

**CITY OF LAKE NORDEN**

**August 1, 2022**

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Cameron Larson, John Layman, Dorene Lemme and Kim St. John. Absent: None

City employees present: Tony Aas, Delores Kangas, Dan Koistinen and Shari Layman. Absent: Roy Hauschildt.

Others present: Jenna Aderhold-Herald Enterprise, Todd Boyd - Lake Norden City Attorney, Gordon Kangas and Terry Kasten.

Motion made by St. John and seconded by Lemme to approve the agenda, as presented. All vote aye.

Motion made by Larson and seconded by Layman to approve the previous minutes, as presented. All voted aye.

Motion made by St. John and seconded by Andrews to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Andrews and seconded by Larson to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the itemized credit card payment, as follows:

AAS***6494	APPLE.COM	1.05	SERVICES
AAS***6494	PATCH SUPER STORE	315.00	SUPPLIES
HAUSCHILD***2717	BLINK -ANNUAL FEE	106.50	SERVICES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

KYLE NAMKEN	857.14	HOURLY WAGES/LESS DEDUCTIONS
TONY AAS	3726.70	HOURLY WAGES/LESS DEDUCTIONS
DAN L. KOISTINEN	2981.37	HOURLY WAGES/LESS DEDUCTIONS
STACY HAKEMAN	752.66	SALARY-HRLY.WAGES/LESS DEDUCTIONS
ROY HAUSCHILD	3158.52	HOURLY WAGES/LESS DEDUCTIONS
DELORES KANGAS	3835.87	HOULY WAGES/LESS DEDUCTIONS
BURT TULSON	1847.00	SALARY/LESS DEDUCTIONS
DAMON STORMO	507.92	SALARY/LESS DEDUCTIONS
BRADLEY NOEM	1015.85	SALARY/LESS DEDUCTIONS
JORDAN KING	507.92	SALARY/LESS DEDUCTIONS
DAWSON NOEM	638.63	HOURLY WAGES/LESS DEDUCTIONS
DAWSON NOEM	220.53	HOURLY WAGES/LESS DEDUCTIONS
AUSTIN HAKEMAN	1401.30	HOURLY WAGESLESS DEDUCTIONS
JACKSON NOEM	715.71	HOURLY WAGES/LESS DEDUCTIONS
SHARI LAYMAN	1322.17	HOURLY WAGES/LESS DEDUCTIONS
KIM ST. JOHN	1870.09	SALARY/LESS DEDUCTIONS

SCOTT WARINGTON	1015.85	SALARY/LESS DEDUCTIONS
JEFF KRUSE	1015.85	SALARY/LESS DEDUCTIONS
SHANNON SYMENS	507.92	SALARY/LESS DEUCTIONS
SOUTH DAKOTA RETIREMENT	1624.28	EMPLOYER/EMPLOYEE 6%
SD SUPPLEMENTAL RETIREMENT	325.00	EMPLOYEE CONTRIBUTIONS
EFTPS	7283.43	DEDCUTIONS DEPOSIT
EFTPS	36.54	DEDUCTIONS DEPOSIT
HAMLIN BASEBALL	150.00	TOURNEY FEE
BRYAN NELSON	100.00	UMPIRE 7/11
RYAN PECKENPAUGH	50.00	UMPIRE 7/11
PRAIIE LAKES WELLNESS CENTER	1440.00	REPLACES CK. #25152
JASON AHO	100.00	UMPIRE 12 & UNDER
AMERICAN CARPET CARE, INC.	356.83	SERVICES
AREA, INC.	382.65	INV. #12591/SERVICES
BADGER OIL COMPANY	344.00	37355;493;649
BANNER ASSOCIATES	18236.16	INV. #37795/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	1064.00	LEGAL FEES
TONY CAMPBELL	125.00	UMPIRE 12 & UNDER
CITY OF LAKE NORDEN	150.00	DEPOSIT TO PARTIAL TAP FEE
CITY OF LAKE NORDEN	100.00	DEPOSIT TO 19200.00
CITY OF LAKE NORDEN	183.30	.7250 FROM DEPOSIT
CNA SURETY DIRECT BILL	525.00	BOND #65633114
COLONIAL RESEARCH CHEMICAL COR	961.94	149172;273SUPPLIES
CONNECTING POINT COMPUTER	1770.70	INV. 421108/421162
COOK'S WASTEPAPER & RECYCLING	3196.96	MONTHLY(194) DUMPSTERS
DAKOTA PORTABLE TOILETS	130.00	INV. #14905/SERVICES
DAKOTA SUPPLY GROUP	975.14	.001
DEPARTMENT OF HEALTH	28.00	
JAMES DONNELLY	225.00	UMPIRE 12 & UNDER
FIRST PREMIER BANK	137.42	PETTY CASH
GALLS, LLC	159.34	ACCT. #1002239368
GOLDSTAR PRODUCTS INC.	3779.60	0076946-IN
GOPHER SIGN COMPANY	721.56	INV. #111285
GREAT AMERICAN FINICIAL SVCS.	110.76	LEASE PYMNT.
HAMLIN BUILDING CENTER	3402.82	CUST CODE LAKENOR3
HAMLIN COUNTY FARMERS COOP	2156.77	ID#101569
HAMLIN COUNTY SHERIFF'S OFFICE	310.00	CONTRACTED SHERIFF SERVICE
HAMLIN COUNTY PUBLISHING	475.54	PUBLICATIONS
HAWKINS, INC	2071.07	BALANCE INV.6222897;4029
HD ELECTRIC COOPERATIVE, INC.	1698.92	8346/35853/35107
HD ELECTRIC COOPERATIVE, INC.	1543.45	8346/35853/35107
ADAM HEINRICH	100.00	UMPIRE 12 & UNDER
HENDRICKSON HEATING & COOLING	2700.01	INV. #6279/6273/SERVICES/SUPPL
INTERSTATE ALL BATTERY CENTER	560.40	INV. 19129026066528;527
ITC	651.88	ACCT#00040683-9
KURT/SARAH JOUPPE	66.70	DEPOSIT REFUND BALANCE
JAMES JUNTUNEN	5000.00	REAL ESTATE PURCHASE DEPOSIT
JUTTING'S GROCERY	24.17	ACCT. 13/SUPPLIES
JOE/TERESA KANGAS	100.00	WATER METER DEPOSIT REFUND
KDM EQUIPMENT, INC.	366.40	INV. #32131;32;49
JORDAN KING	15.96	
JEFF KRUSE	656.04	REIMBURSEMENT
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MAGUIRE IRON, INC.	2432.25	INV. #MAGUIRE2096

MENARDS	199.99	INV. #71783/SUPPLIES
NORTHWESTERN ENERGY	774.23	ACCT. #2540879/WATER TREATMENT
OFFICE PEEPS, INCORPORATED	44.12	. #992377
OTTERTAIL POWER COMPANY	6370.56	14045355/WATER TOWER
NICHOLAS POLLY	200.00	UMPIRE 7.14
REFINERY & CO	100.00	WATER METER DEPOSIT REFUND
RON'S SAW SHOP	187.61	INV. #185176/SERVICES
ROY'S SPORT SHOP	154.98	INV. #176134/177207
SIGN SOLUTIONS USA, LLC	765.48	INV. 402610
SPIRE PROPERTIES	100.00	WATER DEPOSIT REFUND 504 MAIN
STAR LAUNDRY & DRY CLEANERS	304.75	#3710;01;02;03
JACOB STEFFENSEN	200.00	UMPIRE 7.14
JOSH SYMENS	75.00	UMPIRE 12 & UNDER
TEAM LABORATORY CHEMICAL, LLC.	12198.00	INV0031695;511
US POSTAL SERVICE	88.00	UTILITY POSTAGE
RYKER WARRINGTON	25.00	UMPIRE 12
SD DEPARTMENT OF REVENUE	545.83	SALES TAX/GARBAGE/MISC/TOURISM
FIRST NET	151.30	SERVICES
REVTRAK CHARGE	127.63	SERVICE CHARGE
BANK CHARGES	49.99	SERVICE CHARGES
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Andrews to issue warrants and pay the bills. All voted aye.

Alderman Brian Jacobsen - Ward II did not file a Petition of Nomination. Thus, a vacancy exists in Ward II. No Council action was taken.

Motion made by Larson and seconded Layman to table action regarding the proposals from Efraimson Electric and Sentry for a generator for the Lake Norden Fire Hall meeting. All voted aye.

Discussion held concerning paving proposals from Kissner Paving, as presented. Motion made by Layman and seconded by Larson to table action. All voted aye.

Motion made by Layman and seconded by Lemme to table action regarding the proposal from Ottertail Power Company to bury power lines in the allies behind the 400 & 500 blocks of Main Avenue. All voted aye.

**Mayor Aho declared the council convene jointly acting as the Lake Norden City Council and as a Planning and Zoning Commission and Zoning Board of Adjustments**

Isaac Seppanen requested to address the council regarding the moved-in garage at his residence located at 710 2<sup>nd</sup> Avenue South at the July 6, 2022. Seppanen did not appear for the meeting. Mayor Aho contacted Seppanen concerning the permit and the need for a variance request during the month of July 2022. Seppanen did not contact the City Office. Motion made by Layman and seconded by St. John to authorize City Attorney Todd Boyd to contact Seppanen via a letter regarding this matter. All voted aye.

Public comment made by the following individuals: Terry Kasten and Cameron Larson.

Gordon Kangas presented a preliminary plat of the Kangas West Addition and proposed covenants. Motion made by Larson and seconded by St. John to approve the preliminary plat, as presented. All voted aye.

Code Enforcement Officer, Tim Austin, was unable to attend the council meeting. Discussion was held regarding violations to City Ordinances.

Motion made by Larson and seconded by St. John to authorize the purchase of two new computers as presented in quote #50315.04 for the City Office from Ultra Inc. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the copier lease from Office Peeps for the City Office, as presented. All voted aye.

Motion made by Larson and seconded by Layman to hire Kim St. John as concession stand manager for the Summer Youth Program retroactive to April 1, 2022. Furthermore, to set the wage as 225.00 per team. Voting aye: Andrews, Larson, Layman, Lemme and St. John. Voting nay: None. Abstaining: St. John. Thus, motion carried.

Motion made by Larson and seconded by Lemme to approve the Water Tower Inspection Report conducted by Maguire Iron, as presented. All voted aye.

Motion made by St. John and seconded by Larson to authorize the advertisement of bids for the following projects:

BID SCHEDULE 1 Wastewater Treatment Facility Pond Improvements;  
and BID SCHEDULE 2 North Lift Station and Gravity Sewer Improvements

All voted aye. Thus, motion carried.

Motion made by Larson and seconded by Lemme to approve the June Police Report, as presented. All voted aye.

Motion made by Layman and seconded by Larson to go into executive session per SDCL 1-25-2 Section 1 and Section 3 at 8:25 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 9:21 PM.

Motion made by Larson and seconded by Layman to have the Finance Office set up interviews with selected applicants for the Finance Officer Position. All voted aye.

Motion made by Layman and seconded by Larson to authorize the purchase of real estate as described in the *Real Estate Purchase Agreement by and between James Juntunen and Judy M. Bartholow Living Trust*, as "Sellers" and *the City of Lake Norden*, described as the "Buyer", as presented. Furthermore, to authorize Mayor Aho to sign the above-mentioned agreement which includes a \$5,000.00 (five thousand dollar) payment as a deposit. All voted aye.

Motion made by Layman and seconded by Lemme to commit financial support of \$125,000.00 (one hundred twenty-five thousand dollars) for the proposed purchase of 5 (five) acres of land for a potential business that may want to locate within the City limits of Lake Norden. Voting aye: Andrews, Larson, Layman and Lemme. Voting nay: None. Abstaining: St. John. Thus, motion carried.

Motion made by Larson and seconded by Lemme to adjourn at 9:37 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Deputy Finance Officer

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