

CITY OF LAKE NORDEN

June 4, 2018

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Kim St. John, Cameron Larson, John Layman and Dorene Lemme. Absent: Brian Jacobsen.

City employees present: Roy Hauschildt, Delores Kangas, Dan Koistinen and Jimmy Murphy. Absent: none.

Others present: Robert Carlson, Gordon Kangas and Jon Turbak-Clark Engineering.

Motion made by St. John and seconded by Lemme to approve the agenda, as presented. All voted aye.

Motion made by Larson and seconded by Layman to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Lemme and seconded by Layman to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Layman and seconded by Larson to approve the itemized credit card payments, as follows:

Koistinen***2733	Post Office	6.70	Testing
Murphy***2741	APL*Itunes	1.05	Cloud Backup
Murphy***2741	Walmart	7.39	Supplies
Hauschildt***2717	Best Western	314.52	Travel

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

DARRYL KASTEIN	666.05	SALARY/LESS DEDUCTIONS
KYLE NAMKEN	670.28	SALARY/LESS DEDUCTIONS
JANET ANDREWS	461.75	SALARY/LESS DEDUCTIONS
BRIAN JACOBSEN	461.75	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	2945.39	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	256.83	SALARY/LESS DEDUCTIONS
JASON AHO	646.45	SALARY/LESS DEDUCTIONS
JOHN LAYMAN	277.05	SALARY/LESS DEDUCTIONS
CAMERON LARSON	369.40	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2361.93	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1435.46	SALARY/LESS DEDUCTIONS
DORENE LEMME	369.40	SALARY/LESS DEDUCTIONS
KIRBY ANTONEN	160.27	SALARY/LESS DEDUCTIONS
GUNNER ST. JOHN	486.84	SALARY/LESS DEDUCTIONS
AUSTIN HAKEMAN	416.83	SALARY/LESS DEDUCTIONS
SARA HAKEMAN	801.56	SALARY/LESS DEDUCTIONS
KIMBERLY ST. JOHN	461.75	SALARY/LESS DEDUCTIONS

JIMMY MURPHY	2623.36	SALARY/LESS DEDUCTIONS
WELLMARK BCBS	1333.08	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1683.42	EMPLOYEE-EMPLOYER CONTRIBUTIONS
WELLMARK BCBS	999.82	EMPLOYEE MONTHLY PREMIUM
DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	150.00	EMPLOYEE CONTRIBUTIONS
EFTPS	4518.99	DEDUCTIONS DEPOSIT
AREA, INC.	586.74	INV. #6906/SERVICES
ARNESON ELECTRIC INC	55.00	INV. #5341/SERVICES
BADGER OIL COMPANY	336.20	7948/8010/SUPPLIES
BOYD LAW FIRM, PROF. L.L.C.	1656.00	LEGAL FEES
CITY OF LAKE NORDEN	60.93	550/900/950
COLONIAL RESEARCH CHEMICAL COR	969.44	INV. #141575/SUPPLIES
CONNECTING POINT COMPUTER	127.00	INV. #401848/401992
COOK'S WASTEPAPER & RECYCLING	2460.45	MONTHLY SERVICE (176) DUMPSTERS
CORE & MAIN LP	1294.07	I848241/I861998/I865641
COUNTRY STORE	674.31	ACCOUNT #101569
DEARBORN NATIONAL LIFE INS.	138.00	W85722000/LIFE INSURANCE
DON'S BODY SHOP	309.92	SOWERS/REPAIRS
ERIC'S REPAIR	144.00	INV. #2256/SERVICES
FLAGS USA	894.00	INV. #70708/SUPPLIES
GOPHER SIGN COMPANY	90.39	INV. #151476/SUPPLIES
HAMLIN BUILDING CENTER	388.86	SUPPLIES
HAMLIN COUNTY PUBLISHING	1000.19	PUBLICATIONS
HAWKINS, INC	3696.50	INV. #4285886/4274324/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	88.94	ACCT.8346/35107
REBECCA HOARD	200.00	LNCC DEPOSIT REFUND
ITC	1072.65	ACCT. #00040683-9/2 MONTHS
JUSTIN/JOLENE JOHNSON	295.00	RENTAL FEES
THE JP COOKE CO.	52.19	INV. #509931/SUPPLIES
JUTTING'S GROCERY	42.18	SUPPLIES
ROSE KLUTH	1500.00	ARCHAEOLOGY REPORT WATER PROJ.
LAKER CHEMICAL COMPANY	813.50	INV0011308/SUPPLIES
LL & SONS EXCAVATING, INC.	816.33	INV. #10255/SERVICES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MIDWEST ALARM COMPANY, INC.	81.75	INV. #198536
NAPA AUTO PARTS	104.57	95514;515;859/SUPPLIES
NITTEBERG CONSTRUCTION CO.	1225.50	INV. #5023/SUPPLIES
NORDEN MOTOR COMPANY	718.35	SUPPLIES
NORTHWESTERN ENERGY	374.39	2747404/2948926/2540703;879
OFFICE PEEPS, INC.	245.06	LEASE FEES 2 MONTHS
OFFICE PEEPS, INCORPORATED	176.44	INV. #807272-0/806531-0
OTTERTAIL POWER COMPANY	4301.92	14-043731-0/EAST WELL
POPHAM CONSTRUCTION	315.00	INV. #5447/SERVICES
ROY'S SPORT SHOP	1546.80	154938;94/003324/155017;240
SD DEPARMENT OF HEALTH	69.00	CK. #22046;94/INV.10582213
SD ONE CALL	27.30	INV. #SD18-0996/SERVICES
STAR LAUNDRY & DRY CLEANERS	112.73	INV. #80947/81354
KRISTI JO STEVENSON	200.00	LNCC DEPOSIT REFUND
TECHNICOLOR SCREEN PRINTING	129.15	INV. #174390/SUPPLIES
US POSTAL SERVICE	42.00	BOX RENT
US POSTAL SERVICE	70.00	UTILITY POSTAGE
VESSCO, INC.	562.02	INV. #73206/SUPPLIES
WATERTOWN REGIONAL LANDFILL	109.88	INV. #29759

AT&T	96.43	SERVICES
SD DEPARTMENT OF REVENUE	143.67	SALES TAX RETURN
REVTRAK CHARGE	141.48	SERVICE CHARGE
FIRST PREMIER BANK	29.25	ACH CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Andrews to issue warrants and pay the bills. All voted aye.

The following qualified for office by signing the Oath of Office: Cameron Larson - Alderman, Ward II, 1-year term; John Layman - Alderman, Ward I, 1-year term; and Dorene Lemme - Alderman, Ward III, 2-year term.

Gordon Kangas appeared for in full or in part for the Public Hearing regarding annexation of the following property to the City of Lake Norden: The South Six Hundred (S 600) feet of the North One Thousand Five Hundred Forty Six (N 1546) feet, of East Five Hundred Seventy-three (E 573) feet, of the Northwest One-fourth (NW¼) of Section Twenty (20), Township One Hundred Thirteen (113) North, Range Fifty-three (53) West of the 5th P.M., County of Hamlin, State of South Dakota.

Council member Lemme introduced the following resolution and moved that the same is passed.

RESOLUTION NO.08/06/2018

WHEREAS, the City of Lake Norden is in receipt of a petition to annex the following contiguous territory to the City of Lake Norden:

The South Six Hundred (S 600) feet of the North One Thousand Five Hundred Forty Six (N 1546) feet, of the East Five Hundred Seventy Three (E 573) feet, of the Northwest Quarter (NW ¼) of Section Twenty (20) Township One Hundred Thirteen (T113) North, Range Fifty Three (R53) West of the 5th P.M., County of Hamlin, State of South Dakota.

WHEREAS, the landowners signing the petition represent all of the registered voters in the area south to be annexed; and

WHEREAS, the owners of not less than three fourths (3/4) of the value of the territory sought to be annexed is the petitioners: and

WHEREAS, the territory sought to be annexed is contiguous to the City of Lake Norden; and

WHEREAS, the area sought to be annexed will provide the City of lake Norden with the opportunity to provide additional residential housing in the City of Lake Norden; now therefore,

BE IT HEREBY RESOLVED that the following described contiguous property to the City of Lake Norden shall be and hereby is annexed to the City of Lake Norden;

The South Six Hundred (S 600) feet of the North One Thousand Five Hundred Forty Six (N 1546) feet, of the East Five Hundred Seventy Three (E 573) feet, of the Northwest Quarter (NW ¼) of Section Twenty (20) Township One Hundred Thirteen (T113) North, Range Fifty Three (R53) West of the 5th P.M., County of Hamlin, State of South Dakota.

Number of votes voting for annexation: Andrews, Larson, Layman, Lemme and St. John.

Number of votes voting against the annexation: None.

Absent: Jacobsen

Dated this 4th day of June 2018

City of Lake Norden
Jason Aho, Mayor

(SEAL)

ATTEST:

Delores Kangas, Finance Officer

The foregoing resolution was duly seconded by Layman. All voted aye. Thus, resolution is passed and adopted.

Motion made by Andrews and seconded by Layman to approve the First Reading of ORDINANCE #344 "A SUPPLEMENTAL APPROPRIATIONS ORDINANCE FOR THE CITY OF LAKE NORDEN FOR THE YEAR ENDING 12/31/2018." All voted aye.

Jon Turbak-Clark Engineering presented a proposal for installation of a Communication Tower for Northwestern Energy within the City limits of Lake Norden. No action was taken.

Mayor Aho appointed the following to the Lake Norden Housing and Redevelopment Commission Board for 3-year terms retroactive to January 1, 2018: Janet Andrews; Charlotte Nielsen; and Barb Ruotsalainen. Motion made by St. John and seconded by Lemme to approve the appointments. Voting aye: Larson, Layman, Lemme and St. John. Voting nay: None. Absent: Jacobsen. Abstaining: Andrews. Thus, motion carried.

Discussion held regarding Lake Norden's policy regarding the parameters of responsibility of the City Lake Norden following a repair, replacement or construction project of city infrastructure located in city owned R.O.W. (right of way). The Finance Office directed to contact First District Planning Association of Local Governments to draft a written policy for the Lake Norden.

Motion made by Layman and seconded by St. John to authorize placement of a period of time for public comment as the first item on the agenda under new business during all Lake Norden City Council meetings from July 1, 2018 forward. Furthermore, said period of time shall be established as three (3)

minutes per individual wishing to address the council during this agenda item. All voted aye.

Jimmy Murphy reported on compliance with *NOTICE AND ORDER TO ABATE* letters dated April 27, 2018 and May 11, 2018 mailed to residents of Lake Norden for unlicensed vehicles, abandoned vehicles and/or nuisance property.

Council directed Murphy to allow one property owner whose letters were dated April 27, 2018 and May 11, 2018, but received at later dates because of the property owners extended absence from the area to receive **30 (thirty) days from the date of receipt of** said letters to achieve compliance. The April 27, 2018 letter to this resident must be in compliance on June 25, 2018. The May 11, 2018 letter sent to this resident must be in compliance by June 28, 2018.

Motion made by Larson and seconded by Layman to authorize Murphy to begin legal proceedings against the remaining residents that are in non-compliance regarding their April 27, 2018 letter for a *NOTICE AND ORDER TO ABATE*.

Motion made by St. John and seconded by Andrews to approve the Police Report for April 2018, as presented. All voted aye.

Motion made by Cameron and seconded by St. John to convene into executive session per SDCL 1-25-2 Section 1 at 7:45 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 8:08 PM.

Motion made by St. John and seconded by Larson to adjourn at 8:08 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.