

**CITY OF LAKE NORDEN**

**February 06, 2023**

Council met in regular session at 7:00 PM. President Larson presiding. *Members present:* Cameron Larson, John Layman, Janet Andrews, Dorene Lemme and Kim St. John. *Absent:* Mayor Jason Aho

*City employees present:* Shari Layman, Dan Koistinen, Roy Hauschildt, Tony Aas, and Michael Morgan. *Absent:* Delores Kangas, James Donnelly

*Others in attendance:* Gordon Kangas - Kangor Ventures, Deidre Beck - Banner Associates, Jenna Aderhold - Herald Enterprise, Thomas Swafford, Tommie Swafford, Candy Johnson, Jolene Johnson, Cindy Maffei and Roxy Kerkvliet

Motion made by Layman and seconded by St. John to approve the agenda, as presented. All voted aye.

Motion made by St. John and seconded by Layman to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented.

Motion made by Layman and seconded by St. John to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the itemized credit card payment, as follows:

AAS***6494	APPLE.COM	1.03	SERVICES
AAS***6494	OPTICPLANET, INC	165.92	SUPPLIES
AAS***6494	Glock Professional Inc.	250.00	SUPPLIES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

JAMES DONNELLY	2921.56	HOURLY WAGES/LESS DEDUCTIONS
TONY AAS	3391.53	HOURLY WAGES/LESS DEDUCTIONS
DAN L. KOISTINEN	3452.68	HOURLY WAGES/LESS DEDUCTIONS
STACY HAKEMAN	754.64	SALARY-HRLY.WAGES/LESS DEDUCTIONS
ROY HAUSCHILDT	3129.50	HOURLY WAGES/LESS DEDUCTIONS
DELORES KANGAS	1731.90	HOURLY WAGES/LESS DEDUCTIONS
MICHAEL MORGAN	3354.06	HOURLY WAGES/LESS DEDUCTIONS
SHARI LAYMAN	3073.39	HOURLY WAGES/LESS DEDUCTIONS
HPSD	1034.54	2022-5092/HEALTH INSURANCE
HPSD	915.61	2022-5092/HEALTH INSURANCE
MUTUAL OF OMAHA	88.50	EMPLOYEE/LIFE INSURANCE
MUTMAL OF OMAHA	59.00	EMPLOYEE/LIFE UNSURANCE
SOUTH DAKOTA RETIREMENT	3366.76	EMPLOYER/EMPLOYEE 6%/8%
DENTAL NETWORK OF AMERICA	168.10	EMPLOYEE DENTAL INSURANCE
SD SUPPLEMENTAL RETIREMENT	400.00	EMPLOYEE CONTRIBUTIONS
EFTPS	7492.91	DEDCUTIONS DEPOSIT
BADGE & WALLET	704.00	INV3494983/SUPPLIES
BANNER ASSOCIATES	33896.50	INV 38968/ 39178
BOYD LAW FIRM, PROF. L.L.C.	826.85	LEGAL FEES
BUILDING SPRINKLER INC.	428.23	INV#89954/SERVICES
CENTRAL SQUARE TECHNOLOGIES,LLC	1061.37	371784/SERVICES
COLONIAL RESEARCH CHEMICAL	1420.24	149977/SUPPLIES

CONNECTING POINT COMPUTER	37.00	INV #423160/SERVICES
COOK'S WASTEPAPER & RECYCLING	2674.75	MONTHLY (195) DUMPSTER
CORE & MAIN LP	3218.56	INV #S155968
DAKOTA PUMP & CONTROL	180.00	INV #28699 /SUPPLIES
DEPARTMENT OF HEALTH	28.00	INV #10608184/TESTING
ELECTRICAL ENGINEERING & EQUIP	425.00	INV#921937/SERVICES
FIRST DISTRICT	750.00	2023 MUNICIPAL DUES
GLACIAL LAKES & PRAIRIES TOUR	240.00	INV#4561/2023 MEMBERSHIP DUES
GREAT AMERICAN FINICAL SVCS.	165.17	COPIER LEASE
GREENLINE PRODUCTS	3119.86	INV #G4178/SUPPLIES
HAMLIN BUILDING CENTER	2466.26	SUPPLIES
HAMLIN COUNTY FARMERS COOP	1640.62	ID#101569
HAMLIN COUNTY SHERIFF'S OFFICE	310.00	CONTRACTED SHERIFF SERVICE
HAMLIN COUNTY PUBLISHING	177.91	PUBLICATIONS
HAWKINS, INC	6086.78	INV#6379969/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	1522.72	8346/35853/35107
HENDRICKSON HEATING & COOLING	566.33	INV #6665/SERVICES
INTERNATIONAL ASSOC. OF POLICE	190.00	INV#0252499/2023 RENEWAL
ITC	644.16	ACCT#00040683-9
JCS CONSTRUCTION LLC	7448.99	INV#4139/SERVICES
JUTTING'S GROCERY	96.99	SUPPLIES
KAISER WELL DRILLING, INC.	3979.59	#2 WELL MAINTENANCE
LN ASSOCIATION	4000.00	ANNUNAL DONATION
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MENARDS	1391.84	INV#84027/SUPPLIES
MIDWEST ALARM COMPANY, INC.	97.28	334691/SERVICES
NAPA CENTRAL	28.58	INV #234826/SUPPLIES
N'TK ASSOC. OF SURPLUS PROPERTY	39.00	INV#19592/2023 DUES
NORTHWESTERN ENERGY	2313.25	#2540703:879/2747404/2948926
OFFICE PEEPS, INCORPORATED	248.23	INV #1014247;628/SUPPLIES
OTTERTAIL POWER COMPANY	7794.86	14030564/WEST WELL
PRODUCTIVITY PLUS ACCT. (TITAN)	2636.18	ACCT #495685
SOUTH DAKOTA 811	7.35	#SD22-03320:03835/SERVICES
STAR LAUNDRY & DRY CLEANERS	299.07	ACCT#3710:01:02-03
CHARLES STRANDE	2768.80	PROPERTY PYMT
TEAM LABORATORY CHEMICAL, LLC.	7102.00	INV0034035/SUPPLIES
TOWN OF HAYTI	342.35	REIMBURSEMENT
TWO WAY SOLUTIONS	67.99	INV#127926/SRVICES
US POSTAL SERVICE	96.00	UTILITY POSTAGE
MILBANK WINWATER WORKS	1754.24	INV#18338401/SUPPLIES
SD DEPARTMENT OF REVENUE	165.43	SALES TAX/GARBAGE
FIRST NET	151.39	SERVICES
REVTRAK CHARGE	102.83	SERVICE CHARGE
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06

Motion made by Lemme and seconded by Layman to issue warrants and pay the bills. All voted aye.

Alderman Brian Jacobsen - Ward II did not file a Petition of Nomination. Thus, a vacancy exists in Ward II. No Council action was taken.

**President Larson declared council convene jointly acting as the Lake Norden City Council and as a Planning and Zoning Commission and Zoning Board of Adjustments.**

Gordon Kangas talked about the rezoning and plans for the new rezoned land. Motion made by Lemme to approve the First reading of Ordinance No. 363 "AN ORDINANCE REZONING "A - AGRICULTURE" TO "R1 - SINGLE FAMILY" AND "R2 - MULTIPLE FAMILY" PROPERTY AMENDING ORDINANCE #320." The foregoing motion was duly seconded by Layman. All voted aye. Thus, motion is passed. Motion made by St. John and seconded by Layman to approve a change order for the **Wastewater North Lift Station Project**. All voted aye. Motion made by Layman and seconded by Lemme to submit the application for the Capital Improvement Plan. All voted aye. Council member St. John introduced the following resolution and moved that the same be passed.

**RESOLUTION 01/01/2023**

**BE IT RESOLVED THAT THE LAKE NORDEN CITY COUNCIL** authorizes the disbursement of \$22,000.00 (twenty - two thousand and zero cents) from Contingency Funds (101 411.1 411.50) to the following line-item budget: \$22,000.00 (twenty - two thousand and zero cents) Community Center Capital Outlay (101 456.0 430.00)

**ADOPTED** THIS SIXTH DAY OF FEBRUARY 2023 AT THE MEETING OF THE LAKE NORDEN CITY COUNCIL. Mayor Aho declared the Council out of executive session at 8:50 PM.

CITY OF LAKE NORDEN  
Jason Aho, Mayor

ATTEST:  
Shari Layman, Finance Officer

The foregoing resolution was duly seconded by Andrews. All voted aye. Therefore, resolution is passed and adopted. Council member Andrews introduced the following resolution and moved that the same be passed.

**RESOLUTION 02/02/2023**

**BE IT RESOLVED THAT THE LAKE NORDEN CITY COUNCIL** authorizes the disbursement of \$4,000.00 (four thousand and zero cents) from Contingency Funds (101 411.1 411.50) to the following line-item budget: \$4,000.00 (four thousand and zero cents) Finance Office Equipment (101 414.2 435.00)

**ADOPTED** THIS SIXTH DAY OF FEBRUARY 2023 AT THE MEETING OF THE LAKE NORDEN CITY COUNCIL.

CITY OF LAKE NORDEN  
Jason Aho, Mayor

ATTEST:  
Shari Layman, Finance Officer

The foregoing resolution was duly seconded by Lemme. All voted aye. Therefore, resolution is passed and adopted.

President Larson appointed the following to serve on the Lake Norden Housing and Redevelopment Commission Board of Directors for a 3-year term: Dorene Lemme and Deni Carlson. Members appointed with a 1-year term: Janet Andrews, Charlotte Nielson, and Barb Ruotsalainen. Motion made by Layman and seconded by St. John to approve the appointments. All voted aye.

Discussion held concerning Memorial Park tennis courts. No action taken.

Motion made by Lemme and seconded by St. John to designate Hamlin County Herald Enterprise as the City of Lake Norden's official newspaper. All voted aye.

Motion made by Layman and seconded by St. John to designate First Premier Bank, Lake Norden, SD as the City of Lake Norden's official depository. All voted aye.

Motion made by Layman and seconded by St. John for approval to move forward with the South Dakota PFAS cost Recovery Program. All voted aye.

No action was taken on the Maintenance Safety Manual. It was decided, to table action until further review.

Motion made by Lemme and seconded by Andrews to approve a donation request from the Lake Norden Historical Society and the Lake Norden Senior Center. A \$1,000 donation was agreed upon for each request. All voted aye.

Motion made by St. John and seconded by Lemme to approve the February Police Report, as presented. All voted aye.

Motion made by Layman and seconded by St. John to approve the Lake Norden Police Dept./Hamlin Co. Sheriff's office shared Policing agreement. All voted aye.

Motion made by Layman and seconded by Lemme to purchase computer for the new patrol vehicle. All voted aye.

No action was taken on the Police Dept. office remodel.

Motion made by St. John and seconded by Layman to go into executive session per SDCL 1-25-2 Section 1 at 8:58 PM. All voted aye.

President Larson declared the Council out of executive session at 9:16 PM.

Maintenance building was tabled.

March council meeting will be held on Wednesday March 8, 2023

Motion made by Lemme and seconded by St. John to adjourn at 9:18 PM. All voted aye.

Jason Aho  
Mayor

Shari Layman  
Finance Officer

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