

CITY OF LAKE NORDEN

June 3, 2019

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Brian Jacobsen, Cameron Larson, John Layman Dorene Lemme and Kim St. John. Absent: Janet Andrews.

City employees present: Tony Aas, Delores Kangas, Dan Koistinen and Roy Hauschildt. Absent: Brooke Reidburn.

Others present: None.

Motion made by Larson and seconded by St. John to approve the agenda, as presented. All voted aye.

Motion made by Lemme and seconded by Larson to approve the previous minutes, as presented. All voted aye.

Motion made by Jacobsen and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Larson and seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by St. John and seconded by Jacobsen to approve the itemized credit card payments, as follows:

Aas***5494	APL*ITUNES	1.05	CLOUD BACKUP
AAS***5494	CALENDARWIZ	9.00	SERVICES
REIDBURN***6502	1 STOP PLAZA	42.74	SUPPLIES
REIDBURN***6502	COWBOY	34.04	SUPPLIES
REIDBURN***6502	COWBOY	39.44	SUPPLIES
REIDBURN***6502	COWBOY	42.20	SUPPLIES
KOISTINEN***2733	DUNHAMS	287.51	SUPPLIES
KANGAS***2725	HYVEE FLORIST	42.60	MISC.

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	408.51	SALARY/LESS DEDUCTIONS
JANET ANDREWS	369.40	SALARY/LESS DEDUCTIONS
TONY AAS	2786.19	SALARY/LESS DEDUCTIONS
BRIAN JACOBSEN	369.40	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3095.66	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	238.61	SALARY/LESS DEDUCTIONS
JASON AHO	808.06	SALARY/LESS DEDUCTIONS
JOHN LAYMAN	184.70	SALARY LESS DEDUCTIONS
CAMERON LARSON	461.75	SALARY/LESS DEDUCTIONS
ROY HAUSCHILDT	2483.45	SALARY/LESS DEDUCTIONS
DELORES KANGAS	2490.45	SALARY/LESS DEDUCTIONS
DORENE LEMME	369.40	SALARY/LESS DEDUCTIONS
BROOKE REIDBURN	3020.45	SALARY/LESS DEDUCTIONS

KIRBY ANTONEN	439.40	SALARY/LESS DEDUCTIONS
RYAN MACDONELL	268.93	SALARY/LESS DEDUCTIONS
JACOB MACDONELL	268.93	SALARY/LESS DEDUCTIONS
KIMBERLY ST. JOHN	184.70	SALARY/LESS DEDUCTIONS
HEALTH POOL OF SD	1740.26	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	2344.62	EMPLOYEE-EMPLOYER CONTRIBUTIONS
DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	175.00	EMPLOYEE CONTRIBUTIONS
EFTPS	5440.96	DEDUCTIONS DEPOSIT
DOROTHY BABICH	100.00	WATER DEPOSIT REFUND
BADGER OIL COMPANY	6443.61	15454/15544; 26; 52/6934
BANNER ASSOCIATES	1267.50	INV. #30974/SERVICES
BANNER ASSOCIATES	698.50	INV. #30936/SERVICES
BANNER ASSOCIATES	11892.38	INV. #30984/SERVICES
LONDON/TIA BELD	100.00	WATER DEPOSIT REFUND
BOYD LAW FIRM, PROF. L.L.C.	126.00	LEGAL FEES
CONNECTING POINT COMPUTER	35.00	INV. 40669
COOK'S WASTEPAPER & RECYCLING	800.00	INV. #2845837/SERVICES
COOK'S WASTEPAPER & RECYCLING	2185.00	MONTHLY SERVICE (176) DUMPSTER
COBON, INC.	248.70	INV. CB19286/SUPPLIES
COUNTRY STORE	475.21	ACCOUNT #101569
DAKOTA PUMP & CONTROL INC.	27458.47	24960; 82/25031; 32; 38;10
DEPARTMENT OF HEALTH	2040.00	INV. #10587937/TESTING
ELITE DRAIN & SEWER CLEANING	563.00	INV. #2250042219/SERVICES
RON/ARLENE FREESEMANN	100.00	WATER DEPOSIT REFUND
GREAT AMERICAN FINICIAL SVCS.	185.76	INV. 24879519/LEASE FEES
HAMLIN BUILDING CENTER	9342.48	SUPPLIES
HAMLIN COUNTY PUBLISHING	342.15	PUBLICATIONS
HAWKINS, INC	3594.27	INV. #4498776/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	57.31	ACCOUNT 8346/35107
HENDRICKSON HEATING & COOLING	695.31	INV.3489/3507;73/SERVICES
ITC	530.12	ACCT. #00040683-9
J&L MACHINE AND WELDING, INC.	38.13	INV. #63567/SUPPLIES
THE JP COOKE CO.	71.95	INV. #1072006/SUPPLIES
JUTTING'S GROCERY	76.16	SUPPLIES
KDM EQUIPMENT, INC.	192.42	INV. #5834/SERVICES
JEFF KRUSE	100.00	UMPIRE 5/29
JEFF KRUSE	300.00	UMPIRE 6/6/CORRECT 5/29
LAKER CHEMICAL COMPANY	4299.50	INV0015874; 16162; 16217
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
LN FARMERS ELEVATOR	45.00	ACCT. #33100/SUPPLIES
RON/SHEYENNE LYNN	100.00	WATER DEPOSIT REFUND
MEDARY ACRES GREENHOUSES, INC	2047.76	INV. #5122/SERVICES/SUPPLIES
NITTEBERG CONSTRUCTION CO.	811.20	INV. 5680/SUPPLIES
NORDEN MOTOR COMPANY	604.10	SUPPLIES
NORTHWESTERN ENERGY	578.18	2540703; 879/2747404/2948926
OTTERTAIL POWER COMPANY	6777.87	INV. #4046/SERVICES
ROY'S SPORT SHOP	32.91	INV. #162136/PARTIAL PYMT.
RUNNINGS SUPPLY INC.	229.99	INV. #4544512/SUPPLIES
SD ONE CALL	21.00	INV. #SD19-0922/SERVICES
STAR LAUNDRY & DRY CLEANERS	125.99	ACCOUNT 3710/SERVICES
JACOB STEFFENSEN	60.00	UMPIRE 5/29
JACOB STEFFENSEN	140.00	UMPIRE 6/6/CORRECT 5/29
US POSTAL SERVICE	70.00	UTILITY POSTAGE

US POSTAL SERVICE	46.00	BOX RENT
FIRST NET	52.03	WIRELESS SERVICE
FIRST NET	52.03	WIRELESS SERVICE
SD DEPARTMENT OF REVENUE	132.40	SALES TAX RETURN
REVTRAK CHARGE	62.25	SERVICE CHARGE
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Larson to issue warrants and pay the bills. All voted aye.

John Layman qualified for office by signing an *Oath of Office*.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

No one appeared for the Public Hearing for Ordinance Number 351 which would amend Ordinance Number 320, by listing "sanitary sewer systems" as a conditional use in an "A" Agriculture District.

Board member St. John introduced the following resolution and moved that the same is passed.

RESOLUTION 01/06/2019

Be it resolved that the City of Lake Norden Planning and Zoning Commission recommends to the Lake Norden City Council that they approve and adopt Ordinance #351, an ordinance amending Ordinance #320.

Signed this 3rd day of June 2019.

Jason Aho, Chairperson
Lake Norden Planning and Zoning Commission

Attest:
Delores Kangas, Zoning Official

The foregoing resolution was duly seconded by Jacobsen. All voted aye. Thus, the resolution is passed and adopted.

Discussion held concerning placement of a modular home on Roisum's Addition, Block 1, Lot 14, which current physical address is 710 1st Avenue North. Zoning Official Kangas instructed to recommend surveying of said lot to the applicant.

Motion made by Jacobsen and seconded by Lemme to adjourn as Planning and Zoning Commission and Zoning Board of Adjustments (Time 7:22 PM). All voted aye.

Mayor Aho declared the Council convenes acting as the Lake Norden City Council.

Public Comment: No Public Comment.

Motion made by Jacobsen and seconded by St. John to approve the First Reading of Ordinance # 351 "AN ORDINANCE TO AMEND DISTRICT REGULATION CHAPTER 2.04 "A' AGRICULTURAL DISTRICT, SECTION 2.04.03 CONDITIONAL USES ADOPTED BY ORDINANCE #320 "AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR THE CITY OF LAKE NORDEN, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-4 AND 11-6, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH. All voted aye.

Motion made by Layman and seconded by Jacobsen to set July 1, 2019 at 7:00 PM at the regular monthly meeting of the Lake Norden City Council at the city building located at 508 Main Avenue as the time and place for the second reading of the above-mentioned Ordinance #351. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve pay request #11 for the Sanitary Sewer System CIPP Project for contractor pay request #7 - \$81,786.87 (eighty one thousand seven hundred eighty six dollars and eighty seven cents), contingent upon approval from First District Association of Local Governments. All voted aye.

Motion made by Larson and seconded by Layman to approve pay request #11 for Engineering Fees - \$1,267.50 (one thousand two hundred sixty seven dollars and fifty cents), contingent upon approval from First District Association of Local Governments. All voted aye.

Motion made by St. John and seconded by Layman to approve the Water Systems Improvements Project Pay Request #6 for \$11,892.00 (eleven thousand eight hundred ninety two dollars and zero cents), contingent upon funding agency approval. All voted aye.

Council discussed improvements to 5th Avenue North and northern portion of Park Street and parking area adjacent to Ray Antonen Field.

Motion made by Larson and seconded by Layman to approve the proposal from GeoTek Engineering & Testing Services Inc. for test boring for the proposed *Road Improvements Project for Park Street & 5th Avenue North, as presented*. All voted aye.

Motion made by Layman and seconded by Lemme to designate the Hamlin County Herald Enterprise the City's official newspaper. All voted aye.

Motion made by Jacobsen and seconded by Layman to designate First Premier Bank, Lake Norden as the City's official depository. All voted aye.

Motion made by Jacobsen and seconded by Larson to approve the following hiring and/or changes to the coaches for the Lake Norden Summer Youth Program: Jeff Kruse/15-16 year boys' VFW teener; Brad Noem/13-14 boys' VFW teener & Legion Team; Stacey Stormo/girls' 10 & under and Shannon Symens/girls' 8 & under. Furthermore, said wages for the coaches shall be \$550.00 per team plus mileage for away games. All voted aye.

Council reviewed a quotes to replace chain-link fence at Ray Antonen Field and Memorial Park. Motion made by Jacobsen and seconded St. John to authorize the purchase of new fencing for Ray Antonen Field, as presented. All voted aye.

Council reviewed a quote from Daktronics for replacement of the scoreboard at Memorial Park. The existing scoreboard does not work and parts to repair are unavailable because of the age of the board. Motion made by Jacobsen seconded by Layman to approve dispensing City funds to cover one-half the cost of a new scoreboard and installation, as presented. Furthermore, the remaining one-half of the cost shall be paid with donations secured by the Memorial Park Committee and no private and/or business advertising will be allowed on the scoreboard. All voted aye.

Council reviewed quotes from Hendrickson Heating and Cooling for HVAC for the Fire Hall meeting room which includes the LN Police Department and the LN Ambulance District office areas. No action was taken.

Motion made by Lemme and seconded by Larson to approve the *May Police Report*, as presented. All voted aye.

Motion made by Layman and seconded by Larson to convene into executive session per SDCL 1-25-2 Section 1 at 7:57 PM. All voted aye.

Mayor Aho declared the council out of executive session at 8:21 PM.

Motion made by Jacobsen and seconded by St. John to adjourn at 8:22 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.