

**CITY OF LAKE NORDEN**

**April 2, 2018**

Council met in regular session at 7:00 PM. Mayor Aho presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen Cameron Larson, John Layman, Dorene Lemme and Kim St. John. Absent: none.

City employees present: Roy Hauschildt, Delores Kangas, Dan Koistinen and Jimmy Murphy. Absent: none.

Others present: Jenna Aderhold-Herald Enterprise, Joey Denison-Ottertail Power Company, Paul Hennen-Ottertail Power Company, Gordon Kangas, Wayne Preston-Ottertail Power Company and Burt Tulson-Lakers Manager.

Motion made by Lemme and seconded by St. John to approve the agenda, with the addition of maintenance at Memorial Park and curb stops. All voted aye.

Motion made by Larson and seconded by Jacobsen to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Layman to approve the following financial reports: Fund Cash Balance; Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Larson and seconded by St. John to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Layman and seconded by Lemme to approve the itemized credit card payments, as follows:

Koistinen***2733	Post Office	6.70	Testing
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Murphy***2741	APL*Itunes	1.05	Cloud Backup
Murphy***2741	Post Office	3.50	Testing
Kangas***2725	Post Office	310.55	Envelopes

All Voted Aye. Thus, motion carried.

Motion made by Jacobsen seconded by Andrews to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

DARRYL KASTEIN	94.20	SALARY/LESS DEDUCTIONS
DAN L. KOISTINEN	2862.67	SALARY/LESS DEDUCTIONS
STACY HAKEMAN	224.72	SALARY/LESS DEDUCTIONS
ROY HAUSCHILD	2421.81	SALARY/LESS DEDUCTIONS
DELORES KANGAS	1473.02	SALARY/LESS DEDUCTIONS
JIMMY MURPHY	2623.36	SALARY/LESS DEDUCTIONS
WELLMARK BCBS	1333.08	EMPLOYER MONTHLY PREMIUMS
SD RETIREMENT SYSTEM	1685.16	EMPLOYEE-EMPLOYER CONTRIBUTIONS
WELLMARK BCBS	999.82	EMPLOYEE MONTHLY PREMIUM
DENTAL NETWORK OF AMERICA	116.40	EMPLOYER MONTHLY PREMIUMS
SD SUPPLEMENTAL RETIREMENT	150.00	EMPLOYEE CONTRIBUTIONS

EFTPS	3423.09	DEDUCTIONS DEPOSIT
AMERICAN LEGION - POST 217	300.00	DONATION
ARNESON ELECTRIC INC	575.94	INV. 5310/SERVICES
BOYD LAW FIRM, PROF. L.L.C.	2557.07	LEGAL FEES
CITY OF LAKE NORDEN	48.93	550/900/950
COLONIAL RESEARCH CHEMICAL COR	599.72	INV. 141292/SUPPLIES
CONNECTING POINT COMPUTER	519.00	INV. #400964/401101
COOK'S WASTEPAPER & RECYCLING	2178.25	MONTHLY SERVICE (176) DUMPSTER
CORE & MAIN LP	844.92	INV. 3I639380/SUPPLIES
COUNTRY STORE	558.02	ACCOUNT #101569
DAKOTA SUPPLY GROUP	815.17	INV. #D733786/SERVICES
DEARBORN NATIONAL LIFE INS.	193.20	W85722000/LIFE INSURANCE
DEPARTMENT OF REVENUE	28.00	INV. #10581371/TESTING
HALME INC	1286.89	INV. #2304/SERVICES
HAMLIN BUILDING CENTER	154.03	SUPPLIES
HAMLIN CO. HIGHWAY DEPARTMENT	1103.06	CUSTOMER #21/SUPPLIES
HAMLIN COUNTY PUBLISHING	369.36	PUBLICATIONS
HD ELECTRIC COOPERATIVE, INC.	53.80	ACCT. 8346/35107
HILLYARD/SIOUX FALLS	570.40	INV. #602931577/SUPPLIES
ITC	542.45	ACCOUNT #00040683-9
JUTTING'S GROCERY	42.62	SUPPLIES
KAISER WELL DRILLING, INC.	2066.33	INV. #1262/SERVICES
DELORES KANGAS	17.64	REIMBURSEMENT
DAN KOISTINEN	411.00	REIMBURSEMENT
LAKER CHEMICAL COMPANY	821.00	INV0010303/SUPPLIES
LN DEVELOPMENT CORPORATION	1000.00	MONTHLY DONATION
MIDWEST ALARM COMPANY, INC.	462.00	NV. #194472/ANNUAL FEE
NORDEN MOTOR COMPANY	489.62	SUPPLIES
NORTHWESTERN ENERGY	1226.98	2948926/2747404/2540703;0879
OFFICE PEEPS, INC.	122.53	LEASE FEES
OFFICE PEEPS, INCORPORATED	92.84	INV. #796733-0;593-0/SUPPLIES
OTTERTAIL POWER COMPANY	4478.13	14-057220-7/COMMUNITY CENTER
PRINT 'EM NOW	199.00	INV. #72358/SUPPLIES
ROY'S SPORT SHOP	2533.98	149277;575/3228/3227 SUPPLIES
SD DENR-BOARD OF OPERATOR CERT	10.00	TESTING FEE/HAUSCHILDT
SD ONE CALL	6.30	INV. SD18-0317/SERVICES
SDML WORKERS COMPENSATION FUND	571.00	INV. #16912/2017 AUDIT
STAR LAUNDRY & DRY CLEANERS	112.73	INV. #78210/77826/SERVICES
VESSCO, INC.	72.36	INV. #7245
AT&T	113.53	SERVICES
SD DEPARTMENT OF REVENUE	138.04	SALES TAX RETURN
REVTRAK CHARGE	52.88	SERVICE CHARGE
FIRST PREMIER BANK	26.50	ACH CHARGE
FIRST PREMIER BANK	545.19	AUTO-LOAN #310471007 PAYMENT
REED	2712.02	AUTO-LOAN PAYMENT
RURAL DEVELOPMENT	3597.00	AUTO-LOAN #91-01 PAYMENT
RURAL DEVELOPMENT	1678.70	AUTO-LOAN #91-03 PAYMENT
RURAL DEVELOPMENT	1939.00	AUTO-LOAN #97-06 PAYMENT

Motion made by Lemme and seconded by Larson to issue warrants and pay the bills. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Joey Denison, Paul Hennen and Wayne Preston, appeared in full or in part to address the following Public Hearings:

- 1) Permit #01/04/18 by Ottertail Power Company for a conditional use permit. The request, if granted, would permit the applicant to use the following property: All of Lot 12, and that part of the East 660' of Lot 10, plat of the Davisco First Addition to the City of Lake Norden, in Section 20, Township 113 North, Range 53 West, Hamlin County, SD which street address 300 Jay Headley Avenue, Lake Norden, SD in the following manner: Construction of a electrical substation by conditional use in a Agricultural District.
- 2) Permit #01/04/18 by Ottertail Power Company for a variance request. The request, if granted, would permit the applicant to use the following property: All of Lot 12, and that part of the East 660' of Lot 10, Plat of the Davisco First addition to the City of Lake Norden, in Section 20, Township 113 North, Range 53 West, Hamlin County, SD which street address 300 Jay Headley Avenue, Lake Norden, SD in the following manner: Construction of a electrical substation which exceeds the thirty five (35) foot height restriction by ten (10) feet. If granted the variance, the applicant would be allowed to construct a substation in which two (2) of the steel structures would be forty five (45) feet in height.

Motion made by Layman and seconded by Jacobsen to approve a Conditional Use Permit for the above-mentioned construction of an electrical substation in an Agricultural Zone. All voted aye.

Motion made by Andrews and seconded by St. John to approve a Conditional Use Permit for the above-mentioned construction of an electrical substation which exceeds the thirty five (35) foot height restriction by ten (10) feet. The variance, grants the applicant a 10 (ten) foot height variance. All voted aye.

Motion made by Layman and seconded by St. John to adjourn as Planning and Zoning Commission and Zoning Board of Adjustments (Time 7:09 PM). All voted aye.

Mayor Aho declared the Council reconvenes as the Lake Norden City Council.

Motion made by Lemme and seconded by Jacobsen to hire Rose Kluth to conduct an Archaeological Study regarding the construction of a new well field (four wells), approximately 11,700 (eleven thousand seven hundred) feet of 12 (twelve) inch water line in existing SD Hwy 28 ROW, and to make improvements to the existing municipal water treatment facility. The City's project is located in T113, R53W, Sections, 15, 20, 21 and 22 in Hamlin County, SD, as presented. All voted aye.

Discussion held concerning annexation of approximately 5 (five) acres of property along Jay Headley Avenue to the city limits. No action was taken.

Motion made by Jacobsen and seconded by Layman to authorize advertisement of bids for the City of Lake Norden's Sanitary Sewer System CIPP Improvements - 2018 Project. Furthermore, to set the bid opening date at

2:00 PM Local Time on May 1, 2018 the City Office located at 508 Main Avenue, Lake Norden, SD. All voted aye.

Motion made by St. John and seconded by Jacobsen to set umpire wages as follows: Little League (12 & under)\$25.00' Teener (certified \$50.00 and uncertified \$30.00); Legion (certified \$50.00 and uncertified \$30.00. All voted aye.

Motion by Layman and seconded by Larson to set the dates for City Wide Cleanup as Monday through Thursday, May 14, 15, 16 and 17, 2018.

Motion made by Jacobsen and seconded by Larson to approve the Lake Norden Ambulance District 2018 roster of volunteers, as presented. All voted aye.

Motion made by St. John and seconded by Andrews to approve the Lake Norden Fire District 2018 roster of volunteers, as presented. All voted aye.

Motion made by Layman and Jacobsen to authorize coverage of the Lake Norden Ambulance and Fire Districts' workers compensation insurance under the City of Lake Norden's workers compensation policy with each District reimbursing the City for the cost of their coverage. All voted aye.

Motion made by Lemme and seconded by Andrews to authorized John and Nancy Dragt to operate their business, The Park Drive In, at the lake park located at 45092 SD Hwy 28, Lake Norden, SD 57248. All voted aye.

Discussion held concerning Northwestern Energy's request to install a communication tower within the city limits of Lake Norden. Council requested that Mayor Aho contact Northwestern Energy in regards to the location of said tower.

Motion made by Jacobsen and seconded by St. John to approve the Police Report for February 2018, as presented. All voted aye.

Motion made by St. John and seconded by Layman to approve the Police Report for March 2018, as presented. All voted aye.

Motion made by Layman and seconded by Lemme to convene into executive session per SDCL 1-25-2 Section 1 at 9:02 PM. All voted aye.

Mayor Aho declared the Council out of executive session at 9:22 PM.

Motion made by Jacobsen and seconded by Larson to adjourn at 9.22 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer

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