

CITY OF LAKE NORDEN

FEBRUARY 4, 2019

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Cameron Larson, John Layman and Dorene Lemme. Absent: Brian Jacobsen and Kim St. John.

City employees present: Tony Aas and Delores Kangas. Absent: Roy Hauschildt and Dan Koistinen (Hauschildt and Koistinen joined the meeting at 7:31), Brooke Reidburn.

Others present: Jenna Aderhold-Herald Enterprise, Deidre Beck and Gregg Jorgensen-Banner Associates and Jon Turbak - Clark Engineering.

Motion made by Larson and seconded by Layman to approve the agenda with the addition of Jon Turbak - Clark Engineering. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the previous minutes, as presented. All voted aye.

Motion made by Layman and seconded by Larson to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by Layman to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Andrews and seconded by Larson to approve the itemized credit card payments, as follows:

Aas***5494	APL*Itunes	1.05	Cloud Backup
Aas***5494	CORE PUBLIC SAFETY	48.03	SUPPLIES
Aas***5494	BIG COUNTRY SUPPLY	37.00	SUPPLIES
Aas***5494	AED SUPERSTORE	112.89	SUPPLIES
Koistinen***2733	POST OFFICE	6.70	TESTING
Koistinen***2733	POST OFFICE	6.70	TESTING
Koistinen***2733	OTC, BRANDS	254.03	WINTER FUN DAY
Hauschildt***2717	JH LARSON	69.71	SUPPLIES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

TONY AAS	2931.19	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	3388.37	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	323.04	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2927.10	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1720.34	SALARY/LESS DEDUCTIONS
JEREMY STEFFENSEN	184.70	SALARY/LESS DEDUCTIONS
BROOKE REIDBURN	2403.60	SALARY/LESS DEDUCTIONS
HEALTH POOL OF SD	1740.26	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	2377.82	EMPLOYEE-EMPLOYER CONTRIBUTIONS
HEALTH POOL OF SD	770.10	EMPLOYEE MONTHLY PREMIUM
DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS

SD SUPPLEMENTAL RETIREMENT	175.00	EMPLOYEE CONTRIBUTIONS
EFTPS	5018.33	DEDUCTIONS DEPOSIT
BANNER ASSOCIATES	13239.22	INV. #30549/30557/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	108.00	LEGAL FEES
BRIAN'S GLASS & DOOR	161.48	INV. #77253/REPAIRS
COLONIAL RESEARCH CHEMICAL COR	610.62	INV. #142772/SUPPLIES
CONNECTING POINT COMPUTER	50.00	INV. #405139/SERVICES
COOK'S WASTEPAPER & RECYCLING	2185.00	MONTHLY SERVICE (176)
CORE & MAIN LP	159.73	INV. #K018059/SUPPLIES
COUNTRY STORE	870.54	ACCOUNT #101569
DAKOTA PUMP & CONTROL INC.	30865.02	INV. #24732;53/SERVICES/SUPPLI
DEPARTMENT OF HEALTH	43.00	INV. #10586285/TESTING
EFRAIMSON ELECTRIC INC.	362.44	10190/DEPOSIT LESS RENT
ELITE DRAIN & SEWER CLEANING	350.75	INV. #1769010819/SERVICES
ELITE SIGNS & GRAPHIX	195.00	INV. #15887/SERVICES
FIRST PREMIER BANK	143.86	PETTY CASH
GLACIAL LAKES & PRAIRIES TOUR	200.00	ANNUAL DUES
GOPHER SIGN COMPANY	233.38	INV. #105180/SUPPLIES
HAMLIN BUILDING CENTER	313.73	SUPPLIES
HAMLIN COUNTY PUBLISHING	305.97	PUBLICATIONS
HAWKINS, INC	3234.43	INV. #4433906/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	56.06	ACCT. #8346/35107
HILLYARD/SIOUX FALLS	200.70	INV. #603310653/SUPPLIES
HYDRO-KLEAN, LLC	79127.18	PAY REQUEST #5
INTERNATIONAL ASSOC. OF POLICE	190.00	ANNUAL MEMBERSHIP
ITC	531.39	ACCT. #00040683-9
J&L MACHINE AND WELDING, INC.	83.96	INV. #62649/SUPPLIES
JUTTING'S GROCERY	198.20	SUPPLIES
KDM EQUIPMENT, INC.	330.50	INV. #5266/SERVICES
JOHN LARSON	25000.00	LEASE FEE/PAYMENT #1
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MINN-KOTA PEST SERVICES, INC.	410.40	ANNUAL RENEWAL FEE
N'TL ASSOC.OF SURPLUS PROPERTY	39.00	ANNUAL DUES
NORDEN MOTOR COMPANY	898.75	SUPPLIES
NORTHWESTERN ENERGY	1113.57	2540703; 879/2747404/2948926
OFFICE PEEPS, INC.	122.53	INV. #24168920/LEASE FEES
OFFICE PEEPS, INCORPORATED	812.73	835829/832321/836238/837972
OTTERTAIL POWER COMPANY	5617.60	14-030431-2/FIRE HALL
RUNNINGS SUPPLY INC.	145.97	INV. 0028-44564118/SUPPLIES
SD ONE CALL	6.30	INV. SD184056/SERVICES
STAR LAUNDRY & DRY CLEANERS	121.01	ACCOUNT 3710/SERVICES
STEFFENSEN INSURANCE	146.00	791-0014-62-001/TAHOE
TOWN OF HAYTI	474.18	REIMBURSEMENT
TRAV'S OUTFITTER	423.80	INV. #17420/SUPPLIES
TWO WAY SOLUTIONS	2190.93	INV. 111922/TAHOE
US POSTAL SERVICE	70.00	UTILITY POSTAGE
WATERTOWN FORD	39.45	INV. #24355/REPAIRS
MILBANK WINWATER WORKS	4323.75	INV. #15660800/SUPPLIES
AT&T	97.48	POLICE PHONE
SD DEPARTMENT OF REVENUE	138.04	SALES TAX RETURN
REVTRAK CHARGE	62.63	SERVICE CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT

RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Layman and seconded by Andrews to issue warrants and pay the bills. All voted aye.

Public Comment: None.

Turbak presented and update for the signing agreement for and between the City of Lake Norden and SD Department of Transportation.

Beck and Jorgensen gave an update of the Water Expansion Project.

Motion made by Layman and seconded by Larson to table action on Amendment #1 - "Equally Shared Police Officer Agreement" between the City of Lake Norden and the Town of Hayti until the regular council meeting in March. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the EFT payment for the fourth quarter of 2018 for \$45.74 (forty five dollars and seventy four cents) to the SD Unemployment Insurance Division. All voted aye.

Motion made by Layman and seconded by Lemme to table action on the quote from Hamlin Building Center for replacement of a portion of the counter top at the Lake Norden Community Center until the March meeting. All voted aye.

Mayor Aho appointed the following to serve on the Lake Norden Housing and Redevelopment Commission as follows:

- o Shari Layman - 2 year term to replace Margaret Lincoln
- o Charlotte Nielson - 3 year term
- o Janet Andrews - 3 year term

Motion made by Lemme and seconded by Andrews to approve the foregoing appointments. All voted aye.

Beck and Jorgensen presented the following items regarding the CIPP Project: Change Order #6; proposed point repair; and Contractor Pay Request #5.

Motion made by Andrews and seconded by Layman to approve Change Order #6 for the Wastewater CIPP Project, as presented. All voted aye.

Motion made by Larson and seconded by Layman to approve adding the point repair on Main Avenue as noted in Table 5.7 of the Facility Plan (page V-26) to the Wastewater CIPP Project with an approximate cost of \$5,200.00 (five thousand two hundred dollars and zero cents), as presented. All voted aye.

Motion made by Larson and seconded by Layman to approve reimbursement request #7 for the *Wastewater - CIPP Project* for \$94,053.74 (ninety four thousand fifty three dollars and seventy four cents), as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve reimbursement request #2 for the *Water Systems Improvement Project* for #33,099.12 (thirty three thousand ninety nine dollars and twelve cents, as presented. All voted aye.

Motion made by Andrews and seconded by Layman to authorize Mayor Aho and the Finance Office to sign a 10-Year Cleaning and Inspection Agreement Contract with Maguire Iron, Inc. for the water tower between the years of 2019 and 2028, as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the one year audit proposal for the year ending December 31, 2018 from Independent Audit Services, PC - Benjamin Elliot, as presented. All voted aye.

Motion made by Layman and seconded by Andrews to table action regarding the Second Reading of Ordinance #350 "AN ORDINANCE PERTAINING TO THE LOITERING IN PUBLIC PLACES SUCH AS ON SIDEWALKS, PARKS MAINTANINED AND OR OWNED BY THE CITY, STREET CORNERS AND PARKING LOTS", until the March council meeting. All voted aye.

Aas presented a proposal for a computer for the police vehicle. Motion made by Layman and seconded by Larson to approve the proposal, as presented. All voted aye.

Motion made by Layman and seconded by Andrews to approve the January Police Report, as presented. All voted aye.

Motion made by Larson and seconded by Lemme to adjourn at 8:19 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.