

City of Lake Norden

April 8, 2024

The council met in regular session at 7:00 PM. Interim Mayor Layman presiding. Members present: Janet Andrews, Kim St. John, Dorene Lemme, Tom Swafford and Gordon Kangas.

Absent: Cameron Larson

City employees present: Shari Layman, Kellee Dragt, Chief Tony Aas, Patrol Officer Cody Gregg, Dan Koistinen, and Roy Hauschildt.

Absent: K-9 Sgt. Michael Morgan

Others present: Burt Tulson, Larry Barnett, and Darryl Kastein

Motion made by Kangas and seconded by Lemme to approve the April 8th agenda, as presented. All voted aye.

Motion made by Kangas and seconded by Andrews to approve the March 11th minutes, as presented. All voted aye.

Motion made by Kangas and seconded by St. John to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals, Fiscal Revenue (Detail) and General Ledger Activity List, as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to approve the itemized credit card payment, as follows:

Aas***6494	Apple.com	\$1.05	Services
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Motion made by St. John and seconded by Lemme to approve the Quarterly Loan Report. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

Finance Office	\$6,636.30	Salary/Less Deductions
Police Department	\$11,966.00	Salary/Less Deductions
Street Admin.	\$2,076.93	Salary/Less Deductions
Auditorium	\$1,182.66	Salary/Less Deductions
Water Administration	\$3,993.75	Salary/Less Deductions
Sewer Administration	\$622.05	Salary/Less Deductions
Sewer Maintenance	\$50.00	Salary/Less Deductions
AP Auto Pros, Inc.	\$197.62	INV #33733/Services
Badger Oil Company	\$644.56	INV #47956, 47955/Services
Basin Construction & Drain Til	\$343,563.61	INV #22937/Supplies
Beacon Athletics, LLC	\$2,122.00	INV #0587830-IN/Supplies

Bounce Around Inflatables	\$1,714.27
Boyd Law Firm, Prof. L.L.C.	\$2,746.00
CentralSquare Technologies	\$1,167.50
City of Lake Norden	\$128.38
City of Lake Norden	\$198.38
City of Lake Norden	\$118.07
Complete Comfort	\$569.97
Connecting Point Computer	\$37.00
Cook's Wastepaper & Recycling	\$2,733.75
Dakota Supply Group	\$765.84
Department of Revenue	\$300.00
Don's Body Shop	\$40.00
Eframson Electric Inc.	\$921.28
Great American Financial Svcs.	\$143.17
Hamlin Building Center	\$1,498.90
Hamlin Co. Register of Deeds	\$30.00
Hamlin County Publishing	\$282.46
Hamlin County Farmers Coop	\$1,988.06
Hawkins, INC	\$40.00
HD Electric Cooperative, INC	\$1,544.82
Hillyard/Sioux Falls	\$1,257.26
Kamden Homola	\$21.62
Erik or Camille Hymans	\$31.93
ISG	\$5,392.50
ITC	\$766.43
Jutting's Grocery	\$172.92
Kaiser Well Drilling, Inc	\$4,061.23
KDM Equipment, INC	\$3,152.79
Kiesler Police Supply	\$171.41
LN Ambulance District	\$20,000
LN Development Corporation	\$1,000.00
Lyle Signs, INC	\$91.92
Macksteel Warehouse, Inc.	\$395.16
Menards	\$89.26
Michael Morgan	\$163.34
Nimble Wash, LLC	\$139.84
Northwest Energy	\$2,358.93
ODP Business Solutions, LLC	\$2,153.00
Ottertail Power Company	\$399.03
Ottertail Power Company	\$233.03
Ottertail Power Company	\$6,179.33
Popham Construction	\$575.00
Runnings Supply, Inc	\$12.00
SD Municipal League	\$150.00
SDML Workers Compensation Fund	\$1,888.00
Kim St. John	\$1,028.00
Star Laundry & Dry Cleaners	\$278.43

INV #30235/Services
Legal Fees
Renewal Order Q-161073
WTR DPST/Acct #9050.00
Receipts/Cash Box
WTR DPST RFND/Acct. #21670.00
INV #1319/Services
INV #428682/Services
Monthly Services (202)
Well #1, 2, 3 Repair/Services
Liquor License Renewal
Chip Repair/Grader
INV #17580/Services
Lease Fees
Supplies
Recording Easement
Publications
ID #101569
INV #6709270/Supplies
Acct. #8345, 35107, 35853
INV #605429135/Supplies
WTR DPST RFND/Kamden Homola
WTR DPST RFND/Erik Hymans
INV #10259/Capital IIMP Plan
785-3602/City Office
Supplies
Service Call
INV #38609/Services
INV #IN235020/Supplies
Ambulance Grant RCVD by City
Monthly Donation
INV #003643893/Supplies
INV #PS1015859/Supplies
INV #03221/Supplies
Reimbursement for fuel
INV #1337/Services
ACCT #2948926-7/LNCC
ACCT #11175748/Public Safety
Christmas Lighting
14049136/Memorial Park
14049136/Memorial Park
INV #10414/Services
INV #1396450/Supplies
Finance School
INV #23709/Work Comp Audit
Reimbursement/Public Safety
INV #3710; 01; 02/Services

Team Laboratory Chemical, LLC	\$5,994.50	INV #0040074, 0040210/Supplies
US Postal Service	\$174.00	Utility Postage
USA Blue Book	\$645.60	INV #00304347

Motion made by Andrews and seconded by St. John to issue warrants and pay the bills. All voted aye.

Committee Reports:

Community Center: Stacy Hakeman did a wonderful job refurbishing the floors

Parks: Look into cleaning up the playground area at the baseball field

Police: Nothing to report

Streets: Nothing to report

Summer Youth: Nothing to report

Motion made by Kangas and seconded by Lemme to approve the second reading of Ordinance #384 regarding city owned parking areas. All voted aye.

Motion made by Lemme and seconded by Swafford to approve the Lake Norden Community Center security system. All voted aye.

Mayor Layman declared the council convened as a Planning and Zoning Commission and Zoning Board of Adjustments.

There was a notice of Public Hearing by the Board of Adjustment on a Conditional Use Permit as seen below:

Notice is hereby given that a Public Hearing will be held on April 8, 2024, at 7:00 PM at the Lake Norden Community Center located at 520 Main Avenue, Lake Norden, SD 57248-0213 to consider the following proposed conditional use permit:

Permit #01/03/2024 by Larry Barnett. The request, if granted, would permit the applicant to use the following property: Original Plat in the City of Lake Norden, Hamlin County, South Dakota which street address 702 Main Avenue, Lake Norden, SD in the following manner: Repairs to existing structure for the purpose of Commercial Storage, Section 2.02.02, Section 2.07.03, Conditional Uses Item #7.

Motion made by Kangas and seconded by St. John to table the recommendation of the Conditional Use Permit #01/03/2024 and the Memorandum of Understanding pending revision of the Memorandum and inspection of the building by a structural engineer. All voted aye.

Mayor Layman declared the council reconvened as the Lake Norden City Council.

Motion made by St. John and seconded by Lemme to table the Conditional Use Permit #01/03/2024. All voted aye.

Motion made by St. John and seconded by Kangas to table the Memorandum of Understanding. All voted aye.

Motion made by Kangas and seconded by St. John to approve the first reading of Ordinance #385 regarding zoning of Juntunen and Bartholow Addition. All voted aye.

Motion made by Kangas and seconded by Swafford to approve the notice of award to Bitumnous Paving, Inc, for the Jay Headley Mill and Overlay Project for \$346,902.00. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the Bullpen's Alcoholic Beverage License Application renewal. St. John and Kangas voted aye. Swafford voted nay.

Motion made by Lemme and seconded by Andrews to approve the Lake Norden C-Store's Alcoholic Beverage License Application renewal. St. John and Kangas voted aye. Swafford voted nay.

Motion made by St. John and seconded by Andrews to table the Lake Norden Fire Department's rental agreement. All voted aye.

Motion made by St. John and seconded by Andrews to table the Lake Norden Ambulance Department's rental agreement. All voted aye.

Motion made by St. John and seconded by Kangas to approve the farm lease agreement. All voted aye.

No action taken on Burt Tulson's list of improvements for the baseball fields.

Motion made by Lemme and seconded by Andrews to approve the pet clinic for June 1st, 2024. All voted aye.

Motion made by Kangas and seconded by St. John to approve hiring Chellie Sweeney as the bus driver for swim lessons from July 22-26, 2024, for \$110 a day. All voted aye.

Motion made by Lemme and seconded by Kangas to approve renewing the Everbridge contract. All voted aye.

Motion made by Kangas and seconded by St. John to approve an open house for the Public Safety Building on May 3rd 2024 from 4pm-7pm. All voted aye.

Motion made by Kangas and seconded by St. John to go into executive session per 1-25-2 Section 1&3 at 9:06pm. All voted aye.

Interim Mayor Layman declared the council out of executive session at 10:09pm.

Motion made by Andrews and seconded by Swafford to approve the police schedule. All voted aye.

Motion made by Lemme and seconded by Andrews to approve John Dragt to maintain and care for the city flowers with a wage of \$20 an hour. All voted aye.

Dan Koistinen and Roy Hauschildt were awarded a certificate for meeting the requirements of the Safe Drinking Water Act and the state of South Dakota's regulations for 19 consecutive years.

Next council meeting will be held May 13th 2024, at 7:00pm in the Lake Norden Community Center.

Motion made by Lemme and seconded by Kangas to adjourn at 10:13pm. All voted aye.

John Layman
Interim Mayor

Shari Layman
Finance Officer



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