

CITY OF LAKE NORDEN

July 2, 2018

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Kim St. John, Cameron Larson and Dorene Lemme. Absent: Brian Jacobsen and John Layman.

City employees present: Roy Hauschildt, Delores Kangas, Dan Koistinen and Jimmy Murphy. Absent: none.

Others present: Deano Hartwig, Justin Johnson, Jolene Johnson, Gordon Kangas and Jason Koistinen-Basin Construction.

Motion made by Lemme and seconded by Andrews to approve the agenda with the addition of a *Notice and Consent Form*. All voted aye.

Motion made by Larson and seconded by St. John to approve the previous minutes, as presented. All voted aye.

Motion made by St. John and seconded by Larson to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the itemized credit card payments, as follows:

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| Koistinen***2733 | Post Office | 6.70 | Testing |
| Koistinen***2733 | Bluebook | 216.80 | Supplies |
| Koistinen***2733 | Post Office | 6.70 | Testing |
| Murphy***2741 | APL*Itunes | 1.05 | Cloud Backup |
| Murphy***2741 | Sioux Sales | 100.80 | Supplies |
| Murphy***2741 | M&T Fire & Safety | 25.00 | Supplies |
| Hauschildt***2717 | Watertown Landfill | 41.15 | Services |
| Hauschildt***2717 | Watertown Landfill | 61.53 | Services |

All Voted Aye. Thus, motion carried.

Motion made by Lemme and seconded by Larson to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

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| DAN L. KOISTINEN | 2776.06 | SALARY/LESS DEDUCTIONS |
| STACY HAKEMAN | 310.33 | SALARY/LESS DEDUCTIONS |
| ROY HAUSCHILD | 2100.69 | SALARY/LESS DEDUCTIONS |
| DELORES KANGAS | 1510.55 | SALARY/LESS DEDUCTIONS |
| KIRBY ANTONEN | 616.43 | SALARY/LESS DEDUCTIONS |
| GUNNER ST. JOHN | 516.08 | SALARY/LESS DEDUCTIONS |
| AUSTIN HAKEMAN | 817.37 | SALARY/LESS DEDUCTIONS |
| SARA HAKEMAN | 1087.11 | SALARY/LESS DEDUCTIONS |
| JIMMY MURPHY | 2623.36 | SALARY/LESS DEDUCTIONS |
| KYLE NAMKEN | 635.00 | SALARY/LESS DEDUCTIONS |

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| WELLMARK BCBS | 1333.08 | EMPLOYER MONTHLY PREMIUMS |
| SD RETIREMENT SYSTEM | 1683.42 | EMPLOYEE-EMPLOYER CONTRIBUTIONS |
| WELLMARK BCBS | 999.82 | EMPLOYEE MONTHLY PREMIUM |
| DENTAL NETWORK OF AMERICA | 116.40 | EMPLOYER MONTHLY PREMIUMS |
| SD SUPPLEMENTAL RETIREMENT | 150.00 | EMPLOYEE CONTRIBUTIONS |
| EFTPS | 4518.99 | DEDUCTIONS DEPOSIT |
| AREA, INC. | 51.02 | INV. #7181/SERVICES |
| ARNESON ELECTRIC INC | 209.86 | INV. #5363; 59/SERVICES |
| AVENET, LLC | 1390.00 | INV. 42790/UPDATE/SERVICES |
| BADGER OIL COMPANY | 298.90 | INV.8539; 8148 |
| BANNER ASSOCIATES | 67959.17 | INV. #29615; 31 SERVICES |
| BROOKINGS CITY LANDFILL | 319.44 | SERVICES |
| BROOKINGS REGISTER | 150.00 | CUSTOMER #107738 |
| BRYAN ROCK PRODUCTS, INC. | 1222.69 | INV. #28635/SUPPLIES |
| CITY OF LAKE NORDEN | 50.78 | 4850.00/SATTLER |
| CONNECTING POINT COMPUTER | 1175.70 | INV. #402343; 4612; 529/SERVICES |
| COOK'S WASTEPAPER & RECYCLING | 2460.45 | MONTHLY SERVICE (176) DUMPSTERS |
| COUNTRY STORE | 774.89 | ACCOUNT #101569 |
| RUBY CROWE | 100.00 | WATER DEPOSIT REFUND |
| DAKOTA PORTABLE TOILETS | 125.00 | INV. #6898/SERVICES |
| DAKOTA PUMP & CONTROL INC. | 2217.30 | INV. #24104; 5/24130 |
| DAKOTA SUPPLY GROUP | 636.26 | INV. #D933276/; 0695 SERVICES |
| DEPARTMENT OF REVENUE | 62.95 | LICENSE PLATES |
| DEPARTMENT OF REVENUE | 43.00 | INV. #10582689/TESTING |
| DON'S BODY SHOP | 20.00 | INV. #1951/SUPPLIES |
| DUGAN SALE & SERVICE | 2000.00 | INV. 82229/REFRIGERATOR |
| FIRST PREMIER BANK | 10.75 | COLLECTIONS |
| HAMLIN BUILDING CENTER | 1291.40 | SUPPLIES |
| HAMLIN COUNTY PUBLISHING | 323.21 | PUBLICATIONS |
| HAWKINS, INC | 3064.00 | INV. #4310639/SUPPLIES |
| HD ELECTRIC COOPERATIVE, INC. | 71.74 | ACCT. 8346/35107 |
| ITC | 527.99 | ACCT. #00040683-9 |
| J&L MACHINE AND WELDING, INC. | 257.57 | INV. #60824/SERVICES |
| JUTTING'S GROCERY | 109.95 | SUPPLIES |
| KAISER WELL DRILLING, INC. | 663.27 | INV. 1279/SERVICES |
| DELORES KANGAS | 105.16 | REIMBURSEMENT |
| LAKER CHEMICAL COMPANY | 3553.98 | INV0011531; 698;11901/SUPPLIES |
| LEON'S CLEANING SERVICE | 612.80 | INV. #013567/SERVICES |
| LN DEVELOPMENT CORPORATION | 1000.00 | MONTHLY DONATION |
| MEDARY ACRES GREENHOUSES, INC | 1420.00 | INV. #0241/SERVICES |
| NELLY ENTERTAINMENT | 1000.00 | ORDER 0430 |
| BRAD NOEM | 740.00 | REIMBURSEMENT |
| NORDEN MOTOR COMPANY | 1154.84 | SUPPLIES |
| NORTHWESTERN ENERGY | 165.99 | 2747404/2948926/2540879;703 |
| OFFICE PEEPS, INC. | 122.53 | LEASE FEES |
| OMEGA LETTERING, INC. | 55.00 | AS MEMORIAL LETTERING |
| OTTERTAIL POWER COMPANY | 4476.23 | 14-045912-4/#9 WELL |
| POPHAM CONSTRUCTION | 225.00 | INV. #5582/SERVICES |
| PRAIRIE LAKES WELLNESS CENTER | 1661.40 | SUMMER YOUTH/SWIM |
| ROY'S SPORT SHOP | 24.99 | INV. #155445/SUPPLIES |
| RUNNINGS SUPPLY INC. | 60.92 | INV. #4281753/SUPPLIES |
| JEFF/PAULA SATTLER | 49.22 | DEPOSIT LESS BILLING |
| SD DENR | 230.00 | 19INV0000228/DRINKING WATER FE |
| SD ONE CALL | 28.35 | INV. #SD18-1338/SERVICES |

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| STAR LAUNDRY & DRY CLEANERS | 112.73 | 82826/82459/SERVICES |
| HADEN UECKER | 100.00 | UMPIRE 5/30 |
| KAYLE STEVENSON | 60.00 | UMPIRE 5/30 |
| BRIAN SCHAEFER | 100.00 | UMPIRE 6/18 |
| SETH MADSEN | 60.00 | UMPIRE 6/18 |
| BRIAN SCHAEFER | 100.00 | UMPIRE6/19 |
| Haden Uecker | 100.00 | UMPIRE6/19 |
| BRIAN SCHAEFER | 100.00 | UMPIRE6/22 |
| BRIAN SCHAEFER | 100.00 | UMPIRE 6/20 |
| HADEN UECKER | 100.00 | UMPIRE 6/20 |
| JACOB STEFFENSEN | 100.00 | UMPIRE 6/22 |
| BRIAN SCHAEFER | 50.00 | UMPIRE 6/25 |
| JACOB STEFFENSEN | 100.00 | UMPIRE 6/25 |
| ELLEN STEVENSON | 30.00 | UMPIRE 6/25 |
| LEVI SAUDER | 100.00 | UMPIRE 7/1 |
| HADEN KRUSE | 100.00 | UMPIRE 7/1 |
| JACOB STEFFENSEN | 100.00 | UMPIRE 7/10 |
| BRIAN SCHAEFER | 100.00 | UMPIRE 7/10 |
| JACOB STEFFENSEN | 100.00 | UMPIRE 7/12 |
| BRIAN SCHAEFER | 100.00 | UMPIRE 7/12 |
| AT&T | 96.43 | SERVICES |
| SD DEPARTMENT OF REVENUE | 145.95 | SALES TAX RETURN |
| REVTRAK CHARGE | 49.83 | SERVICE CHARGE |
| FIRST PREMIER BANK | 545.19 | AUTO-LOAN #310471007 PAYMENT |
| REED | 2712.02 | AUTO-LOAN PAYMENT |
| RURAL DEVELOPMENT | 3597.00 | AUTO-LOAN #91-01 PAYMENT |
| RURAL DEVELOPMENT | 1678.70 | AUTO-LOAN #91-03 PAYMENT |
| RURAL DEVELOPMENT | 1939.00 | AUTO-LOAN #97-06 PAYMENT |

Motion made by Andrews and seconded by St. John to issue warrants and pay the bills. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Gordon Kangas appeared for in full or in part for the Public Hearing regarding First Reading Ordinance #345 "AN ORDINANCE ENTITLED, an ordinance to amend Section 1.03.01 Official Zoning Map, adopted An Ordinance Establishing Zoning Regulations For The City Of Lake Norden, South Dakota, And Providing For The Administration, Enforcement, And Amendment Thereof, In Accordance With The Provisions Of Chapters 11-4 And 11-6, 1967 SDCL, And Amendments Thereof, And For The Repeal Of All Ordinances In Conflict Herewith."

Said amendment would allow for rezoning of the following property: The South Six Hundred (S 600) feet of the North One Thousand Five Hundred Forty Six (N 1546) feet, of East Five Hundred Seventy-three (E 573) feet, of the Northwest One-fourth (NW¼) of Section Twenty (20), Township One Hundred Thirteen (113) North, Range Fifty-three (53) West of the 5th P.M., County of Hamlin, State of South Dakota.

To "R1" Single-Family Residential District from "A" Agricultural District.

Motion made by Andrews and seconded by Lemme to recommend approval of Ordinance #345 AN ORDINANCE ENTITLED, an ordinance to amend Section 1.03.01

Official Zoning Map, adopted An Ordinance Establishing Zoning Regulations For The City Of Lake Norden, South Dakota, And Providing For The Administration, Enforcement, And Amendment Thereof, In Accordance With The Provisions Of Chapters 11-4 And 11-6, 1967 SDCL, And Amendments Thereof, And For The Repeal Of All Ordinances In Conflict Herewith.

Justin & Jolene Johnson presented a request to the Board requesting construction of a residential apartment within a commercial storage unit. No action was taken.

Jason Koistinen presented plans for a possible expansion of the Lake Norden Country Store. Koistinen also presented plans for creation of a truck parking lot south of the existing building located at 721 Burlington Street. No action was taken.

Motion made by St. John and seconded by Larson to adjourn as Planning and Zoning Commission and Zoning Board of Adjustments (Time 7:25 PM). All voted aye.

Mayor Aho declared the Council reconvenes.

Public Comment: Deano Hartwig appeared to address the council regarding the permission to move his existing fireworks stand to another location within the City of Lake Norden. City Ordinance #281 does not permit the existing fireworks stand to be moved to another location within city limits.

Motion made by Andrews and seconded by Lemme to approve the First Reading Ordinance #345 AN ORDINANCE ENTITLED, an ordinance to amend Section 1.03.01 Official Zoning Map, adopted An Ordinance Establishing Zoning Regulations For The City Of Lake Norden, South Dakota, And Providing For The Administration, Enforcement, And Amendment Thereof, In Accordance With The Provisions Of Chapters 11-4 And 11-6, 1967 SDCL, And Amendments Thereof, And For The Repeal Of All Ordinances In Conflict Herewith. All voted aye.

Motion made by St. John and seconded by Larson to approve the Second Reading of ORDINANCE #344 "A SUPPLEMENTAL APPROPRIATIONS ORDINANCE FOR THE CITY OF LAKE NORDEN FOR THE YEAR ENDING 12/31/2018." All voted aye.

Motion made by Lemme and seconded by Andrews to designate the Hamlin County Herald Enterprise as the official newspaper for the City of Lake Norden. All voted aye.

Motion made by St. John and seconded by Larson to designate First Premier Bank-Lake Norden as the depository for the City of Lake Norden. All voted aye.

Motion made by Lemme and seconded by Larson to adopt the *ROW (Road Right of Way) Policy for the City of Lake Norden's Water and Wastewater Systems*, as presented. All voted aye.

Discussion held concerning re-locating the Hamlin Education Center bus stop to another location rather than the Lake Norden Fire Hall. No action was taken.

Discussion held concerning the ash trees affected by the ash borer in South Dakota.

Jimmy Murphy reported on notice and compliance with *NOTICE AND ORDER TO ABATE* letters dated April 27, 2018, May 11, 2018, and June 29, 2018 mailed to residents of Lake Norden for unlicensed vehicles, abandoned vehicles and/or nuisance property and property that is not mowed or has tall weeds growing located in Lake Norden city limits.

Motions made by Larson and seconded by St. John to authorize Police Chief Jimmy Murphy to proceed with legal proceedings against property owners that have not complied with the written notice within the time allotted as stated in their *NOTICE AND ORDER TO ABATE* and remain in violation of the nuisance and/or mowing regulations of the City of Lake Norden. All voted aye.

Motion made by St. John and seconded by Andrews to approve the Police Report for June 2018, as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the *Notice and Consent Form*, as presented. All voted aye.

Motion made by Larson and seconded by St. John to convene into executive session per SDCL 1-25-2 Section 1 at 8:20 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 8:30 PM.

Motion made by Larson and seconded by Lemme to adjourn at 8:30 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.