

CITY OF LAKE NORDEN

January 2, 2018

Council met in regular session at 7:00 PM. Mayor Jason Aho presiding.
Members present: Jason Aho, Janet Andrews, Cameron Larson, John Layman, Dorene Lemme and Kim St. John. Absent: Brian Jacobsen.

City employees present: Roy Hauschildt, Delores Kangas and Dan Koistinen.
Absent: Jimmy Murphy.

Others present: Jenna Aderhold-Herald Enterprise, Jeff Jager-Lake Norden Development Corporation and Terry Kasten.

Motion made by Andrews and seconded by St. John to approve the agenda, with the following corrections and additions: Add Legion Umpires to the line item approving salaries for VFW umpires; delete item #4; and add the request by the LN Senior Citizens for annual donation. All voted aye.

Motion made by St. John and seconded by Lemme to approve the previous minutes, as presented. All voted aye.

Motion made by Lemme and seconded by Larson to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by Andrews to approve the itemized credit card payments, as follows:

KANGAS***2725	POST OFFICE	61.00	POSTAGE
MURPHY***2741	APL*ITUNES	1.05	CLOUD BACKUP
MURPHY***2741	WATCHGUARD	100.00	SUPPLIES
MURPHY***2741	BULLPEN	24.39	SUPPLIES
MURPHY***2741	POST OFFICE	4.06	POSTAGE
MURPHY***2741	WALMART	27.61	SUPPLIES

All Voted Aye. Thus, motion carried.

Motion made by Layman and seconded by Larson to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

DAN L. KOISTINEN	2939.01	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	311.68	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2124.16	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1333.33	SALARY/LESS DEDUCTIONS
JIMMY MURPHY	2468.56	SALARY/LESS DEDUCTIONS
WELLMARK BCBS	1333.08	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1646.92	EMPLOYEE-EMPLOYER CONTRIBUTIONS
WELLMARK BCBS	999.82	EMPLOYEE MONTHLY PREMIUM

DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	100.00	EMPLOYEE CONTRIBUTIONS
EFTPS	3700.97	DEDUCTIONS DEPOSIT
BANNER ASSOCIATES	1037.00	INV. #28748/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	1745.00	LEGAL FEES
CITY OF LAKE NORDEN	225.93	550/900/950/LNCC RENT
CONNECTING POINT COMPUTER	85.00	INV. #17142;628/SERVICES
COOK'S WASTEPAPER & RECYCLING	2574.09	MONTHLY SERVICE (177) DUMPSTER
COUNTRY STORE	276.70	ACCOUNT #101569
DAKOTA PORTABLE TOILETS	31.25	INV. #6236/SERVICES
DAKOTA PUMP & CONTROL INC.	2480.61	INV. 23746/SERVICES
DAKOTA SUPPLY GROUP	789.72	INV. #D572030/SUPPLIES
DEPARTMENT OF REVENUE	28.00	INV. #10580154/SERVICES
FIRST DISTRICT	529.03	ANNUAL DUES
FIRST PREMIER BANK	10.40	COLLECTIONS
HALME INC.	25.00	DEPOSIT LESS RENTAL FEE
HAMLIN BUILDING CENTER	96.02	SUPPLIES
HAMLIN COUNTY PUBLISHING	257.68	PUBLICATIONS
ROY HAUSCHILDT	48.00	REIMBURSEMENT
HAWKINS, INC	2439.65	INV. 4195930RI/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	53.80	ACCT. 8346/35107
CHERYL HILLIARD	200.00	LNCC DEPOSIT REFUND
ITC	541.81	ACCOUNT #0040683-9
JUTTING'S GROCERY	32.78	SUPPLIES
KAISER WELL DRILLING, INC.	3801.03	1245;46;47/TEST WELLS/ MAINENA
DELORES KANGAS	39.48	REIMBURSEMENT
RACHEL KOISITNEN	200.00	LNCC DEPOSIT REFUND
LATI	90.00	CDL SKILL TEST/HAUSCHILDT
LL & SONS EXCAVATING, INC.	6359.20	INV. #10157/WATER 8 PLEX
LN DEVELOPMENT CORPORATION	21000.00	DONATION
LN HISTORICAL SOCIETY	1000.00	DONATION
LN SENIOR CITIZENS	1000.00	DONATION
JIMMY MURPHY	220.24	REIMBURSEMENT
NAPA AUTO PARTS	40.28	INV. #192709;883/SUPPLIES
LANA NIEMANN	39.30	DEPOSIT LESS BILLING
NITTEBERG CONSTRUCTION CO.	1657.50	INV. #4855/SERVICES
NORDEN MOTOR COMPANY	472.30	SUPPLIES
NORTHERN TRUCK EQUIPMENT	594.86	INV027544/SUPPLIES
NORTHWESTERN ENERGY	860.44	2540703;879/2747404/2948926
OFFICE PEEPS, INCORPORATED	260.49	INV. #786861/785910-0;01;02
OFFICE PEEPS, INC.	122.53	LEASE FEES
OTTERTAIL POWER COMPANY	4204.36	14-030431-2/FIREHALL
PIPE MASTERS	2536.25	INV. #12555/SERVICES
PRODUCTIVITY PLUS ACCT. (TITAN	1861.67	851197/10281109/10318355/10324
SD DENR-BOARD OF OPERATOR CERT	12.00	OPERATOR 3376 FEES
SD DENR	50.00	WASTEWATER FEE/SDG820621
SD GOV'T FIN. OFFICERS' ASSOC.	40.00	ANNUAL DUES
SDML STREET MT. ASSOC. OF SD	35.00	ANNUAL DUES
SD MUNICIPAL LEAGUE	539.35	ANNUAL DUES
SD ONE CALL	24.15	INV. SD17-3693/SERVICES
SD POLICE CHIEFS ASSOCIATION	95.65	ANNUAL DUES
SDML WORKERS COMPENSATION FUND	6683.00	MEMBER 449/INV15144
STAR LAUNDRY & DRY CLEANERS	112.73	INV.#73636/73244/SERVICES

STEFFENSEN INSURANCE	1905.65	POLICE LIABILITY
SWEENEY CONTROLS COMPANY	3528.66	STDINV13544;13542
AT&T	113.53	SERVICES
SD DEPARTMENT OF REVENUE	163.42	SALES TAX RETURN
FIRST PREMIER BANK	26.25	ACH CHARGE
REVTRAK CHARGE	54.74	SERVICE CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Larson and seconded by St. John to issue warrants and pay the bills. All voted aye.

Motion made Layman and seconded by Lemme to approve the following salaries for employees and elected officials of the City of Lake Norden for the year 2018.

- ❖ Mayor -- \$175.00 per council meeting;
- ❖ Council members -- \$100.00 per council meeting;
- ❖ City employees and/or officials attending meetings in behalf of the City --\$100.00 per whole workday meeting/\$50.00 per one-half workday meeting;
- ❖ Kyle Namken/part-time City Landfill -- \$9.55 per hour, \$50.00 Christmas bonus;
- ❖ Delores Kangas/Finance Officer \$37,033.85 annually/\$50.00 for special meetings/Health insurance (\$666.54 monthly)/Life insurance (\$41.40 quarterly)/Family Dental Insurance (\$90.50 monthly)/6% City contribution for SD Retirement /\$50.00 phone reimbursement/\$250.00 Christmas Bonus;
- ❖ Roy Hauschildt/City Maintenance --\$14.50 per hour which shall increase to \$15.00 an hour upon completion of acquiring CDL license and /In lieu of insurance 1/2 Employee Health insurance premium (\$333.27 monthly) as wage compensation/Life Insurance (\$41.40 quarterly)/In lieu of insurance 1/2 Dental Insurance premium (\$12.95 monthly)as wage compensation/6% City contribution for SD Retirement/\$50.00 phone reimbursement/\$250.00 Christmas Bonus;
- ❖ Dan Koistinen/City Maintenance -- \$19.23 per hour/In lieu of insurance 1/2 Employee Health insurance premium (\$333.27 monthly) as wage compensation/Life Insurance (\$41.40 quarterly)/In lieu of insurance 1/2 Dental Insurance premium (\$12.95 monthly)as wage compensation/6% City contribution for SD Retirement/\$50.00 phone reimbursement/\$250.00 Christmas Bonus;
- ❖ Jimmy Murphy/City Police -- \$42,186.00 annually/Employee Health (\$666.54 monthly)/Life Insurance (\$33.90 quarterly)/ Dental Insurance (\$25.90 monthly)/8% City contribution for SD Retirement/\$250.00 Christmas Bonus;
- ❖ Stacy Hakeman part-time Janitor -- \$15.45 per hour, \$50.00 Christmas bonus;
- ❖ Brian Jager/ part-time (backup) Janitor -- \$15.45 per hour
- ❖ Darryl Kastein/ part-time City Weekend Water Operator -- \$12.50 per hour
- ❖ Summer Youth Program

- Coaching -- \$550.00 per team;
- Concession Stand Manager -- \$225.00 per team;
- VFW/Legion Umpiring -- \$50.00 for non-certified umpires and \$100.00 for certified umpires per game;
- Summer Youth Umpiring -- \$25.00 per game.

All voted aye. Thus the foregoing motion carried.

Council member Lemme introduced the following resolution and moved that the same is passed.

RESOLUTION 01/01/2018

A RESOLUTION ADOPTING THE AMENDMENT TO THE CITY OF LAKE NORDEN COMPREHENSIVE LAND USE PLAN 2017-2030 FUTURE LAND USE MAP FOR THE CITY OF LAKE NORDEN, AS PROVIDED FOR IN SDCL 11- 6-14 THROUGH 11- 6-18

Whereas, Chapter 11-6 of South Dakota Codified Law has empowered the Planning Commission and City Council of the City of Lake Norden to prepare a Comprehensive Land Use Plan for the development of the municipality and the surrounding area; and

Whereas, the Lake Norden Planning Commission has updated the Lake Norden Comprehensive Land Use Plan 2017- 2030 Future Land Use Map and has held the required Public Hearing, and has made a recommendation for adoption of the said map to the City Council; and

Whereas, the Lake Norden City Council has received the recommendation of the Planning Commission and has held the required Public Hearing; and

Whereas, the adoption of the Lake Norden Comprehensive Land Use Plan 2017-2030 Future Land Use Map would enhance the responsible development of the City of Lake Norden and the surrounding area.

Now therefore, be it resolved by the City Council of the City of Lake Norden, that the Lake Norden Comprehensive Land Use Plan 2017- 2030 Future Land Use Map be hereby adopted and effective upon 20 days after publication of this resolution.

CITY OF LAKE NORDEN
Jason Aho
Mayor

ATTEST:
Delores Kangas
Finance Officer

Published 1/3/2018
Effective Date 1/23/2018

Council member St. John duly seconded the foregoing resolution. All voted aye. Thus, resolution is passed and adopted.

Motion made by Layman and seconded by Andrews to approve the Annual Wastewater Pump Inspection Agreement from Dakota Pump and Control, as presented. All voted aye.

Motion made by Andrews and seconded by Layman to authorize the disbursement of a \$1000.00 (one thousand dollar) monthly donation for the calendar year of 2018 to the Lake Norden Development Corporation. All voted aye.

Motion made by Layman and seconded by Lemme to authorize a one-time \$20,000.00 (twenty thousand dollar) donation to the Lake Norden Development Corporation for the economic development of an 8 Plex within the City limits of Lake Norden. All voted aye.

Motion made by Layman and seconded by Lemme to authorize a \$1000.00 (one thousand dollars) annual donation to the Lake Norden Historical Society. Voting aye: Andrews, Layman, Larson and Lemme. Voting nay: St. John. Absent: Jacobsen. Thus motion carried.

Motion made by Layman and seconded by Andrews to authorize a \$200.00 (two hundred dollar) annual donation to the Cook-Olsen Post 217 for support of the Boy's and Girl's State Award. Voting aye: Andrews, Layman, Larson and Lemme. Voting nay: St. John. Absent: Jacobsen. Thus motion carried.

Motion made by Layman and seconded by Andrews to authorize a \$1000.00 (one thousand dollar) annual donation to the Lake Norden Senior Citizens Organization. Voting aye: Andrews, Layman and Lemme. Voting nay: Larson and St. John. Absent: Jacobsen. Thus motion carried.

Motion made by St. John and seconded by Andrews to approve the Police Reports for the months of November and December 2017, as presented. All voted aye.

Motion made by Larson and seconded by St. John to convene into executive session per SDCL 1-25-2 Section 1 at 7:53 PM. All voted aye.

Mayor Aho declared the council out of executive session at 8:12 PM.

Motion made by Larson and seconded by St. John to adjourn at 8:13 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.