL COR	1373.74	INV. 144442;545;698/SUPPLIES
CONNECTING POINT COMPUTER	35.00	INV. #409627/SERVICES
COOK'S WASTEPAPER & RECYCLING	2392.50	MONTHLY SERVICE(189) DUMPSTER
CORE & MAIN LP	1762.28	INV. #L725521/SUPPLIES
COUNTRY STORE	731.57	ACCT. 101569/SUPPLIES
DAKOTA PUMP & CONTROL INC.	382.65	INV. #25665/SERVICES
DAKOTA SUPPLY GROUP	4.26	INV. #F284908;898;900
DEPARTMENT OF HEALTH	222.00	INV. #10591389/TESTING
FIRST DISTRICT	561.25	ANNUAL DUES
FIRST DISTRICT	10000.00	SERVICES
FIRST PREMIER BANK	4.45	COLLECTIONS
GALLS, LLC	178.99	INV. #014554485/SUPPLIES
GOPHER SIGN COMPANY	71.25	INV. #106981/SUPPLIES
GREAT AMERICAN FINICIAL SVCS.	110.76	INV. #26194590/LEASE FEES
HAMLIN BUILDING CENTER	596.55	SUPPLIES
HAMLIN COUNTY HWY. DEPARTMENT	2756.00	CUSTOMER #21/SUPPLIES
HAMLIN COUNTY PUBLISHING	253.71	PUBLICATIONS
HAWKINS, INC	4474.47	INV. #4625876/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	56.06	ACCT. 8346/35107/SERVICES
HEALTH POOL OF SOUTH DAKOTA	162.03	PREMIUM INCREASE
HENDRICKSON HEATING & COOLING	110.08	INV. #4061/SUPPLIES
GLACIAL LAKES HUMANE SOCIETY	900.00	ANNUAL DONATION
HYDRO-KLEAN, LLC	788.00	INV. #63202/SERVICES
ITC	532.67	ACCT. #00040683-9
J&L MACHINE AND WELDING, INC.	40.40	INV. #65520/SUPPLIES
JJJ PROPERTIES, LLC	1020.00	ANNUAL STORAGE RENT
JUTTING'S GROCERY	13.71	SUPPLIES
KAISER WELL DRILLING, INC.	7047.97	INV. #1372/SERVICES
TERESA KANGAS	154.41	REIMBURSEMENT/WINTER FUN DAY
LL & SONS EXCAVATING, INC.	1033.17	INV. #11127/SERVICES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
LN HISTORICAL SOCIETY	1000.00	DONATION
LN SENIOR CITIZENS	1000.00	DONATION
MINN-KOTA PEST SERVICES, INC.	410.40	ANNUAL FEE
NORDEN MOTOR COMPANY	680.45	SUPPLIES
NORDEN WELDING & MACHINE	2219.64	INV. #4809;15/SERVICES
NORTHWESTERN ENERGY	858.01	2540703;879/2747404/29848926
OFFICE PEEPS, INCORPORATED	304.59	877863;878/880714/SUPPLIES
OTTERTAIL POWER COMPANY	6950.30	14030565/PUMP HOUSE
PRODUCTIVITY PLUS ACCT. (TITAN)	2585.80	INV. #1108413B/SERVICES
RUNNINGS SUPPLY INC.	37.98	INV. #28-4685055;4705721

SD ASSOC. OF CODE ENFORCEMENT	40.00	ANNUAL DUES
SD DENR-BOARD OF OPERATOR CERT	48.00	CERT. RENEWAL/3376/3581
SD DENR	50.00	WASTEWATER FEE
SD GOV'T FIN. OFFICERS' ASSOC.	40.00	ANNUAL DUES
SD MUNICIPALE LEAGUE	1500.00	CONTRACT FEES
SDML STREET MT. ASSOC. OF SD	35.00	ANNUAL DUES
SD MUNICIPAL LEAGUE	997.90	ANNUAL DUES
SD ONE CALL	6.30	SD19-3340/SERVICES
SD POLICE CHIEFS ASSOCIATION	120.65	ANNUAL DUES
SDML WORKERS COMPENSATION FUND	9049.00	WORK COMP RENEWAL
CHARLES SMITH	200.00	LNCC DEPOSIT REFUND
STAR LAUNDRY & DRY CLEANERS	95.96	ACCOUNT 3710/SERVICES
TEAM LABORATORY CHEMICAL, LLC.	3930.00	INV0018980/SUPPLIES
TITAN MACHINERY	31.75	INV. #13331686/SUPPLIES
TOWN OF HAYTI	628.21	REIMBURSEMENT
TRAV'S OUTFITTER	523.80	INV. #38237/SUPPLIES
US POSTAL SERVICE	70.00	UTILITY POSTAGE
WATERTOWN FORD	62.45	INV. #49217/SERVICES
WW TIRE SERVICE, INC.	923.12	INV. #3040541/SERVI
FIRST NET	52.03	WIRELESS SERVICE
AT&T	104.28	MONTHLY SERVICE
SD DEPARTMENT OF REVENUE	151.26	SALES TAX RETURN
FIRST PREMIER BANK	43.00	BANK CHARGES
REVTRAK CHARGE	65.47	SERVICE CHARGE
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Larson to issue warrants and pay the bills. All voted aye.

Chad Edwards presented a proposal for maintenance of the City's water tower. The proposal included the following: exterior washing /painting; interior wet sandblast/painting; interior dry area spot last/painting. Motion made by Layman and seconded by Andrews to table action of the proposal. All voted aye.

Greg Maag conducted a Public Hearing for the City of Lake Norden Water Improvements Project. A list of those in attendance is available at the City Office.

Council member Larson introduced the following resolution and moved that the same is passed.

RESOLUTION NO. 02/01/2020

RESOLUTION APPROVING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Lake Norden (the "City") has determined it is necessary to proceed with improvements to its Drinking Water System, including but not limited to wellfield development, water pipe installation,

and improvements to the existing drinking water treatment facility (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") has been prepared; and

WHEREAS, the City has reviewed the Application to be submitted to the Board, true copies of which are attached hereto, and finds it proper in all respects; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$2,000,000 to the South Dakota Board of Water and Natural Resources for the Project.

2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.
Adopted at Lake Norden, South Dakota, this 13th day of January 2020.

APPROVED:
Jason Aho
Mayor
City of Lake Norden

(Seal)
Attest: Delores Kangas
City Finance Officer

The foregoing resolution was duly seconded by Layman. All voted aye. Thus, resolution is duly passed and adopted.

Mayor Aho declared the Council convene acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Justin and Jolene Johnson presented a preliminary drawing of a proposed expansion to The Homestead located at 802 1st Avenue North.

Motion by St. John and seconded by Layman to adjourn as a Planning and Zoning Commission and Zoning Board of Adjustments at 7:33 PM.

Mayor Aho declared the Council reconvene as the Lake Norden City Council.

Public Comment: No Public Comment.

Motion made by Layman and seconded by Jacobsen to approve the salaries for municipal employees and elected/appointed official of the City of Lake Norden for the year 2020, as presented. All voted aye.

2020 Salaries

- ❖ Mayor -- \$175.00 per council meeting;
- ❖ Council members -- \$100.00 per council meeting;
- ❖ City employees and/or officials attending meetings in behalf of the City --\$100.00 per whole workday meeting/\$50.00 per one-half workday meeting;
- ❖ Kyle Namken/part-time City Landfill -- \$10.12 per hour, \$50.00 Christmas bonus;
- ❖ Delores Kangas/Finance Officer \$39,031.72 annually/\$50.00 for special council meetings/ In lieu of insurance ½ Employee Health insurance monthly premium (\$458.56) as wage compensation / Life insurance (\$41.40 quarterly)/Family Dental Insurance (\$90.50 monthly)/6% City contribution for SD Retirement /\$50.00 phone reimbursement/\$250.00 Christmas Bonus;
- ❖ Roy Hauschildt/City Maintenance --\$15.91 per hour/ In lieu of insurance ½ Employee Health insurance monthly premium (\$458.56) as wage compensation /Life Insurance (\$41.40 quarterly)/ Family Dental Insurance (\$90.50 monthly)/6% City contribution for SD Retirement/\$50.00 phone reimbursement/\$250.00 Christmas Bonus;
- ❖ Dan Koistinen/City Maintenance -- \$20.40 per hour/In lieu of insurance ½ Employee Health insurance monthly premium (\$458.56) as wage compensation/Life Insurance (\$41.40 quarterly)/In lieu of insurance ½ Dental Insurance premium (\$12.95 monthly)as wage compensation/6% City contribution for SD Retirement/\$50.00 phone reimbursement/\$250.00 Christmas Bonus;
- ❖ Tony Aas/Police Chief -- \$39,486.00 annually/ In lieu of insurance ½ Employee Health insurance monthly premium (\$458.56) as wage compensation /Life Insurance (\$41.40 quarterly)/In lieu of insurance ½ Dental Insurance premium (\$12.95 monthly)as wage compensation /8% City contribution for SD Retirement/\$250.00 Christmas Bonus;
- ❖ George Gibbons/Police Officer -- \$32,240.00 annually and upon completion of certification salary would increase to \$34,240.00.00, annually/ Employee Health insurance monthly premium (\$917.12)/Life Insurance (\$41.40 quarterly)/Family Dental Insurance premium (\$90.50 monthly) /8% City contribution for SD Retirement/\$250.00 Christmas Bonus;
- ❖ Stacy Hakeman part-time Janitor for LNCC and Fire Hall -- \$16.38 per hour, \$50.00 Christmas bonus;
- ❖ Brian Jager/ part-time (backup) Janitor -- \$16.38 per hour
- ❖ Summer Youth Program
 - Coaching -- \$550.00 per team;
 - Concession Stand Manager -- \$225.00 per team;
 - VFW Umpiring -- \$50.00 for non-certified umpires and \$100.00 for certified umpires per game;
 - Summer Youth Umpiring -- \$25.00 per game

Motion made by Jacobsen and seconded by Larson to approve Change Order #3 for the Water Improvements Project, as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve Water Systems Improvement Project - Pay Request #12 - SRF Loan \$10,947.00. Said request includes Banner \$10,947.00; contingent upon funding agency approval. All voted aye.

Motion made by Lemme and seconded by St. John to approve the Waste Water Systems Improvement Project - Pay Request #18 -- SRF Loan \$1268.00 - Grant \$317.10, contingent upon funding agency approval. All voted aye.

Motion made by St. John and seconded by Jacobsen to approve the Annual Wastewater Inspection Agreement with Dakota Pump & Control, as presented. All voted aye.

Council member Larson introduced the following resolution and moved that the same is passed.

RESOLUTION #01/01/2020
Lake Norden City Council
Resolution Adopting the Hamlin County Pre-Disaster Mitigation Plan
2019 - 2024

WHEREAS, Hamlin County received assistance in the preparation of the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 from representatives of the City of Lake Norden and received funding from the South Dakota Office of Emergency Management / FEMA; and

WHEREAS, several public planning meetings were held between October 2018 and March of 2019 regarding the development and review of the Hamlin County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 contains several potential future projects to mitigate hazard damage in the City of Lake Norden and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Hamlin County Pre-Disaster Mitigation Plan on December 19th, 2019; and

WHEREAS, a duly-noticed public hearing was held by the Hamlin County Pre-Disaster Mitigation Team on November 13th, 2019 to solicit public comment on the Hamlin County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, a duly-noticed public meeting was held by the City of Lake Norden on Monday, January 13, 2020 to formally approve and adopt the final Hamlin County Pre-Disaster Mitigation Plan 2019-2024.

NOW, THEREFORE BE IT RESOLVED that the City of Lake Norden adopts the Hamlin County Pre-Disaster Mitigation Plan 2019-2024.
13th day of January 2020.

Jason Aho
Mayor
City of Lake Norden

Delores Kangas
ATTEST: Finance Officer

The foregoing resolution was duly seconded by Layman. All voted aye. Thus, resolution is duly passed and adopted.

Motion made by Jacobsen and seconded by Larson to authorize the Finance Office to disburse the requested \$1000.00 donation requests from the Lake Norden Historical Society and the Lake Norden Senior Citizens. All voted aye.

Mayor Aho appointed the following to serve on the Lake Norden Housing and Redevelopment Commission Board of Directors for a 3 year term: Shari Layman and Dorene Lemme. Motion made by St. John and seconded by Jacobsen to approve the appointments. All voted aye.

Motion made by Jacobsen and seconded by St. John to approve the December Police Report, as presented. All voted aye.

Motion made by Andrews and seconded by Larson to authorize Chief Aas to purchase of a Sig Sauer P226 9mm weapon for the Lake Norden Police Department. All voted aye.

Motion made by Layman and seconded by Larson to go into executive session per SDCL 1-25-2 Sections 3 & 4 at 8:03 PM. All voted aye.

Mayor Aho declared the council out of executive session at 8:21 PM.

Motion made by Larson and seconded by St. John to adjourn at 8:21 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 *"This institution is an equal opportunity provider, and employer."*

Publish once at an approximate cost of _____.