

City of Lake Norden

August 12, 2024

The council met in regular session at 7:00 PM. Mayor Layman presiding. Members present: Cameron Larson, Gordon Kangas, Dorene Lemme, Tom Swafford, Janet Andrews and Kim St. John via phone.

City employees present: Shari Layman, Kellee Dragt, K-9 Sgt. Michael Morgan, Dan Koistinen, and Roy Hauschildt.

Absent: Chief Tony Aas and Patrol Officer Cody Gregg

Public members in attendance: Ryan Bjorkland with Commercial Recreation Specialists

Motion made by Lemme and seconded by Larson to approve the August 12th agenda, as presented. All voted aye.

Motion made by Larson and seconded by Lemme to approve the July 22nd minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Swafford to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by Kangas to approve the itemized credit card payment, as follows:

Aas***6494	Apple.com	\$1.05	Services
Haus***2717	Blink Subscription	\$106.20	Services

The finance officer submitted the following bills with verified vouchers for payment:

Finance Office	\$6,398.55	Salary/Less Deductions
Govt. Buildings	\$578.12	Salary/Less Deductions
Police Department	\$11,848.15	Salary/Less Deductions
Sanitation	\$998.76	Salary/Less Deductions
Street Admin.	\$2,301.64	Salary/Less Deductions
Auditorium	\$898.51	Salary/Less Deductions
Water Administration	\$4,445.67	Salary/Less Deductions
Sewer Administration	\$698.14	Salary/Less Deductions
Sewer Maintenance	\$50.00	Salary/Less Deductions
Park	\$6,144.97	Salary/Less Deductions
Jason Aho	\$1,100.00	BB Program & Ump Wages
Scott Anderson	\$150.00	Water Deposit Refund
AT&T Mobility	\$294.70	ACCT #28733887022/Services

Badger Oil Company	\$211.50	INV 50731, 52268/Services
Banner Associates	\$6,792.13	INV #43035, 43081, 42393/ Services
Basin Construction & Drain Til	\$2,744.11	INV #23367, 23314/Supplies
Basin Construction & Drain Til	\$34,905.64	Pay App #8/Public Safety Building
Boyd Law Firm, Prof. L.L.C.	\$157.50	Legal Fees
Karen Brubakken	\$375.00	LNCC Deposit Refund
Caliber LLC	\$100.00	Water Deposit Refund
Tony Campbell	\$1,650.00	Coach 10U Girls & Boys (3)
Central Square Technologies	\$829.14	Annual Renewal
CAN Surety Direct Bill	\$525.00	BOND #66450051/Finance Officer
Colonial Research Chemical Cor	\$811.28	INV #152531/Supplies
Complete Comfort, LLC	\$923.47	INV #280, 287, 13346/Services
Cook's Wastepaper & Recycling	\$3,104.32	Monthly charge & (2) Dumpster
Critter Mart	\$226.25	K9/Supplies
Culligan of Watertown	\$60.00	ACCT. #592-00109892-6;84-3
Dakota Portable Toilets	\$135.00	INV #319640/Services
Dakota Supply Group	\$600.00	INV #S103897609.001/Services
Kellee Dragt	\$1,575.00	Concession Manager (7) teams
Efraimson Electric, Inc.	\$575.35	INV #17561/Services
ELO Prof., LLC	\$5,578.28	INV #116772/Services
First District	\$15,000	Admin Expenses CDBG grant/Services
Ty Fuller	\$800.00	Ump (2) Certified/Coach 8U (1) team
Alison Gilbertson	\$350.00	LNCC Deposit Refund
Glacial Lakes & Prairies Tour	\$2,190.00	2025 Full Page Ad
Great American Financial Svcs.	\$143.17	Lease Fees
Hamlin Building Center	\$882.06	Supplies
Hamlin County	\$525.00	Quarterly Payment
Hamlin County Publishing	\$176.29	Publications
Hamlin County Farmers Coop	\$3,119.72	ID #101569
Hamlin School District	\$45.00	Swim Transportation
Hawkins, INC	\$8,089.44	INV #6799035, 6808063, 6818891
HD Electric Cooperative, INC	\$1,687.44	ACCT #8346, 35107, 35853
Hydro-Klean, LLC	\$5,235.00	INV #089800/Services
Innovative Office Solutions	\$2,173.67	INV #185180,185124,185128,1853
ISG	\$500.00	Capital Improv. Planning
ITC	\$893.89	Phone & Internet
Jutting's Grocery	\$93.22	Supplies
Natalie Kaski	\$94.00	Swim Class Refund
KDM Equipment, INC	\$1,495.73	INV #40588,92;40667,74,83;40819
Kevin Krumm	\$1,473.58	BB Coach 14U (1) Team & mileage
Jeff Kruse	\$4,581.40	BB Coach Legion (2) teams & mileage
LL & Sons Excavating, Inc.	\$15,085.50	INV #13811, 13810, 13771/Services
LN Development Corporation	\$1,000.00	Monthly Donation
Macksteel Warehouse, INC	\$127.39	INV #PS1023209/Supplies
Maguire Iron, INC.	\$7,387.20	Pay App #13/Water Tower
Menards	\$407.68	INV #12433/Supplies
Midwest Alarm Company	\$106.04	INV #383965/Services
Michael Morgan	\$148.89	Reimbursement Travel Expenses

Fanyed Murillo	\$350.00	LNCC Deposit Refund
Napa Central	\$138.72	INV #275949, 276487/Supplies
Nimble Wash, LLC	\$190.70	INV #1373/Services
Brad Noem	\$7,891.17	Coach Legion (4) teams & mileage
Office Peeps	\$427.19	INV #1071665,250;1069350,351
Ottertail Power Company	\$6,321.53	14045355/Water Tower
Prairie Lakes Wellness Center	\$1,504.00	2024 Swim Lessons (32)
Roy's Sport Shop	\$8.99	INV #185280/Supplies
Runnings	\$139.98	INV #6016495, 6026994/Supplies
Evan Schultz	\$80.00	Umpire (2) Games
Sharp Automotive	\$85.83	INV#439905/Services
SignPro	\$642.00	INV #6996/Services
South Dakota 811	\$31.50	INV #SD24-02108, 01569/Services
Zachary Squires	\$560.00	Umpire (14) Games
Star Laundry & Dry Cleaners	\$406.61	INV #3710;01;02;03/Services
Tyson Stevenson	\$160.00	Umpire (4) Games
Team Laboratory Chemical, LLC	\$22,709.50	INV #0042473,516,298/Supplies
Burt Tulson	\$2,121.80	Baseball
Burt Tulson	\$305.76	Reimbursement Popcorn Popper
TwoTrees Technologies	\$1,590.80	INV #42241/Contract Renewal
US Postal Service	\$138.00	Utility Postage (2) Rolls
USA Blue Book	\$476.09	INV #9419465/Supplies
Scott Warrington	\$550.00	BB Coach 12U (1) Team
Ryker Warrington	\$160.00	Umpire (4)

Motion made by Kangas and seconded by Larson to issue warrants and pay the bills. All voted aye.

Committee Reports:

Community Center: Look into amending the Lake Norden Community Center Rental Agreement for next council meeting

Parks: Campsite improvements look great

Police: Nothing to report

Streets: Nothing to report

Summer Youth: Nothing to report

Tom Swafford gave an update on the South Dakota Department of Transportation Tentative 2025-2028 Statewide Transportation Improvement Program (STIP).

Presentation from Ryan Bjorkland with Commercial Recreation Specialists regarding splash pads.

Presentation from Gordon Kangas regarding tennis, basketball, and pickleball courts.

Motion made by Larson and seconded by Swafford to approve the declaration of surplus items. All voted aye.

Motion made by Kangas and seconded by Larson to table the mini-split system for the water plant from Complete Comfort. All voted aye.

No one was present to testify before the Zoning Committee/ City council. Acting as Zoning commission / City council they voted to approved the first reading of Ordinance #387 regarding Floodplain Overlay District. Motion was made by Lemme and seconded by Andrews with Larson, Kangas and Swafford voting aye.

Motion made by Larson and seconded by Kangas to approve the first reading of Ordinance #388: Supplemental Appropriations Ordinance for the Police Department. Lemme, Andrews and Swafford voted aye.

Motion made by Larson and seconded by Swafford to approve the first reading of Ordinance #389: Supplemental Appropriations Ordinance for the Parks. Lemme, Andrews and Kangas voted aye.

Motion made by Larson and seconded by Lemme to approve the final Public Safety Building Pay App #8 for \$34,905.64 to Basin. All voted aye.

Motion made by Larson and seconded by Kangas to approve Pay App #13 for the Water Tower project to Maguire for \$7,387.20. All voted aye.

Motion made by Larson and seconded by Andrews to go into Executive Session per 1-15-2 Section 1&3 regarding employee wages and contracts at 8:46pm.

Mayor Layman declared the council out of executive session at 9:45pm.

There will be a special council meeting on Monday, August 19 at 7pm in the Public Safety Building conference room.

Motion made by Lemme and seconded by Kangas to adjourn at 9:45pm. All voted aye.

John Layman
Mayor

Shari Layman
Finance Officer



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