

**CITY OF LAKE NORDEN**

**April 3, 2023**

Council met in regular session at 7:00 PM. Mayor Jason Aho presiding. *Members present:* Cameron Larson, John Layman, Janet Andrews, Dorene Lemme and Kim St. John. *Absent:* None

*City employees present:* Shari Layman, Dan Koistinen, Tony Aas, and Roy Hauschildt. *Absent:* Delores Kangas, James Donnelly and Michael Morgan. *Others in attendance:* Todd Boyd - City Attorney, Gordon Kangas - LN Development Corp., Gregg Jorgensen - Banner Associates, Cindy Mydland and Judi Anderson - Sanford Clinic, Rusty Antonen, Tony Berg, Larry Barnett and Candy Johnson.

Motion made by St. John and seconded by Lemme to approve the agenda, as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the previous minutes as presented with correction to the March 8, 2023, minutes as follows: Approval of SRF pay request #2 for \$144,631.00 and consolidated Grant for \$115,496.81 for the Wastewater Treatment Facility & North Lift Station improvements Project Contingent upon funding agency's approval. These pay requests include Contractor Pay Request #1 for Basin Construction for \$274,255.00 and Banner invoices #39178 & #38968 totaling \$33,896.50. Approval of SRF Pay Request #1 for \$268,137.84 for the Water Tower Project contingent upon funding agency approval. This request includes a partial payment for Contractor Pay Request #1 to Maguire Iron for \$268,137.84. Approval of the balance of Contractor Pay Request #1 to Maguire Iron for Water Tower Project for \$46,673.75 from ARPA Funds. Award of Bid for the Pond Improvement Project for J&J Earthworks, Inc of Milbank, SD, in the amount of \$1,205,859.55 for the base bid and \$41,377.35 for bid alternate 1 for a total of \$1,247,236.90 contingent upon SDDANR approval. All voted aye.

Motion made by Larson and seconded by Andrews to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented.

Motion made by Lemme and seconded by Larson to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Larson and seconded by Andrews to approve the itemized credit card payment, as follows:

AAS***6494	APPLE.COM	1.05	SERVICES
AAS***6494	SINATRA UNIFORM	249.09	SUPPLIES
AAS***6494	USPS PO	7.50	SERVICES

All Voted Aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

JAMES DONNELLY	3233.81	HOURLY WAGES/LESS DEDUCTIONS
TONY AAS	3882.73	HOURLY WAGES/LESS DEDUCTIONS
DAN L. KOISTINEN	3962.66	HOURLY WAGES/LESS DEDUCTIONS
STACY HAKEMAN	887.81	SALARY-HRRLY.WAGES/LESS DEDUCTIONS
ROY HAUSCHILD	3291.90	HOURLY WAGES/LESS DEDUCTIONS
DELORES KANGAS	1372.50	HOURLY WAGES/LESS DEDUCTIONS
MICHAEL MORGAN	3565.09	HOURLY WAGES/LESS DEDUCTIONS
SHARI LAYMAN	3210.91	HOURLY WAGES/LESS DEDUCTIONS

HPSD	1034.54	2022-5092/HEALTH INSURANCE
HPSD	915.61	2022-5092/HEALTH INSURANCE
MUTUAL OF OMAHA	88.50	EMPLOYEE/LIFE INSURANCE
SOUTH DAKOTA RETIREMENT	3738.14	EMPLOYER/EMPLOYEE 6%/8%
DENTAL NETWORK OF AMERICA	168.10	EMPLOYEE DENTAL INSURANCE
SD SUPPLEMENTAL RETIREMENT	400.00	EMPLOYEE CONTRIBUTIONS
EFTPS	7993.20	DEDCTIONS DEPOSIT
BASIN CONSTRUCTION & DRAIN TIL	274255.80	BID SCHED #2/PAY REQUEST #1WW
KELAN BLUDORN	200.00	LNCC DEPOSIT REFUND/BLUDORN
BOYD LAW FIRM, PROF. L.L.C.	288.00	LEGAL FEES
MONICA CEDERSTROM	200.00	LNCC DEPOSIT REFUND/CEDERSTROM
CONNECTING POINT COMPUTER	185.00	INV #423742/SERVICES
COOK'S WASTEPAPER & RECYCLING	2726.75	MONTHLY (199)DUMPSTER
CRIMESTAR CORPORATION	700.00	INV #1824
DAKOTA PUMP & CONTROL	3055.11	INV #28778/SUPPLIES
DAKOTA PUMP INC	854.08	INV#16682/SERVICES
DANA SAFETY SUPPLU,INC	1803.83	INV #837937-A
DEPARTMENT OF HEALTH	28.00	INV #10609153/TESTING
DUGAN SALE & SERVICE	526.53	INV W00011800
EFRAIMSON ELECTRIC INC.	4189.67	INV#15857/SERVICES
GALLS, LLC.	335.59	INV#023932573/SUPPLIES
GREAT AMERICAN FINICIAL SVCS.	330.34	COPIER LEASE
GREENLINE PRODUCTS	1799.93	INV #G4357/SUPPLIES
HAMLIN BUILDING CENTER	1567.64	SUPPLIES
HAMLIN COUNTY FARMERS COOP	1770.21	ID#101569
HAMLIN COUNTY SHERIFF'S OFFICE	310.00	CONTRACTED SHERIFF SERVICE
HAMLIN COUNTY PUBLISHING	505.47	PUBLICATIONS
HAWKINS, INC	4024.78	INV#6417792/SUPPLIES
HD ELECTRIC COOPERATIVE, INC.	1528.08	ACCT#8346/35107/35853
JORDAN HURT	200.00	LNCC DEPOSIT REFUND/HURT
ITC	878.00	ACCT#00040683-9
JUTTING'S GROCERY	56.72	INV#00520985-0052163/SUPPLIES
KDM EQUIPMENT, INC.	913.27	INV 34574/SERVICES
NANCY LEVANEN	200.00	LNCC DEPOSIT REFUND/LEVANEN
LL&SONS EXCAVATING, INC	1200.00	INV #13085/SERVICES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MAGUIRE IRON, INC	314811.59	#23417.00/PAY REQUEST #1WT
MINDY MARTZ	150.00	WATER DEPOSIT REFUND
MEIERHENRY SARGENT LLP	20193.00	INV#44753/SERVICES
NORTHWESTERN ENERGY	3052.16	#2540703:879/2747404/2948926
OFFICE PEEPS, INCORPORATED	1313.98	SUPPLIES
OTTERTAIL POWER COMPANY	7474.89	UTILITIES
PRINT `EM NOW	220.00	INV #77776/SUPPLIES
PRODUCTIVITY PLUS ACCT. (TITAN)	4528.10	ACCT #495685
SONIA DELGADO RIVERA	150.00	WATER DEPOSIT REFUND
RON'S SAW SHOP	766.98	INV#193910/SUPPLIES
RUNNINGS SUPPLY INC	2068.89	INV#5662325/SUPPLIES
WADE SHOENBORN	150.00	WATER DEPOSIT REFUND
SDML WORKERS COMP. FUND	1323.00	WORKERS COMP. 2023 A
SHARP AUTOMOTIVE	2302.20	INV#421628/SERVICES
SOUTH DAKOTA 811	37.75	SERVICES
STAR LAUNDRY & DRY CLEANERS	329.78	ACCT#3710:01:02-03
STEIN SIGN DISPLAY	1100.00	INV#37628
CHARLES STRANDE	2768.80	PROPERTY PYMT

TEAM LABORATORY CHEMICAL, LLC.	1977.00	INV0034784/SUPPLIES
TOWN OF HAYTI	303.15	REIMBURSEMENT
TWO WAY SOLUTIONS	900.00	INV#128286
US POSTAL SERVICE	96.00	UTILITY POSTAGE
USA BLUE BOOK	348.96	INV#301123/SUPPLIES
WATERTOWN FORD	101.07	INV#24234/SERVICES
MILBANK WINWATER WORKS	9500.00	INV#183042-01/SUPPLIES
WITT CONSTRUCTION	125.00	INV#5333/SERVICES
ZIP & STITCH SEWING	30.00	IN#802270/SERVICES
SD DEPARTMENT OF REVENUE	122.25	SALES TAX/GARBAGE
FIRST NET	876.08	SERVICES
REVTRAK CHARGE	30.72	SERVICE CHARGE
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06
LOAN #310471011 LAND	20811.97	AUTO-LOAN LAND

Motion made by Larson and seconded by Lemme to issue warrants and pay the bills. All voted aye.

Gordon Kangas with the Lake Norden Development corporation presented a plan for a new road to be built off of SD Hwy 28 to a new car wash on the Dolph Creek Development LLC property which would open up future development in that area. Motion made by Larson and seconded by Layman to proceed on getting bids for the road not to exceed \$155,000 in cost. All voted aye.

Public comment, Cameron Larson commented on Agropur's commitment to eliminating the odor in town and the improvement that has come from their efforts.

Tony Berg addressed council about signing a special Permit application he has from Hamlin County, so he could plant trees for a shelter belt on his property outside of the city limits. He is required to get signatures from property owners that border his property and the city is one of the properties. Motion was made by Layman and seconded by Lemme to have Mayor Aho sign the application. All voted aye.

Cindy Mydland with Sanford Health talked about the city signing a new lease for the Lake Norden Sanford Clinic as the current lease has expired. Motion was made by Larson and seconded by Layman to have City Attorney Todd Boyd draw up a new lease to be approved by council and present to Sanford for approval. All voted aye.

Motion was made by Larson and seconded by Lemme to approve the Contractor's Application for Payment #2 for Lift Station and Gravity Sewer Project for Basin Construction. Approval of pay application #2 for \$280,346.49 to be paid out of funding package and \$5050.28 out of City funds for non-funded portion of project for a total of \$285,396.77. Contingent upon funding agency's approval. All voted aye.

Motion made by Layman and seconded by Larson to approve a Change order #2 for Tower Project fence. Deduction of \$4,829.00 to switch 8-ft to 6 ft chain link fence with barbed wire. All voted aye.

Motion made by Lemme and seconded by Larson to proceed with exploring options for a softball, pickleball and playground project. When or if a plan is approved by council an application will be submitted, possibly next year for the Games, Fish and Parks SD Land and Water Conservation Fund Grant.

Motion made by Larson and seconded by St. John to approve TopKote Inc.'s submitted proposal price for Chip Seal and Rout-n-Seal as presented. All voted aye.

Motion made by Layman and seconded by St. John to approve the 2023 Lake Norden Ambulance roster as presented. All voted aye

Motion made by Larson and seconded by Layman to approve the 2023 Lake Norden Fire District's volunteer roster as presented. All voted aye.

Motion made by St. John and seconded by Layman to hire Jackson Noem at \$11.20 per hour, Dawson Noem at \$11.00 per hour, Zac VanMeeteren at \$10.80 per hour as part-time summer help. Zach Squires at \$17.00 per hour in the Finance office as part-time summer help. All voted aye.

Motion made by Larson and seconded by Andrews to hire the following coaches for the Summer Youth Program:

Girls 8,10 and 12 & under - Crystal Nelson & Jason Aho

Boys 8 & under - Ty Fuller

Boys 10 & under - Tony Campbell

Boys 12 & under - Scott Warrington

Upper Teener and Legion Teams

(2) teams - Brad Noem

(1) team - Jeff Kruse

Furthermore, to set the wage at \$550.00 per team plus mileage for away games. Also, to hire Kim St. John as the Concession Stand Manager. Furthermore, to set the wage at \$225.00 per team plus proceeds from the concession stand. All voted aye.

Motion made by St. John and seconded by Lemme to increase the pay for Chelie Sweeney, the bus driver for swimming lesson to \$110.00 per day for the 5 days. All voted aye.

Motion made by Larson and seconded by Layman to set the dates for the city-wide clean-up as May 22<sup>nd</sup> - 25<sup>th</sup>, 2023. All voted aye.

Motion made by Layman and seconded by Larson to approve the Memorial Park list submitted by Burt Tulson with some amendments from Steffensen for 2023 and to also issue the annual payment of \$2060.00 to Tulson at the end of the season. All voted aye.

Chief Tony Aas talked about the code enforcement letter sent to Larry Barnett about multiple unlicensed vehicles in the front and back of his property RE: Lots 6 & 7 in Block 2 of Martha Olson's Addn., Lake Norden City. As of the meeting Larry has licensed all the vehicles and is in compliance with that violation. He has until June 1, 2023 to take care of the other violations pertaining to this property.

Motion made by St. John and seconded by Larson to approve the April Police report and presented. All voted aye.

Motion made by Layman and seconded by St. John to go into executive session per SDCL 1-25-2 Section 3 at 8:18 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 9:09 PM.

Motions made by Lemme and seconded by Larson to adjourn at 9:10 PM. All voted aye.

Jason Aho  
Mayor

Shari Layman  
Finance Officer

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